Monday, March 5, 2018
3:00 to 4:30 pm
Academic Affairs Conference Room

MINUTES

Members present: Lynn Stauffer, Karen Moranksi, Vic Liptak, Jamie Zamjahn, Justin Lipp, Wilson Hall, Chiara Bacigalupa, Mike Visser, and Thaine Stearns

Guest: Ariana Diaz De Leon

Staff: Cory Oates (for Kim Purdy)

Agenda

1. Subcommittee Reports
   a. Best Practices in Improving Retention and Graduation Rates
   b. 0% Achievement Gap
   c. Transfer Students
   d. Recruitment and Diversity

2. Deadlines, Commitments, and Reporting for Subcommittees for Spring 2018
   a. Analyze subcommittee recommendations at the 4/2 GIG,
   b. Use the 5/7 GIG meeting to determine whether and where to send recommendations for appropriate action.
   c. Is 4/2 too much of a push for all subcommittees?

3. Fall to Spring Retention Data (Ariana Diaz De Leon, 3:30 pm time certain)

3:00pm – Dean Lynn Stauffer & AVP Karen Moranski called meeting to order. Introductions made for new members.

1. Subcommittee Reports, Deadlines, Commitments, and Reporting for Subcommittees for Spring 2018
   a. Best Practices in Improving Retention and Graduation Rates (Thaine Stearns reporting)
      i. Met 14 times since last GIG meeting.
      ii. Recruited faculty participants: Carmen Works, Michelle Jolly and Christine Renaudin.
      iii. Significant progress made to meet deadline and make recommendations at the 4/2 meeting.
      iv. Looked at high impact practices. Found students almost fully mapped to AACU.

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SONOMA STATE UNIVERSITY
GRADUATION INITIATIVE GROUP (GIG)

v. Now looking at how to move forward. KM suggested talking with Merith Weisman who recently returned from a HIPS conference.
vi. One recommendation: every student has at least one HIP across campus.
vii. What are the ideal number of HIPs for a student to have?

b. 0% Achievement Gap (Lynn Stauffer reporting)
i. Members: Heather Smith, Khou Yang-Vigil, Emily Hinton, Susan Gutierrez, Leslie Shelton
ii. Close to making recommendations and 4/2 date will work.
iii. Range of recommendations. Some simple/practical recommendations are providing better financial aid information in acceptance letters and providing more information re: cost to parents.
iv. Three “buckets”: financial, sense of belonging, readiness. Need to raise awareness re: these issues.
v. Do these initiatives dovetail with AS initiatives? WH: advising initiative—seen movement in this regards to hiring. Would GIG be willing to partner with AS to address tuition increase? Getting students involved with advocacy. Housing for students. Any insight with from GIG?
vi. KM: have discussion re: GIG’s role in aforementioned AS initiatives.
vii. Donor funded bridge program to help students with financial need.

c. Transfer Students (Jaime Zamjahn reporting)
i. Met with various groups on and off campus including SRJC
ii. Will be hiring 2 new advisors and exploring how to write position descriptions to address various needs
iii. Investigating how to support lower division transfer students. Maybe offer a UNIV class specifically for transfer students.
iv. Recommendations will be ready for 4/2 meeting.

d. Recruitment and Diversity
ii. Thinking of a variety of issues: ways to improve recruitment, scholarship, expanding wine industry scholars program for other groups, case studies and advancement requests.
iii. Need people to write stories of students who need funds. Will reach out to Deans and Chairs to identify and find stories for case studies to use for advancement. Perhaps invite Advancement to a GIG meeting.
iv. SSU became a member Western Undergraduate Exchange, which will help recruit out of state students; they will pay 150% of tuition.
v. Secured funding for a second recruiter. Search going on now to hire two recruiters.

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vi. Use alums to help with recruiting and outreach processes.

vii. Would like to add to their group someone from Outreach. Reached out to Gina Geck and she is interested. Perhaps also Colleen Mahoney.

viii. Set recruitment goals, which SSU has never had before. Developing formal targets and goals. How to diversify student population and also address sense of belonging bucket.

ix. Another issue: redirects from other CSUs. Provost agreed to reach out to SJSU to work on a redirect to SSU.

x. Try to have subcommittee recommendations. May not be ready for 4/2 meeting.

2. Fall to Spring Retention Data (Ariana Diaz De Leon)
   a. PDF sent via email shows fall to spring retention data; can be filtered by major, ethnicity, gender, FTF and transfers
   b. Data shows lower division stays for spring, UD more likely to leave.
   c. Also looked at probation. Larger number did not return.
   d. Undeclared FTF students with less than 1.0 has met one-on-one with advisors.
   e. Jaime will email copy of undeclared probation contract. Work with KM with communication to Deans & Dept Chairs.
   f. Best practice suggests we have a probation class. Study skills, making sure they’ve done their homework, identifying and adding resources around certain courses where students struggle.
   g. Dashboard is available on Blackboard. Ariana will send link. Sean Johnson can get you access to Blackboard.
   h. Attainable levels to be considered to be making progress. Look at adq policy and how it has changed.
   i. Build in capability to look at Schools, Fall to Fall, second year retention, and year-to-year comparisons.
   j. Characteristics of adq students. How can we help them as they enter, is there something we can do to support them so they don’t get adq’ed.
   l. Push initiative to departments.

Meeting adjourned: 4:25pm, minutes prepared by Cory Oates.

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