STUDENT EMPLOYMENT OPPORTUNITY
Student positions in Bargaining Unit 11

Working Title: Lab Assistants, Tutors, and/or Graders

Department: Computer Science
Classification: Instructional Student Assistant
Pay rate: $13.00/hour
Expected dates of employment: Fall 2017
Expected percentage of appointment or hours per week: Varies
Number of openings: Three or more
Expected start date: August 28, 2017

Requisition #: CS_ISA_1718
Deadline to apply: September 15 at 4:00 PM

Description of duties for CS 115 and CS 215 Lab Assistants
Lab Assistants will attend sections (3 hours weekly per section) and answer students' questions about the lab assignments and projects. Help students to debug lab assignments and programming projects.

Description of duties for CS 115 and CS 315 Grader
Graders will reviews programming projects for correctness and style based on a rubric specified by the course instructors and, if applicable, assigns grades. Hold tutoring hours to help students with the course material, lab assignments, and programming projects.

Description of duties for CS 242 Tutor and/or Grader
Tutors will hold tutoring sessions to answer students' question related to the course material (Discrete Mathematics) and the homework assignments. Grade homework assignments based on a rubric specified by the course instructors.

Minimum Qualifications for this classification: The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. Admission or registration as a University student. NOTE: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

Hiring Criteria for CS 115 Lab Assistant and Grader:
Having completed CS1 (CS 115 or its equivalent in Python), CS 2 (CS 215 or its equivalent in C++), Introduction to Linux, Calculus I, and Discrete Mathematics. In addition, the successful candidate should either have completed CS 315 or be enrolled in it. Excellent communication and problem solving skills. Ability to work well with students. Previous experience in grading students' work and tutoring students is a plus.

Hiring Criteria for CS 315 Lab Assistant and Grader:
Having completed Data Structures (CS 315) with a grade of B+ or better. Having completed, or be enrolled in at least one of Operating System (CS 450), Programming Languages (CS 460), and Analysis of
Algorithms (CS 415). Excellent communication and problem solving skills. Ability to work well with students. Previous experience in grading students' work and tutoring students is a plus.

Hiring Criteria for CS 242 Grader and/or Tutor:
Having completed Discrete Mathematics for CS (CS 242) or its equivalent, Data Structures (CS 315), and Analysis of Algorithms (CS 415) with a grade of B+ or better. Excellent communication and problem solving skills. Ability to work well with students. Previous experience in grading students' work and tutoring students is a plus.

How to apply:
Send a letter of interest, a list of Computer Science courses, previous teaching/lab assistant experience to Dr. Ali Kooshesh via email: kooshesh at sonoma dot edu.

How you will be notified of the hiring decision:
By email using your SSU email address.

Supervisor for this position:
CS 115: Dr. Mark Gondree
CS 215: Dr. Tia Watts
CS 242: Dr. Gurman Gill
CS 315: Dr. Ali A. Kooshesh

NOTES:
1. The classification Teaching Associate is one of three classifications in a collective bargaining unit, Unit 11. The Teaching Associate classification provides currently enrolled or admitted University graduate students practical teaching experience in fields related to their advanced study. The Graduate Assistant classification provides currently enrolled or admitted University graduate students the opportunity to assist faculty or teaching staff by performing various professional and technical duties associated generally with the subjects or programs in which the Graduate Assistant is doing graduate work. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
2. Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
3. Sonoma State University is an affirmative action/equal opportunity employer and has a strong commitment to the principle of diversity. We seek a broad spectrum of candidates including members of underrepresented groups. Individuals with disabling conditions who require accommodation during the recruitment process may contact the ADA Coordinator at 707/664-2227 or TDD (using the California Relay Service) at 877/735-2929.
4. This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
5. Background Check: Successful candidate may be required to complete a background check prior to assuming the position.

Form revised 4/11/13

Faculty Affairs in the Office of the Provost