

Sonoma State University
Accreditation Steering Committee

Tuesday, January 30, 2017, 8:30 a.m. – 9:30 a.m., Social Science Conference Room (STEV2011)

Minutes

PRESENT: Ben Ford, Emiliano Ayala, Sean Johnson, Katie Musick, Thaine Stearns, Laurel Holmstrom-Keyes, Karen Moranski, Melinda Milligan, and David Crozier.

Karen Moranski called the meeting to order at 8:30 a.m.

- I. **Agenda** has not been circulated, this meeting is intended to serve as a progress report
- II. **Minutes** from prior meeting on 12/6/16 were approved
- III. **Business**
 - A. **Writing Process Update** – The writing team has been incredible, most chapters are in their final stages
 1. Rich will now focus on Chapter 4 and Karen will handle Chapter 9
 2. Chapters 1, 2, and 3 are now ready to go to Sandy Destiny’s team for formatting
 - a) Chapter 1 has already by mocked up by Sandy and looks great
 - b) Content is substantive and Sandy’s work makes it visually appealing
 3. Karen is in the process of editing 4, 5, 6, 7, and 8
 - a) WASC liaison shared that almost no institutions take on optional chapter 8
 - i. Chapter 8 reflects our story, and addresses the areas we will focus on as we move forward with strategic planning
 4. The entire document is limited to 75 pages
 - a) Much of the content that had to be edited down was been retained through appendices, and we are still over the limit
 - b) Work is progressing on the preparation of charts, graphs and appendices
 - c) If there is input from feedback that can’t make it into the report, we can still highlight it during the October visit
 5. Timeline for finalizing:
 - a) Draft will be sent out to campus community for feedback on Wednesday, February 1
 - i. Qualtrics prepared for campus feedback, seeking feedback focused on removing inaccuracies
 - ii. Feedback was also gathered at the faculty retreat earlier this month
 - b) Following the feedback period it will go to Sandy Destiny’s team for formatting
 - c) Submission to WASC will be on February 17
 - B. **AAC&U Conference**
 1. President attended the COPLAC meeting at the conference
 - a) There is an understanding that COPLAC is a good fit for SSU
 - i. Campus size, public university, values social responsibility
 - b) Possible to work towards having an executive director from COPLAC visit our campus
 - i. This is done through a call for proposals during COPLAC’s summer session

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- c) There was COPLAC discussion around the incorporation of professional programs to the Liberal Arts & Sciences mission

IV. Discussion

A. Quantitative Reasoning Assessment

- 1. There is a draft rubric and a team of scorers assembled
- 2. Will be moving forward this spring

B. Assessment

- 1. There is discussion developing in APARC:
 - a) Suggestion around developing a culture of assessment, holding programs accountable
 - i. Who do we include in the process of creating these questions?
- 2. The intersection with WASC and meaningful strategic planning
 - a) The timing is right to seize the moment and make progress on assessment
 - b) This can be a part of continuous inquiry, continuous improvement, is an ongoing process

V. NEXT MEETING: April 11, 2017, 3-4:30p.m.

VI. Meeting adjourned at 9:30 a.m., minutes prepared by Kim Purdy.