

PROPOSAL FOR DISCONTINUANCE – PROGRAMS, MAJORS

Please note that potential proposers of discontinuance are encouraged to request an initial consultative hearing with EPC prior to initiating a formal proposal. In addition, if a program appears to be subject to de facto discontinuance, any department, school, faculty member, school committee, university committee, or administrative officer of the university may ask EPC for a consultative hearing in order to ascertain whether a proposal for discontinuance should be initiated.

PROPOSER OF DISCONTINUANCE:

Status: _____ Email of main contact: _____

School in which program/major resides: _____

Date of this form: _____

PROPOSED DISCONTINUANCE

This discontinuance is proposed for a _____ program _____ major

Name of program/major: _____

Rationale for discontinuance – attach a separate document that addresses all pertinent items as listed in the discontinuance policy
(<http://www.sonoma.edu/aa/ap/currdev/discontinue.html>).

INITIAL REVIEW *(EPC may request additional review at a later date)*

School Curriculum Committee – Date of Review: _____

Comments: _____

Signature of School Curriculum Committee Chair: _____

School Dean – Date of Review: _____

Comments: _____

Signature of School Dean: _____

If a graduate program, review by Graduate Studies – Date of Review:

Comments:

Signature of Graduate Studies Chair:

REVIEW BY EPC

Dates of EPC hearing(s):

After review of the initial proposal, EPC has determined that no further consideration of the proposal is warranted and the major / program is recommended for termination. See below for explanation. *(If the Academic Senate does not request further consultation, the program is terminated.)*

After review of the initial proposal, EPC has determined that further consideration of the proposal is warranted. See below for details of the additional review activities conducted, as well as EPC's recommendation.

EPC RECOMMENDATION TO THE SENATE

Signature of EPC Chair:

(A copy of EPC's recommendation shall be sent to the Chair of the Faculty, Academic Senate via the Senate office, the proposer(s), the Provost, the AVP of Academic Programs, and the Dean of the School and the Chair of the Department of the program or major under proposal for discontinuation.)

SENATE RECOMMENDATION TO THE PRESIDENT

Signature of Faculty Chair:

PRESIDENT DECISION

Signature of President:

Sent to Chancellor's Office on:

(A copy of this entire form shall be sent to the Academic Senate via the Senate office, the proposer(s), the Provost, the AVP of Academic Programs, Dean of the School and Chair of the Department of the program or major to be discontinued.)