December 14, 2012

To: Campus Planning Committee
   Dr. Ruben Armiñana-President and Committee Chair
   Dr. Michael Cohen-Faculty Representative
   Dr. James Dean-Faculty Representative
   Mr. Christopher Dinno-Senior Director for Facilities Management
   Mr. Laurence Furukawa-Schlereth-Vice President for Administration and Finance, Chief Financial Officer
   Ms. Stephanie Giordano-Principal University Planner, Chancellor’s Office
   Mr. Erik Greeny, Interim Vice President, Development
   Mr. Steve Kwok-Campus Consulting Architect
   Mr. Matthew Lopez-Phillips-Chief Student Affairs Officer
   Mr. Rick Ludmerer-Senior Director for Risk Management
   Mr. Patrick Maloney-Student Representative
   Ms. Sally Miller-Interim Chief of Police
   Dr. Margaret Purser-Chair of the Faculty, Academic Senate
   Dr. Andrew Rogerson-Provost and Vice President for Academic Affairs, Chief Academic Officer
   Ms. Sarah Scudder-Community Member
   Ms. Caitlyn Wallinger-Staff Representative
   Mr. Stanley Weir-Student Representative

   Appointed Consulting Members
   Mr. Dan Condron-Vice President, University Affairs
   Mr. Bill Fusco-Senior Director of Intercollegiate Athletics
   Ms. Carol Ingerman-Director of Campus Planning

   c: Dr. Richard Senghas, Vice Chair of the Faculty, Academic Senate

From: Dr. Ruben Armiñana
      President

Subject: Campus Planning Committee Meeting Minutes from the November 27, 2012 3:30 p.m. to 4:30 p.m. meeting,
         Sue Jameson Room, Stevenson Hall

President Armiñana called the meeting to order. Christopher Dinno, Senior Director for Facilities Management requested of President Armiñana that the agenda be revised to remove item number three ("Green Music Center Naming Opportunities if identified") since none had been submitted or brought forward, and replace it with an Action Item for a new proposed Conference and Event Services Storage Building. President Armiñana approved Dinno’s request.
Riparian Signage within the Native Garden

Christopher Dinno, Senior Director for Facilities Management presented a photorealistic concept rendering and site plan for a new proposed monument sign in the Native Garden. The proposed monument sign describes the riparian zone of Copeland Creek and the Native Garden. The sign would be installed along the northern edge of Copeland Creek within the Native Garden. The proposed sign is in keeping with the University Signage Policy and matches the style of the existing monument signs at the Holocaust Memorial and the Butterfly Garden.

Richard Senghas, Chair of the Faculty Elect, Academic Senate requested that an apostrophe be added to word “Presidents” to read “President’s”. Andrew Rogerson, Provost and Vice President requested the following corrections: first paragraph, line five, that a space be placed between the words “University and is” and second paragraph, line five, the word “Watersheds’ be corrected to “Watershed’s”. Dinno advised that each edit outlined would be corrected.

Senghas inquired if this sign would be accessible for the visually impaired. Dinno responded that the Americans with Disability Act (ADA) provides direction regarding this and will look into it. Senghas mentioned that he has seen this type of signage at other parks which is accessible and perhaps future signage that does not require ADA accessibility be discussed with ADA staff in the SSU Multi Cultural Center to work towards inclusivity.

Action Item-the committee unanimously approved the Riparian Monument Sign for installation in the Native Garden.

Storage Container at Person Theater

Christopher Dinno presented a site plan and a photograph of a proposed 8’ x 8’ x 10’ side opening storage container which would be painted to match the exterior of Person Theater for placement along the eastern edge of Person Theater adjacent the Scene Shop access roll-up door and trash enclosure space. Dinno advised members that both he, in his role as the SSU Deputy Building Official, and the State Fire Marshal have reviewed this area and agree that it is a fire-life safety hazard due to the location of the exit door from Person Theater and the quantity of items that are being stored, due to the lack of storage for Theater Arts.

President Armíñana inquired if Theater Arts has been notified of the problem. Dinno responded that they have been notified and several meetings have taken place to discuss the area and alternative solutions. President Armíñana inquired if the dumpster next to the proposed storage container site would remain. Dinno responded that the dumpster would remain and that the area it would be monitored by him and Facility Management to ensure that it is being kept clear of debris so that the exit pathways will be maintained.

Dinno acknowledged to Campus Planning Committee members that the campus preference is to remove storage containers that have been placed on campus and avoid bringing new ones on campus, if possible. Given the lack of storage and the need for the items, a storage container at
this time appears to be the only solution to meet the requirements of both Theater Arts and the requirement from the State Fire Marshall to clean up this area so that the exit pathways are kept clear for fire-life safety.

Richard Senghas, Vice-Chair of the Faculty, Academic Senate inquired of Dinno how the Theater Arts Department would keep the area clean to avoid “creep” of having the items spill out into the area again. Dinno advised Senghas that he, as the Deputy Building Official and Craig Dawson from Environmental Health and Safety monitor the campus grounds and report fire life and safety issues to the various departments as they are discovered. Senghas inquired if Theater Arts had other storage options on campus. Dinno responded that they do have a bay of storage on the northeast side of campus in the storage warehouse adjacent the Corporation Yard.

Dinno advised members that the container placement and size are specific to this location as to not impede exiting from Person Theater and fire life safety.

President Armíñana stated that bringing more storage containers onto the campus is not ideal but the material and debris being stored is not acceptable either. Dinno suggested that this would hopefully be only a temporary storage facility to satisfy the requirement from the State Fire Marshal until funding was identified by Theater Arts to have a formal storage facility built in the future.

Action Item—the committee unanimously approved the Storage Container for placement at Person Theater.

Storage Building for Conference and Event Services in Verdot Village

Christopher Dinno presented a site plan and a photograph of a similar building for the proposed new storage facility for Conference and Event Services (CES). The building would be constructed along the western side of the existing landscape equipment storage building at Verdot Village, adjacent to Police and Parking Services Building. The proposed additional storage building would be similar in size of the existing storage building (photographic rendering), a four bay storage facility of approximately 14 feet by 36 feet for a total of approximately 504 square feet. The style and design would match the existing building in the village, with a stucco exterior and concrete tile roof. Access to the proposed building would be located on the west side of the building. Dinno advised that the location for the proposed storage building would conceal the existing storage container that is used to store water for emergency preparedness.

Richard Senghas inquired if it was feasible to increase the size of the building to accommodate the contents of the metal storage container so that the container could be removed from the site. President Armíñana advised Dinno that he would prefer the option of increasing the building size and removing the storage container in its entirety. Dinno responded that he would explore this option before proceeding.
Action Item—the committee unanimously approved the Storage Building with the condition that the building size be increased to eliminate the need for the existing storage container in Verdot Village.