PRESIDENT’S BUDGET ADVISORY COMMITTEE
November 15, 2012

MEMBERS PRESENT:
Larry Furukawa-Schlereth  CFO, Vice-President for Administration and Finance, Co-Chair
Andrew Rogerson  Provost, CAO, Vice-President for Academic Affairs, Co-Chair
Margaret Purser  Faculty Chair, Anthropology Department
Ben Ford  Immediate Past Chair of the Faculty, Mathematics Department
Carlos Ayala  Dean, School of Science and Technology
Erik Greeny  Interim Vice-President, University Development
Matthew Lopez-Phillips  Chief Student Affairs Officer
Jason Wenrick  Chief Information Officer, Administration and Finance
Laura Lupei  Senior Director for University Budget, Administration and Finance
John Wingard for Andy Merrifield CFA Representative, Political Science Department
Karen Paniagua  President, Associated Students
Adam Gourley  Vice-President, Finance, Associated Students
Henry Amaral  Staff Representative, Facilities

STAFF PRESENT:
Ian Hannah  University Treasurer, Administration and Finance
Katie Robinson  Project Assistant, Administration and Finance

GUESTS PRESENT:
Matt Benney  AVP Academic Support, Academic Affairs
Arcelia Cabrera  Administrative Assistant, University Development
Susan Kashack  AVP Marketing & Communications, University Affairs
Mike Ogg  Budget Manager, Administration and Finance

MEMBERS ABSENT:
Ruben Armiñana  President, SSU, Chair
Richard Senghas  Vice-Chair of the Faculty; Anthropology Chair
Dan Condron  Vice-President, University Affairs
Letitia Coate  Associate Vice-President for Administration and Finance

STAFF ABSENT:
Lori Heffernon  Director of Academic Resources, Academic Affairs
AGENDA

I. APPROVAL OF THE MINUTES
Larry Furukawa-Schlereth called the meeting to order at 8:35 am. He introduced the agenda and asked if any items needed to be added. Hearing none, Schlereth asked for a motion to approve the minutes of the October 25th, 2012 meeting. Jason Wenrick moved; Erik Greeny seconded.

II. THE IMPACT OF PROPOSITION 30
(Please see the November 15th, 2012 agenda packet for related documents)
With the passing of Proposition 30 there will be an estimated tuition reduction of $3,059,000, which will be funded in 12/13 by a one-time transfer from Extended Education and the University-wide unrestricted balances. The Financial Aid office has been working to reimburse students by issuing rebate checks. The tuition reduction in the 13/14 year will be mostly funded by the Governor’s Augment. Carlos Ayala inquired if the tuition reduction will be an on-going expense. Schlereth responded that it should be on-going, as should the Augment.

III. UTILIZATION OF ONE-TIME FUNDS
(Please see the November 15th, 2012 agenda packet for related documents)
After the tuition rebate, there are some one-time funds remaining, which Schlereth proposed be allotted to the Provost at his discretion. Andrew Rogerson stated the $579,846 would be much appreciated in Academic Affairs to act as a buffer for scheduling Spring classes. Henry Amaral asked what the pros and cons would be to allotting the money. Schlereth responded that the con would be a depletion of the reserves; however, the large freshman class may require more sections than are currently budgeted, and he had no financial qualms about releasing the money for this specific use. Schlereth asked the committee if there was any opposition to a recommendation to the President that one-time funds be transferred to Academic Affairs to be used by the Provost at his discretion. There were none. Additionally there is $200,000 available for the workstation refresh program. Wenrick noted that the faculty refresh took place last year, but there are still many staff members working on older machines.
IV. ON-GOING BUDGET PLANNING
(Please see the November 15th, 2012 agenda packet for related documents)

Schlereth will continue looking for efficiencies within the University to address the remaining structural deficit. As retirements take place, there will be an opportunity to continue to eliminate a number of managerial positions. The shared services project is also gaining some momentum across the system—the savings for which should be substantial. Schlereth also hopes to repair the base, and achieve a similar level of service as before the budget cuts, particularly in the areas of Academic and Student Affairs. Schlereth has asked Rogerson to reflect on the amount of money that would be necessary to stabilize this area. Margaret Purser noted this would be an opportunity to create a system of assessing needs and costs, and the process should be well documented. Rogerson commented that other provosts are trying to assign a dollar amount to teaching a single student. Schlereth noticed a consensus of the committee members to shift the focus of the group towards repairing the base. Beyond just repairing what has been lost over the past few years, Schlereth challenged the committee to envision what a 21st century liberal arts university would look like. An enhanced university would most likely require additional philanthropy efforts, and depends largely on the Governor’s January Budget.

Schlereth adjourned the meeting at 9:15 am.
Minutes prepared by Katie Robinson.