

Department: **Computer Science**

Working Title: **Computer Colloquium Assistance**

Classification: **Instructional Student Assistant**

Number of Openings: **1**

Pay Rate: **\$14.00/hour**

Appointment: **3 hours a week**

Expected Dates of Employment: **August 26, 2019 - December 3, 2019**

Deadline to Apply: **August 23, 2019**

Requisition #: **CS\_ISA\_1920**

## **DUTIES OF THE POSITION**

Collecting attendance papers and tracking weekly credit.

## **MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

## **HIRING CRITERIA**

SSU student who is a CS major or minor who has completed at least one semester at SSU and is in good academic standing. Trustworthy with sensitive information, conscientious, and organized. Available to attend CS 390 Colloquium in Darwin 103 from 12:00-1:00 PM on Thursdays.

## **HOW TO APPLY**

Email application to Dena Peacock [peacock@sonoma.edu](mailto:peacock@sonoma.edu)

## **HIRING NOTIFICATION**

Phone call or email

## **SUPERVISOR**

Dr. Suzanne Rivoire

## **OTHER INFORMATION**

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.



**SONOMA STATE UNIVERSITY**

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