Degree Planner is an interactive online tool that is built into MySSU (PeopleSoft) and is designed to help students map out their personal degree plan. Degree Planner provides students with the opportunity to be proactive in their long-term course planning. More information is available at [www.sonoma.edu/advising](http://www.sonoma.edu/advising).

**Update Alerts** – Select this button after a plan has been edited to fix “Off Track” notifications.

**Academic Requirements Report (ARR)** and ARR with “Planned.”

**Edit Preferences** to change units per term or add additional terms.

**Arrange My Plan** drag & drop makes it simple to move classes to preferred terms.

**View** completion statistics in pie chart & plan summary format.

“Remove” discards a requirement that will not be needed for degree completion such as transfer credit.

“Select Course” allows you to note what course you would like to take to meet a specific requirement.

“Lock” ensures a course will not change semesters regardless of other plan editing.

“Info” displays the course description from the official Course Catalog.

“Add Course” provides the flexibility to add courses to your plan that are not required for degree completion.

“Advisor Message” communicates personalized information on a specific course.

“Notes” and “Critical” convey important details about a specific course of Requirement.

Degree Planner is not a replacement for the ARR or in-person advising. Students should continue to check their ARR for a comprehensive view of progress toward Degree Completion.

Meet with your Advisor early and often to ensure success in reaching your academic goals.