ADMINISTRATION AND FINANCE

GOALS 2010-2011

1. DEVELOP A STRATEGIC PLAN FOR ATHLETICS
2. ESTABLISH APPROPRIATE STAFFING FOR ATHLETICS
3. CONSTRUCT THE BASEBALL TRAINING FACILITY
4. INCREASE EXTERNAL SUPPORT FOR ATHLETICS
5. MOVE TO A SINGLE CMS DATA BASE FOR FINANCE
6. LAUNCH A FEE REFERENDUM FOR THE UNIVERSITY CENTER
7. OBTAIN EXTERNAL SUPPORT FOR THE UNIVERSITY CENTER
8. PRODUCE EIGHT “ON CAMPUS PRESENTS” EVENTS AT THE GMC
9. COMPLETE THE FINAL ASPECTS OF THE HOSPITALITY CENTER
10. IMPLEMENT A MARKETING PLAN FOR THE GMC HOSPITALITY CENTER
11. COMPLETE THE REENGINEERING OF REPROGRAHICS
12. IMPLEMENT THE FULBRIGHT SCHOLARS PROGRAM IN HOUSING
13. UPGRADE LIGHTING IN PARKING LOTS J AND F
14. COMPLETE GMC PHASE III CONSTRUCTION AS FUNDS ARE RAISED
15. IMPLEMENT A NEW MAINTENANCE MANAGEMENT SYSTEM
16. ENHANCE THE SAFETY OF THE NORTH CAMPUS ENTRANCE
17. INSTALL PHOTOFOLTAICS AT PARKING LOTS L, M, N, AND O
18. IMPLEMENT A UNIVERSITY-WIDE EMERGENCY PREPAREDNESS EXERCISE
19. RESTRUCTURE THE BUILDING MARSHALL PROGRAM
20. ESTABLISH A CLERY ACT CROSS-DIVISIONAL TEAM
21. ACHIEVE FOUNDATION LIQUIDITY GOALS
22. REASSESS FOUNDATION RETURN OBJECTIVES
23. REASSESS THE INVESTMENT ADVISOR FOR THE GALBREATH ENDOWMENT
24. INTEGRATE THE OLLI ENDOWMENT WITH THE GENERAL ENDOWMENT
25. RESOLVE OUTSTANDING ISSUES WITH THE OSHER FOUNDATION
26. EVALUATE THE COMMON FUND VIS-À-VIS GRAYSTONE CONSULTING
27. REVISE SSE’S INVESTMENT POLICY
28. APPOINT TWO INSTRUCTIONAL DESIGNERS IN INFORMATION TECHNOLOGY
29. ESTABLISH A FACULTY WORKSTATION REFRESH PROGRAM
30. ELIMINATE INFORMATION TECHNOLOGY CHARGE-BACKS
31. REDUCE FACILITIES SERVICES CHARGEBACKS
32. REPLACE THE OBSOLETE TELEPHONE SWITCH
33. IMPLEMENT GOOGLE MAIL FOR STUDENTS
34. IMPLEMENT EXCHANGE FOR EMPLOYEES
35. INSTALL A DUPLICATE CONNECTION FOR CENIC
36. PILOT AN E-MAIL RETENTION POLICY
37. DEVELOP AN EXPANDED HELP DESK
38. FURTHER REFINE CMS DEGREE AUDIT FUNCTIONALITY
39. IMPLEMENT CMS WAIT LIST FUNCTIONALITY
40. TRANSITION TO MOODLE
41. SPONSOR A DIALOGUE ON SSU’S FINANCIAL CONDITION
42. SPONSOR A DIALOGUE ON FOUNDATION INVESTMENT OBJECTIVES
43. SPONSOR A DIALOGUE ON THE GREEN MUSIC CENTER
44. SPONSOR A DIALOGUE ON CAMPUS MISSION AND FINANCES
45. REDUCE THE DIVISION BUDGET BY $700,000 TO $1,000,000
46. IDENTIFY $650,000 BRIDGE FUNDING FOR INFORMATION TECHNOLOGY
47. IDENTIFY $550,000 BRIDGE FUNDING FOR ATHLETICS
48. CONTINUE IMPLEMENTATION OF THE MINI-COMPACT
49. ESTABLISH A CONFLICT OF INTEREST POLICY FOR AUXILIARIES

50. FINALIZE A MULTI-YEAR CONTRACT WITH THE SAN FRANCISCO SYMPHONY AT THE GREEN MUSIC CENTER
ACHIEVEMENTS: 2009-2010

1. Reduced the Division budget by $1,190,000
2. Completed the working drawings for the University Center
3. Opened the GMC Hospitality Center
4. Implemented on-line Orientation Fee collection and Housing and Student Enrollment deposit collection
5. Implemented online Parking Software (for decal purchase, citation payments, appeals, etc.)
6. Constructed and opened Tuscany to student residents
7. Provided financial support to the Center for Culture, Gender and Sexuality
8. Completed the North Campus Entrance Signage and Tower
9. Resolved the ADA issue at the TV studio
10. Constructed the Waste Water Equalization Tank
11. Implemented the Common Financial System
12. Implemented CMS Absence Management Self-Service
13. Implemented CMS E-Recruit
14. Enhanced CMS Degree Audit
15. Sponsored SSU’s participation in the annual San Francisco Pride Parade
16. Provide ethnically diverse menus in Dining Service venues
17. Installed low flow toilets, faucets and shower fixtures in Cabernet
18. Replaced main pool boilers with natural gas turbine
19. Installed VM Ware project in Information Technology
20. Achieved wireless internet service throughout campus
21. Fully funded scholarship needs via a $950,000 gift from SSE
22. Fully addressed the needs of the endowed funds via the Revenue Management Program
23. Provided $650,000 in structural deficit funding to Information Technology
24. Provided $550,000 in structural deficit funding to Athletics

25. Provided $100,000 for Division work-station refresh

26. Provided $100,000 for classroom technology improvements

27. Successfully implemented the furlough program for non-faculty employees

28. Avoided lay-off of SETC employees in spite of SETC’s decision not to furlough

29. Created a budget plan for 2010-2011 that:
   Imposes no cuts to Academic Affairs
   Avoids lay-off of permanent employees
   Eliminates furloughs

30. Addressed the following deferred maintenance projects:
   Fall protection on campus roofs
   ADA Upgrade – Curb Cuts and Improved Pedestrian Pathways
   Children’s School fire alarm tie-in to main campus system
   Children’s School roof and gutters
   Slurry seal Parking Lot A and G
   Slurry seal Parking Lot G
   Zinfandel - Stairwell Reconstruction (Phase 3 of 4) (Barbara)
   Cameros Sewer Line Repair
   Verdot / Beaujolais - Deck Resurfacing
   Flora - Meeting Room Restoration
   Zinfandel - Transformer Replacement
   Cabernet - Microwave Installation Project
   Beaujolais - Oven/Cooktop Replacement Project
   Beaujolais - Boiler Flue Condensation Repair
   SSUAF townhouses carpet and appliance replacement
   Townhouse garage door opener replacement