Instruction and Learning Assessment Librarian
University Library

(Tenure-Track) Senior Assistant or Associate Librarian
Anticipated start date April 2017

Refer to 104290 on all correspondence and inquiries regarding this position.

THE UNIVERSITY

Sonoma State University is one of the 23 campuses of the California State University. Located in the Sonoma County wine country, 48 miles north of San Francisco, the University has an enrollment of approximately 9,000 students. As of spring 2014, the University had 595 faculty with 41% tenure-track. The University is comprised of six schools: Arts and Humanities, Business and Economics, Education, Extended and International Education, Social Sciences, and Science and Technology. Degrees are offered in 46 majors at the bachelor's level and 15 at the master's level. Sonoma State University occupies 274 acres in the beautiful wine country of Sonoma County, in Northern California. Located at the foot of the Sonoma hills, the campus is just an hour’s drive north of San Francisco and 40 minutes away from the Pacific Ocean.

THE DEPARTMENT

The University Library’s leading value is “We are passionate about student learning.” The library faculty actively seeks solutions to help users access, evaluate, and create content, and become informed, engaged, global citizens and lifelong learners. The Library is a respected leader in campus initiatives and service work, and is actively engaged with faculty in campus curricular efforts. SSU Librarians provide transformational leadership in realizing the Liberal Arts and Sciences mission of the University and supporting the University President’s priorities of student success, on-time graduation, and diversity.

The Library has 38 employees, including 8 FTE library faculty, and approximately 40 student employees. Our collection consists of more than 750,000 volumes (print and e-book) and about 40,000 journal titles. Opened in 2000, the University Library in the Jean and Charles Schulz Information Center is a dynamic learning facility that features teaching labs, wireless access, varied study spaces, an information commons, a café, and an automated storage and retrieval system.

Prospective applicants are encouraged to review the Library's website at library.sonoma.edu and the information for faculty available through Faculty Affairs at sonoma.edu/aa/fa/prospective/tenure-track.html.

DUTIES OF THE POSITION

Reporting to the Dean of the Library, the Instruction and Learning Assessment Librarian will provide leadership in developing, implementing, and assessing a holistic, progressive information literacy curriculum. The successful candidate is a creative, collaborative, and engaged professional dedicated to student-centered library instruction, who will work with stakeholders across the university to embed information literacy across the four-year and graduate student experiences. This person will embrace the
idea that students must learn to be brave, be curious, and be critical as the foundation of information literacy and lifelong learning.

This person will be responsible for coordinating instruction with a team of liaison librarians, establishing priorities and assessing the instruction program based on established student learning outcomes and the evolving needs of students; s/he will provide guidance to library faculty developing pedagogy and assessment methods in their subject liaison areas. This person will also be responsible for setting the direction for instruction in first-year and second-year programs, and collaborating with faculty in these programs to embed information literacy outcomes in course instruction.

All tenure-track librarians at Sonoma State University work as a team to advance the library’s information literacy curriculum, and in these roles provide research help, selection of scholarly resources, and instruction in specialized areas and across the curriculum as needed. All librarians collaborate on designing and implementing high-impact student-centered library programming and outreach efforts. Work schedules may include evening and weekend hours.

Responsibilities

- Leads library faculty in a collaborative process to develop a cohesive information literacy curriculum, establish priorities for instruction, and share instructional best practices, tools, and techniques
- Works closely with first- and second-year programs and with campus units related to student transitions
- Coordinates library instruction, including classroom scheduling and management; convenes regular meetings of instructional faculty; and leads assessment of the library instruction program
- Assists library faculty with developing effective assessment methods for their classroom practices and other services
- Identifies and analyzes emerging trends, theories, and standards in information literacy, and leads the implementation of evidence-based changes to the Library’s instruction program
- Participates in library-wide assessment activities such as gathering data related to learning services for the library’s participation in annual external surveys such as ACRL and IPEDS, and regional reaccreditation
- Works collaboratively with assessment professionals across Sonoma State University to promote and develop a culture of assessment and to encourage the integration of information literacy outcomes in departmental measures of learning
- Provides information literacy instruction across one or more subject areas
- Serves as a liaison to faculty and students across one or more subject areas
- Participates in the Library’s general research assistance activities including the research help desk, research help by appointment, and online interactive research services
- Participates in university and community service, and in library activities and events
- Actively engages in a research agenda, and produces scholarly work that contributes to the development of the profession

PROFESSIONAL QUALIFICATIONS

To be recommended for appointment, the candidate must have:

Required Qualifications

- ALA-accredited Master’s degree in Library and/or Information Science
• At least three years’ experience providing instruction to students in a primarily undergraduate academic environment
• Demonstrated ability to collaborate with discipline faculty on projects and/or information literacy instruction
• Experience with or knowledge of instructional design
• Familiarity with information literacy standards including the ACRL Framework for Information Literacy for Higher Education, and with curriculum development in alignment with standards and best practices
• Experience with program assessment and assessment of student learning outcomes, using tools such as rubrics and curriculum maps
• Demonstrated leadership skills including the ability to plan and manage projects, build support from key stakeholders and colleagues, present evidence in support of decisions, and implement change
• Excellent interpersonal and communication skills, including patience and the ability to connect and empathize with undergraduates
• Ability to work both collaboratively and independently in a constantly changing environment
• Ability to fulfill the scholarly and service expectations of a tenure-track position, including scholarly publishing, participation in University committees, and community involvement
• Ability to communicate with and relate to an ethnically and culturally diverse campus community

Desired Qualifications
• Experience with assessment tools such as LibQual+ and NSSE
• Record of scholarly achievement
• Experience supervising or providing work direction to others in a professional environment
• Experience working with culturally diverse library users
• Outreach experience

To be recommended for tenure, the candidate must demonstrate satisfactory performance in four areas: effectiveness as a librarian; scholarship, research, creative achievement and professional development; service to the University; and public service and service to the community. Although tenure may be granted at any time, contract provisions specify "the normal period of probation shall be a total of six (6) years of full-time probationary service and credited service, if any. Any deviation from the normal six (6) year probationary period shall be the decision of the President following his/her consideration of recommendations from the department or equivalent unit and appropriate administrator(s).” Tenure is required for promotion above the level of Associate Professor.

RANK AND SALARY

Rank is Senior Assistant Librarian or Associate Librarian, depending on qualifications and experience. Salary range is approximately $58,968 - $63,000.

HOW TO APPLY

Do not send materials to facultysearch@sonoma.edu. To apply for this position, go to www.sonoma.edu/jobs and select Job Opportunities. If you are not currently employed at Sonoma State University, select the External Applicants box. You will be redirected to a list of all available jobs at Sonoma State University. Find and select the faculty position you are applying for to view the description and select Apply Now. If you have not applied for a job at Sonoma State University previously you will be asked to Register Now in order to proceed. After submitting the application
letter and curriculum vitae, please proceed to My Career Tools to attach the additional required documents. Your statement of research interests may be a statement of scholarship and/or creative activity if appropriate to your discipline. PDFs are the preferred format for all submissions. Once you have submitted all materials, a confirmation email will be automatically sent to you. If you encounter difficulties during the application process, please email facultysearch@sonoma.edu.

Please submit:

**Required**
- Application letter
- Curriculum vitae

**Additional Required Documents**
- Contact Information for 3 References

Letters of Recommendation will be requested from finalists only.

Official transcripts may be required at the time of hire.

Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

**APPLICATION DEADLINE**

The deadline to apply to this position is by December 6, 2016.

Questions concerning this position may be directed to:

Laura Krier, Search Committee Chair
krierl@sonoma.edu
(707) 664-2459

Questions concerning the application process may be directed to: facultysearch@sonoma.edu.

104290 - PLEASE REFER TO THIS NUMBER ON ALL CORRESPONDENCE AND INQUIRIES REGARDING THIS POSITION.

**EQUAL EMPLOYMENT OPPORTUNITY**

The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

**MANDATED REPORTING REQUIREMENT**

This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
CAMPUS SAFETY REPORTS

Jeanne Clery Act – Annual Security Report
Sonoma State University’s Annual Security Report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Sonoma State University and on the public property within, or immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, alcohol/drug use, crime prevention, reporting of crimes, sexual assault and other matters. You can download a copy of this report by accessing the Police and Parking Services web site: Jeanne Clery Act - Annual Security Report, or receive a copy by contacting Police and Parking Services at (707) 664-2143.

Campus Housing Fire Safety Report
Sonoma State University’s Annual Campus Housing Fire Safety Report, in compliance with The Campus Fire Safety Right-to-Know Act, contains information about fire statistics, fire safety systems, and safety practices and standards for campus housing. The Campus Housing Fire Safety Report is available at the Housing Services website or you can contact Housing Services at (707) 664-2541 to receive printed information or additional information.

BACKGROUND CHECK

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

SMOKE-FREE CAMPUS

Sonoma State University is proud to be a smoke-free campus within the California State University System. Effective July 1, 2015, Smoking and other uses of tobacco products, such as smokeless tobacco, the use of e-cigarettes and similar devices, are prohibited on Sonoma State owned, controlled or leased property, as well as in vehicles owned, leased, or rented by the University, parking lots and residential space.