Scholarly Communications and Science Librarian
University Library

(Tenure-Track) Senior Assistant Librarian
Starting mid-August 2016

Refer to 104117 on all correspondence and inquiries regarding this position.

THE UNIVERSITY

Sonoma State University is one of the 23 campuses of the California State University. Located in the Sonoma County wine country, 48 miles north of San Francisco, the University has an enrollment of approximately 9,000 students. As of spring 2014, the University had 595 faculty with 41% tenure-track. The University is comprised of six schools: Arts and Humanities, Business and Economics, Education, Extended and International Education, Social Sciences, and Science and Technology. Degrees are offered in 46 majors at the bachelor's level and 15 at the master's level. Sonoma State University occupies 274 acres in the beautiful wine country of Sonoma County, in Northern California. Located at the foot of the Sonoma hills, the campus is just an hour’s drive north of San Francisco and 40 minutes away from the Pacific Ocean.

THE DEPARTMENT

Opened in 2000, the University Library in the Jean and Charles Schulz Information Center is a dynamic learning facility, including teaching labs, wireless access, varied study spaces, an information commons, and an automated storage and retrieval system. The University Library defines its mission as support for the whole student. Thriving on innovation and creativity, we actively seek solutions to help users access, evaluate, and create content, and become informed, engaged, global citizens and lifelong learners. The Library is a respected leader in many campus initiatives and is actively engaged with faculty in campus curricular efforts. As faculty, the librarians work to support the overall campus goal of student retention, satisfaction, and graduation. SSU Librarians truly make a difference in realizing the Liberal Arts and Sciences mission of the University.

The Library has a regular and temporary staff of 35, including 8 FTE library faculty, and approximately 40 student employees. Our collection consists of more than 600,000 volumes (print and e-book) and about 40,000 journal titles.

Prospective applicants are encouraged to carefully review the Library's Web page at: http://library.sonoma.edu/about/jobs_faculty.php and the information for faculty available through Faculty Affairs at: http://www.sonoma.edu/aa/fa/prospective/tenure-track.html.

DUTIES OF THE POSITION

The Scholarly Communications and Science Librarian provides leadership in the development of a scholarly communications program in the University Library. This new position offers an opportunity to shape the University’s approach to scholarly communications and open access. S/he will be an advocate for open
access scholarship on campus, building awareness of emerging publication trends and working with faculty to make their research open. The person in this position will be responsible for promoting and developing our institutional repository and e-thesis program, and be a campus resource for questions about research data, copyright, and publication issues. S/he will work closely with the Office of Undergraduate Research and the Graduate Studies division to find new ways to showcase student research. This position will participate in CSU-wide initiatives around scholarly communications and the shared institutional repository software (DSpace). As Science Librarian, this person will be the liaison to the School of Science & Technology, which encompasses natural sciences, health sciences, and computer science and engineering, and will provide specialized information literacy instruction and research help to students and faculty in the School. All tenure-track librarians work as a team to advance the library’s information literacy curriculum.

Responsibilities:
- Develops and leads a new scholarly communications program based on periodic assessments of the campus environment and the needs of SSU faculty and students
- In consultation with library and campus faculty, shapes the direction of the campus institutional repository and manages initiatives to promote and sustain its use
- Develops an open access outreach program to faculty and students and advocates for open access publication by SSU faculty
- Promotes and develops the campus e-thesis program
- Works closely with the Office of Undergraduate Research and with the Graduate Studies division to find ways to showcase student research
- Connects with faculty who are on editorial boards for various publications and consults with faculty who may be considering launching an open access journal
- Serves as the library’s point person on copyright questions
- Works with the Faculty Center to create workshops for faculty and students on various scholarly communications topics
- Works with library faculty and staff to introduce basic scholarly communications topics and challenges (e.g. provides professional development opportunities for library staff)
- As a subject liaison, builds relationships with faculty in the School of Science & Technology, learns about the teaching and research priorities of the departments, identifies opportunities for the library to support those priorities, and keeps faculty up to date about library plans and initiatives
- Provides information literacy instruction and specialized research help to the School of Science & Technology
- As a member of the library instruction team, works with other liaisons to create a cohesive, progressive information literacy curriculum
- Selects materials for the School of Science & Technology and recommends specialized resources and/or programming in line with their current and emerging priorities for teaching and research

PROFESSIONAL QUALIFICATIONS

To be recommended for appointment, the candidate must have:

Required Qualifications
- ALA-accredited Master’s Degree in Library and/or Information Science
- Significant academic background in the sciences and/or experience as a subject librarian
- Experience providing instruction to students in an academic environment
Knowledge of and familiarity with open access and scholarly communications issues and new forms of publication and research/creative activities

