MINUTES

Members present: Karen Moranski, Katie Musick, Alvin Nguyen, Leslie Shelton, Thaine Sterns, Melina Milligan, Mike Visser, and Jamie Zamjahn

Guests: Lisa Noto, Vic Liptak, Sean Johnson

Staff: Kim Purdy

Agenda

1. Action Groups
   a. Best Practices in Improving Retention and Graduation Rates
   b. 0% Achievement Gap
   c. Freshmen – Coordinating Services
   d. Transfer Students
   e. Recruitment – Diversity
2. EAB - Early Warning System (Jamie)
   a. Roll-out Plan
   b. Faculty Development
   c. Student Engagement
3. Graduation Outreach Update
4. Executive Orders Update
5. Advising Taskforce Update
6. Announcement: First-Gen student rally (Leslie)

3:00pm – AVP Karen Moranski called meeting to order, minutes reviewed and agenda approved by group with one additional item

1. Sean Johnson presented the new Graduation Initiative dashboard available through Cal State website
   a. Newly developed Student Success dashboard became available for use today
      i. Built around the CO’s guidelines specific to GI 2025, shows SSU’s progress
      ii. Can view each metric by campus, or CSU system overall.
      iii. Can click through to further break out for more detailed information
      iv. At our current rate we are on track for 54% in 2025

2017 – 2018 Meeting Dates
Mondays, 3:00 to 4:30
8/28, 10/3, 11/6, 12/4, 2/5, 3/5, 4/2, 5/7
Sonoma State University
Graduation Initiative Group (GIG)

v. 6-year rate has dropped, but we expect that to bounce up within the next few years
vi. Given where our 4 and 6 year rates for transfer students, there isn’t much room for improvement – GIG should look to hear from students about impediments
vii. Achievement gap currently only displays 6 year data, 4 year data is on the way
viii. While the CSU Dashboard is a helpful tool, it is important to synthesize with other data
b. Sean gave an overview of methods used to arrive at these numbers
   i. Example of Pell data, most of our initiatives do not target Pell students, but this is a metric used by CO’s
c. Suggestion that it would be helpful to have data that goes further back, prior to any GI efforts implemented. Compare efforts to impact
d. In looking at the data presented, the measurements appear linear
   i. There are many other influences that impact these numbers
   ii. This work begins at recruitment and continues
   iii. There is a critical sophomore-junior tracking piece that is missing from the CSU dashboard
e. Reporting and Analytics is developing additional information in Blackboard Analytics
   i. R & A can build out reports specific to this committee’s needs
   ii. As we transition to EAB, we won’t always need to build out custom reports
f. We will continue to use BbA, EAB, and CSU Dashboard as our data resource
   i. Working towards getting all 3 to synthesize and enable us to check for consistency across the data

2. Action Groups
   a. Agenda delineates specific areas where GIG should be engaged with the intention to focus on one area each month, committee members agreed to focus their attention into four action groups:
      i. Best Practices in Improving Retention and Graduation Rates – Thaine, Katie, and Vic (with addition of someone from Student Affairs)
      ii. 0% Achievement Gap, Leslie and Lynn
      iii. Transfer Students, Alvin and Jamie
      iv. Recruitment and Diversity, Karen with support from Chiara and Mike
   b. Committee members will identify additional members for their action groups then report back in December, we will use that meeting time to build out a plan to bring best practices into each action area
   c. The action groups allow us to drawn in expertise via consultancy, build reports and recommendations for action items that will make a direct impact on students
      i. Action groups may evolve into subgroups

3. EAB – Early Warning System
   a. This is new student success management software, utilized with support from CO
   b. It’s a full system with multiple tiers:
      i. Triage: Predictive models, creates identifiers based on data input factors
      ii. Access: bottle necks, absences

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iii. Intervention: flags students that may need more support
   c. Will be implemented in August 2018
      i. Currently in the process of meeting across campus to evaluate timing of rollout
      ii. Will develop our own identifiers that are specific to SSU
      iii. Demos will be the next stage, followed by CMS engaging in data input, EAB will also pull some information out of PS
      iv. System sounds dependent on faculty input, most faculty on this campus do not interact with PS until the end of the semester. If we move to a mid-semester notification timing needs to be consistent
      v. Eliminates the need to send emails, helps with workload

4. Graduation Outreach
   a. Still working towards consensus on a sustainable model for intensive advising and bottleneck courses

5. Executive Orders Update
   a. The EO will necessitate a time of renewal for our GE program
      i. Possible to look at course numbers, they are not in sequence
      ii. Degree Planner is helping us to gather this information in its own way. We can see the sequence patterns as students complete. STEM programs have very specific pathways students must stay on for timely completion
      iii. Do we want students to have a specific linear sequence? Are there certain points in their academic career that specific classes have the best impact?
   b. This is an opportunity to bring best practices into GE
      i. GE pattern already incorporates best practices for 1st year
      ii. This is a good time to look at sequencing for 2nd year
      iii. Development of a roadmap through GE as an extension of the SSU experience

6. There will be a rally for first-gen students, faculty and staff are encouraged to participate -- meet at International Hall at noon

Meeting adjourned: 4:30pm, minutes prepared by Kim Purdy.