PRESIDENT’S BUDGET ADVISORY COMMITTEE
October 28, 2010

MEMBERS PRESENT:
Larry Furukawa-Schlereth  CFO, Vice-President for Administration and Finance, Co-Chair
Saeid Rahimi  Interim Provost, CAO, Vice-President for Academic Affairs, Co-Chair
Dan Condon  Vice-President for University Affairs
Patricia McNeill  Vice-President for Development
Matthew Lopez-Phillips  Interim Vice-President for Student Affairs & Enrollment Management
John Wingard  Chair of the Faculty, Anthropology Department
Ben Ford  Chair-Elect of the Faculty, Chair, Math Department
Susan Moulton  Immediate Past Chair of the Faculty, Art Department
Andy Merrifield  CFA Representative, Political Science Department
Letitia Coate  Associate Vice-President for Administration and Finance
Janice Peterson  Senior Director for University Budget, A&F, CRC Representative
Henry Amaral  Staff Representative, Facilities
Bridgette Dussan  President, Associated Students
Katie Robinson  Vice-President, Finance, Associated Students

STAFF PRESENT:
Ian Hannah  Acting University Treasurer, Administration and Finance
Lori Heffernon  Director of Academic Resources, Academic Affairs
Laura Lupei  Budget Manager, Administration and Finance

GUESTS PRESENT:
Kathy Mahler  Lead Budget Manager, Administration and Finance
Mike Ogg  Budget Manager, Administration and Finance
Matt Benney  Executive Director, University Support Services
Jean Wasp  Media Relations Coordinator, University Affairs

MEMBERS ABSENT:
Ruben Armiñana  President, SSU, Chair
Jason Wenrick  Acting Chief Information Officer, Administration and Finance
Bill Silver  Dean, School of Business and Economics, AABAC Representative

AGENDA
I. APPROVAL OF THE MINUTES
II. UPDATED BUDGET PLAN: 2010-2011
III. ITEMS FOR THE GOOD OF THE ORDER
I. APPROVAL OF THE MINUTES
Laurence Furukawa-Schlereth called the meeting to order at 8:08 am. Schlereth asked for a motion to approve the minutes of the September 30th, 2010 meeting. Bridgette Dussan moved; Dan Condron seconded. The minutes were approved with no changes.

II. UPDATED BUDGET PLAN
(Please see the October 28th, 2010 agenda packet for related documents)

Schlereth reviewed the campus budget plan for 2010-2011. The furlough program ended on June 30th, 2010. The campus plans to distribute none of the reduction to the Division of Academic Affairs and assumes an overall 10% increase in the State University Fee (SUF) for both the Fall and Spring semester. The plan calls for no lay-off of any permanent employee, fully funds student scholarships, the needs of campus endowed funds and the distributions to the Schools from Extended Education. The permanent budget reduction totals $2,737,436. Schlereth then proceeded to explain the most recent information from the Chancellor’s Office (CO) regarding the 10/11 budget plan. The stimulus funds that are intended to assist in mitigating the cut were previously planned to be around $1.3M, but they have increased substantially up to $2.1M. Additionally, the CO has built this funding into our base instead of providing it on a one-time basis. The second increase, which is related to enrollment, is also about $2.1M which is basically the same amount as was discussed at the September meeting. This funding is based on an increase of 216 FTE funded at full marginal cost plus student fees and is to be distributed to the Divisions based on the marginal cost formula. Lastly, the state budget allows us to grow enrollment by another 208 FTES which would bring the campus up to 7474 FTES. Over the last week or so, the campus has been strategizing on how to best accomplish this, and it is currently believed that we can get to 7420 with conservative estimations, so that is what we are going to plan on budgetarily. These figures are not yet included in the budget plan because the plan needs to be approved by the CO. Discussion ensured regarding the enrollment increase plan based on working out student class needs and the availability of applicants. Schlereth added that the planned enrollment growth of 400 FTES should allow us to bring back the lecturers that we lost when we had to cut enrollment. The enrollment growth also puts the campus back up close to campus capacity. Discussion ensued regarding formulating a plan for re-hiring lecturers. Saied Rahimi discussed taking a broader look at how the budget cuts have affected staffing levels, and once that is understood, moving forward with a new plan.

Schlereth expressed concern about a possible mid-year reduction once the new governor is in place, which will be especially problematic if we have admitted 400 new students. If that did happen, the campus would still have the SUF which covers the direct cost of instruction, but Schlereth is encouraging the VPs to hold onto the new funding until it is more clear what the new governor will do.

III. ITEMS FOR THE GOOD OF THE ORDER
None discussed.

Schlereth adjourned the meeting at 8:53 am.
Minutes prepared by Laura Lupei.