PRESIDENT'S BUDGET ADVISORY COMMITTEE
December 6, 2012

MEMBERS PRESENT:
Larry Furukawa-Schlereth  CFO, Vice-President for Administration and Finance, Co-Chair
Andrew Rogerson  Provost, CAO, Vice-President for Academic Affairs, Co-Chair
Margaret Purser  Faculty Chair, Anthropology Department
Richard Senghas  Vice-Chair of the Faculty; Anthropology Chair
Carlos Ayala  Dean, School of Science and Technology
Dan Condron  Vice-President, University Affairs
Erik Greeny  Interim Vice-President, University Development
Letitia Coate  Associate Vice-President for Administration and Finance
Matthew Lopez-Phillips  Chief Student Affairs Officer
Jason Wenrick  Chief Information Officer, Administration and Finance
Laura Lupei  Senior Director for University Budget, Administration and Finance
Andy Merrifield  CFA Representative, Political Science Department
Karen Paniagua  President, Associated Students
Adam Gourley  Vice-President, Finance, Associated Students
Henry Amaral  Staff Representative, Facilities

STAFF PRESENT:
Ian Hannah  University Treasurer, Administration and Finance
Lori Heffernon  Director of Academic Resources, Academic Affairs
Katie Robinson  Project Assistant, Administration and Finance

GUESTS PRESENT:
Matt Benney  AVP Academic Support, Academic Affairs
Arcelia Cabrera  Administrative Assistant, University Development
Mike Ogg  Budget Manager, Administration and Finance
Kathy Mahler  Lead Budget Manager, Administration and Finance
Christopher Dinno  Senior Director, Capital Planning Design Construction

MEMBERS ABSENT:
Ruben Armiñana  President, SSU, Chair
Ben Ford  Immediate Past Chair of the Faculty, Mathematics Department
I. APPROVAL OF THE MINUTES

Larry Furukawa-Schlereth called the meeting to order at 8:35 am. He introduced the agenda and asked if any items needed to be added. Hearing none, Schlereth asked for a motion to approve the minutes of the November 15th, 2012 meeting. Dan Condron moved; Karen Paniagua seconded. Minutes approved unanimously.

II. SSU CAPITAL OUTLAY BUDGET

(Please see the December 6th, 2012 agenda packet for related documents)

Schlereth introduced Christopher Dinno, Senior Director for Facilities and Construction Management, who presented the Five Year Capital Outlay & Capital Improvement Program for the years 2013/14 - 2017/18. This program is a planning tool for the Chancellor’s Office to estimate future bonds. The funds for these programs are restricted to the specific construction project(s) for which the bond was issued and the campus is reimbursed for overhead costs. All items are approved by the Board of Trustees and SSU is not required to pay back the funds for any state funded projects. Dinno reviewed the Major Capital Outlay Projects, which include the Professional Schools Building, Stevenson Hall Renovation, Ives Hall Renovation, Galbreath Observatory, and Kinesiology Renovation, which total about $126M; however, many of these projects are placeholders. Margaret Purser asked for clarification as to what “placeholder” meant. Dinno clarified that there is still a need for these important projects; however, feasibility studies have not been completed, with the exception of the professional schools building, which needs to be updated. He added that it is a requirement to complete a feasibility study closer to the date of a bond release. Minor Capital Outlay equaled $2M over five years and included classroom renovations, ADA projects, and deferred maintenance. In the field of Energy Projects there is a request of $1.65M for building management conversion. Additionally there is about a $12.8M need for Capital Renewal Projects such as replacing the two Domestic Water Tanks, In-Ground Valves, Chillers, and Natural Gas Infrastructure. The Non-State Funded Major Capital Outlay projects need to be funded via a State Revenue Bond and have a corresponding debt service. There are two placeholder projects in this category, Faculty Staff Housing and the Aquatic Center, totaling $73.4M. Faculty Staff Housing will be revisited since there is no need for this project due to the current housing market. Karen Paniagua asked how the list is prioritized. Schlereth responded that the non-state priorities are set by the campus, and are often driven by student interest, whereas State Funded Capital Outlay projects are decided in conjunction with Academic Affairs.
Dinno does not anticipate that the state will put forward a bond in the near future, so this plan will continue to be updated with revised cost data and in coordination with academic planning concerns, as campus priorities shift.

Schlereth stated the importance having this plan in place, since the campus cannot grow much more without additional classroom space, in the form of new buildings.

III. STABILIZING THE ACADEMIC AFFAIRS BASE
(Please see the December 6th, 2012 agenda packet for related documents)

Andrew Rogerson presented a draft of what repairing the base for Academic and Student Affairs might look like. One area which will need rebuilding is that of instruction. In addition to replacing faculty as they retire, Rogerson would also like to see departments hiring additional faculty to meet the demand of increasing FTES. With the recruitment of new faculty comes the cost of searches and start-up funding. There is also a need to repair or replace broken equipment, especially in the areas of Science & Technology, the Art Studio, and Center for Performing Arts. The Provost also felt a need in the area of travel and memberships. He believes Faculty Professional Development must be supported since it is important in attracting and retaining faculty. Here, the main costs are in conference travel, workshop participation and release time for scholarship. In the area of Student Affairs, Rogerson mentioned he would envision repairing the base as allocating adequate resources to fund outreach for admissions (i.e. recruitment) and Disability Student Services Accommodations. The total estimate for an amount needed to repair the base was a little over $2.9M. There were some concerns that the list is too subjective, and the money may not be equally distributed. Rogerson reminded the committee this is merely a draft he created to try to imagine how much money would be needed to repair the base. As it stands now, there has not been any money allocated to any of the listed activities. Jason Wenrick voiced some concerns that some of the items on the list go beyond repairing the base, and into enhancement. For example, Sophomore Experience is a new program, and would not have been in the budget before the cuts. Paniagua inquired as to what PBAC as a group is trying to return to, and stated that it would be helpful to know what kind of deficit needs to be made up. Schlereth added that this money does not yet exist, and challenged everyone to think of ideas to create efficiencies or revenue opportunities.

Schlereth adjourned the meeting at 9:55 am.
Minutes prepared by Katie Robinson.