Sonoma State University
WASC Steering Committee

Monday, September 28, 2015
Minutes

Agenda

1. Meeting dates and times
2. Review Accreditation History
3. Review WSCUC Standards and CFRs
4. CLA – Critical Thinking/Information Literacy

Minutes

1. Welcome

   AVP Richard Whitkus – called meeting to order at 2:04pm

2. Set Future meeting dates and times

   Mondays from 3-4:30pm in STEV 1041
   10/26/15, 11/30/15 and 12/14/15

3. CLA (Collegiate Learning Assessment)

   Richard explained the CLA has five major areas of assessment and is used to assess the progress of critical writing skills of freshmen in the fall semester and seniors in the spring.

   Discussed various ways used in the past to promote participation from faculty.

   Discussed the needs for upcoming assessment
   - Need five separate freshman classes to participate (100-125 students)
   - A $500 stipend is being offered to faculty to entice their participation in polling their classes

   Workshops coming up for those who are interested in attending
   - 10/9/15  Mills College in Oakland
   - 11/19-11/20  CSU Pomona – helpful to those who are “writing” the reports
Sonoma State University  
WASC Steering Committee

A&F agreed to fund $300,000 for WASC related expenses ($150,000 per year for the next 2 years).

WASC expenses should be charged to **SO100-1011**, routed through Richard Whitkus for appropriate approval.

4. **History**

Richard discussed the history of WASC and provided information from past reviews. There is an accreditation link on the SSU website: [http://www.sonoma.edu/aa/ap/accred/](http://www.sonoma.edu/aa/ap/accred/)

**ACTION ITEM for Committee:**
Read letter and review points needing improvement from the November 2012 report

The WASC written report is due December 2016 or January 2017
Offsite review will take place during Spring 2017
Onsite accreditation review sometime Fal2017

Committee asked Richard to post the final 11/12 interim report to the website above.

5. **Review Standards**

Handout discussed “Review under WSCUC Standards and Compliance with Federal Requirements Worksheet”. Richard presented his idea on how to divide up the standards. The department/division that aligns the most with the defining criteria should take the lead on that
standard. They would then present their findings/report to the committee for review and discussion.

Committee discussion and agreement made.

Standard 1: Defining Institutional Purposes and Ensuring Educational Objectives
Assigned lead: ACT, Deans Council, Chairs

Standard 2: Achieving Educational Objectives Through Core Functions
Assigned lead: Senate / Schools

Standard 3: Developing and Applying Resources and Organizational Structures to Ensure Quality and Sustainability
Assigned lead: Administration and Finance with support from Faculty Affairs

Standard 4: Creating an Organization Committed to Quality Assurance, Institutional Learning, and Improvement
Assigned lead: IR with support from IT

**ACTION ITEM for committee:**
Each lead group should start working on first round of assessment comments and notes.
Start listing on worksheet where evidence exists.
Send compilation of 1st level of review to Richard prior to October 26th.
First level from each group will be sent out to all committee members prior to the October 26th meeting for review.

CSU Eastbay just finished their WASC review and were granted reaccreditation for 10 years. You can review their results on: [http://www20.csueastbay.edu/about/institutional-effectiveness/](http://www20.csueastbay.edu/about/institutional-effectiveness/)

**On 10/21/15 the WASC Liaison with be on campus to provide overview of accreditation process. All committee members and ACT members are encouraged to attend.**

Meeting adjourned 2:44pm