Working Title: Student Reader/Workshop Leader

Department: Mathematics & Statistics

Classification: Instructional Student Assistant

Pay rate: $13.00/hour

Expected dates of employment: Fall 2017

Expected percentage of appointment or hours per week: 2 hours per week per class

Number of openings: Approx. 15

Expected start date: August 28, 2017

Deadline to apply: Open until filled

Requisition #: MATH_ISA_1718

Description of duties: Assist Mathematics Professors with reading and correction of homework and keep accurate records of tests and assignments.

Minimum Qualifications for this classification: The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. Admission or registration as a University student. NOTE: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

Hiring Criteria for this job: Must be Mathematics major and have completed the class for which the student is grading with a grade of B or better.

How to apply: Apply in person with Robbin Cortez, Mathematics and Statistics Department, in Darwin 114

How you will be notified of the hiring decision: phone call or email

Supervisor for this position: Robbin Cortez and Instructor of record

NOTES:
1. The classification Teaching Associate is one of three classifications in a collective bargaining unit, Unit 11. The Teaching Associate classification provides currently enrolled or admitted University graduate students practical teaching experience in fields related to their advanced study. The Graduate Assistant classification provides currently enrolled or admitted University graduate students the opportunity to assist faculty or teaching staff by performing various professional and technical duties associated generally with the subjects or programs in which the Graduate Assistant is doing graduate work. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

2. Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

3. Sonoma State University is an affirmative action/equal opportunity employer and has a strong commitment to the principle of diversity. We seek a broad spectrum of candidates including members of underrepresented groups. Individuals with disabling conditions who require accommodation during the recruitment process may contact the ADA Coordinator at 707/664-2227 or TDD (using the California Relay Service) at 877/735-2929.

4. This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

5. Background Check: Successful candidate may be required to complete a background check prior to assuming this position.