MEMBERS PRESENT:
Larry Furukawa-Schlereth, Chair   Edna Nakamoto
Jane Wright   Eduardo Ochoa
Floyd Ross   Katharyn Crabbe
Rand Link   Neil Markley
Nate Johnson   Lori Heffernon
Richard Senghas   Ruth Burke
Gloria Ogg   Mike Kiraly
Rich Marker   Sue Hayes
Carol Ingerman   Jason Wenrick
Catherine Nelson   Tim Tiemens
Katie Pierce   Nadir Vissaniy
Bruce Walker   Brynn McCandless
Letitia Coate
Jane Wright
Elizabeth Stanny
Sam Scalise
Eric Dickson
Susan Kashack
Lynn McIntyre
Melinda Barnard
Perry Marker
Janice Peterson

MEMBERS ABSENT:
Melanie Dreisbach
Chris Fadeff
Jason Spencer

Furukawa-Schlereth convened the meeting at 12:05 PM..

The Vice President then made his report to the Campus Reengineering Committee by providing information and or/updates of the following items:

- WASC Accreditation Steering Committee
- New One-Time Division Costs
- Financing Common Management Systems Upgrades
- FISMA Audit
- SCO Credit Card Audit
- Green Music Center System-Wide Revenue Bond Financing
- Need to cancel April CRC Meeting – WASC Conference
- Friday’s at Four

The Campus Reengineering Committee then reviewed the Division’s Objectives for the 2004-2005 academic year.

A discussion of campus financial affairs followed with a review of the following topics:
The Campus Reengineering Committee then turned its attention to the subject of Administration and Finance financial planning for fiscal 2005-2006. Furukawa-Schlereth indicated that budget gaps still existed in the areas of Financial Services, Human Services, Police and Parking Services, Facilities Services, and Information Technology as a result of budget cuts imposed by the State during the 2004-2005 fiscal year. He noted that the Division hoped to address student assistant needs to Facilities Services and cuts made to University Business Services with anticipated new growth funds to the Division in 2005-2006.

The reengineering of the Financial Services cluster was then presented as a second reading and for action. As noted at the February, 2005 CRC meeting, the plan called for the elimination of the currently vacant Senior Director of Financial Services position with the subsequent reassignment of these duties to existing Financial Services managers including the Vice-President and Associate Vice-President. After discussion, the CRC approved the reengineering plan unanimously.

Furukawa-Schlereth then introduced the concept of a Management Training Program for the Division of Administration and Finance. He described the program as follows:

- Management trainees would be recruited from the current non-management, non-faculty, full-time employee pool at Sonoma State University.
- Candidates would be required to document that they held an undergraduate degree
- Over a three-year period, each management trainee would perform confidential administrative and managerial work of an introductory yet sensitive nature
- Management trainees would agree, at University expense, to enroll in and complete during the three-year training period, one of the following Master’s degree programs at Sonoma State University:

  - Master’s of Business Administration: School of Business and Economics
  - Master’s of Public Administration: School of Social Sciences
  - Master’s of Educational Administration School of Education

- Upon successful completion of the three-year program, management trainees would be placed in a responsible management position in Business Administration, Capital Planning, Design and Construction, Entrepreneurial Activities, Facilities Services, Financial Services, Human Services Information Technology, Police and Parking Services, or University Business Services.
• Management Trainees would report to and be mentored by the Vice-President for Administration and Finance, the Associate Vice-President for Administration and Finance and/or one of the Senior Management Officers within the Division of Administration and Finance.

Discussion then ensued with respect to the proposed program with most members indicating strong support. Furukawa-Schlereth indicated that he would draft a formal job description and bring the item for formal action at the next CRC meeting.

CRC members then received three reports including presentations on the status of the One Card Project, the Faculty Staff Housing Project and the University Strategic Planning process.

There being no other business, the CRC adjourned at 4 PM