- Familiarity with issues, policies, service models, and strategies for building and managing institutional repositories
- Familiarity with copyright laws, creative commons licenses, and academic publishing contracts, especially emerging practices for open access stipulations in contracts
- Demonstrated ability to take a leadership role, think strategically, recognize challenges, and communicate effectively with varying populations and stakeholders
- Excellent interpersonal and communication skills
- Ability to work collaboratively and independently in a constantly changing environment
- Ability to fulfill the scholarly and service expectations of a tenure-track position
- Ability to communicate with and relate to an ethnically and culturally diverse campus community

Desired Qualifications

- Experience with assessment of student learning outcomes
- Experience with or knowledge of marketing and advocacy techniques and principles
- Experience with campus outreach programs and working with faculty
- Experience in developing and/or managing an institutional repository and/or other digital collections software
- Knowledge of digital content and metadata standards, including MARC, Dublin Core, EAD, MODS, and METS.
- Knowledge of digitization standards and techniques
- Knowledge of trends and innovations in STEM education, especially new technologies such as 3D printers, simulation software, and robotics
- Familiarity with research data policies and practices, especially as related to requirements of funding bodies

To be recommended for tenure, the candidate must demonstrate satisfactory performance in four areas: teaching effectiveness; scholarship, research, creative achievement and professional development; service to the University; and public service and service to the community. Although tenure may be granted at any time, contract provisions specify that "the normal period of probation shall be a total of six (6) years of full-time probationary service and credited service, if any. Any deviation from the normal six (6) year probationary period shall be the decision of the President following his/her consideration of recommendations from the department or equivalent unit and appropriate administrator(s).” Tenure is required for promotion above the level of Associate Professor.

**RANK AND SALARY**

The rank is Senior Assistant Librarian. The salary range is approximately $58,968 - $63,000.

**HOW TO APPLY**

Do not send materials to facultysearch@sonoma.edu. To apply for this position, go to www.sonoma.edu/jobs and select Job Opportunities. If you are not currently employed at Sonoma State University, select the External Applicants box. You will be redirected to a list of all available jobs at Sonoma State University. Find and select the faculty position you are applying for to view the description and select Apply Now. If you have not applied for a job at Sonoma State University previously you will be asked to Register Now in order to proceed. After submitting the application Revised 9/2015 Faculty Affairs in the Office of the Provost
Please submit:

**Required**
- Application letter
- Curriculum vitae

**Additional Required Documents**
- Contact Information for 3 References

Letters of Recommendation will be requested from finalists only.

Official transcripts may be required at the time of hire.

Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

**APPLICATION DEADLINE**

The deadline to apply to this position is by March 22, 2016.

Questions concerning this position may be directed to:

Laura Krier, Search Committee Chair
krierl@sonoma.edu
(707) 664-2459

Questions concerning the application process may be directed to: facultysearch@sonoma.edu.

104117 - PLEASE REFER TO THIS NUMBER ON ALL CORRESPONDENCE AND INQUIRIES REGARDING THIS POSITION.

**EQUAL EMPLOYMENT OPPORTUNITY**

The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

**MANDATED REPORTING REQUIREMENT**
This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

CAMPUS SAFETY REPORTS

Jeanne Clery Act – Annual Security Report
Sonoma State University’s Annual Security Report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Sonoma State University and on the public property within, or immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, alcohol/drug use, crime prevention, reporting of crimes, sexual assault and other matters. You can download a copy of this report by accessing the Police and Parking Services web site: Jeanne Clery Act - Annual Security Report, or receive a copy by contacting Police and Parking Services at (707) 664-2143.

Campus Housing Fire Safety Report
Sonoma State University’s Annual Campus Housing Fire Safety Report, in compliance with The Campus Fire Safety Right-to-Know Act, contains information about fire statistics, fire safety systems, and safety practices and standards for campus housing. The Campus Housing Fire Safety Report is available at the Housing Services website or you can contact Housing Services at (707) 664-2541 to receive printed information or additional information.

BACKGROUND CHECK

Successful candidate is required to complete a background check prior to assuming this position.

SMOKE-FREE CAMPUS

Sonoma State University is proud to be a smoke-free campus within the California State University System. Effective July 1, 2015, Smoking and other uses of tobacco products, such as smokeless tobacco, the use of e-cigarettes and similar devices, are prohibited on Sonoma State owned, controlled or leased property, as well as in vehicles owned, leased, or rented by the University, parking lots and residential space.