PRESIDENT’S BUDGET ADVISORY COMMITTEE

February 20, 2014

MEMBERS PRESENT:
Larry Furukawa-Schlereth CFO, Vice-President for Administration and Finance, Co-Chair
Andrew Rogerson Provost, CAO, Vice-President for Academic Affairs, Co-Chair
Margaret Purser Faculty Chair, Anthropology Department
Richard Senghas Vice-Chair of the Faculty; Anthropology Department
Carlos Ayala Dean, School of Education
Dan Condron Vice-President, University Affairs
Erik Greeny Interim Vice-President, University Development
Matthew Lopez-Phillips Chief Student Affairs Officer
Jason Wenrick Chief Information Officer, Administration and Finance
Laura Lupei Senior Director for University Budget, Administration and Finance
Matt Dougherty Vice-President, Finance, Associated Students
Anthony Gallino Executive Vice-President, Associated Students
Henry Amaral Staff Representative, Facilities

STAFF PRESENT:
Ian Hannah University Treasurer, Administration and Finance
Shawn Kilat Interim Director of Budget, Academic and Student Affairs
Katie Robinson Budget Manager, Administration and Finance

GUESTS PRESENT:
Matthew Benney AVP Academic Support, Academic Affairs
Arcelia Cabrera Administrative Assistant, University Development
Jean Wasp Media Relations Coordinator, University Affairs

MEMBERS ABSENT:
Ruben Armiñana President, SSU, Chair
Elaine Newman CFA Representative, Mathematics Department
I. APPROVAL OF THE MINUTES
Larry Furukawa-Schlereth called the meeting to order at 8:32 am. He introduced the agenda and asked if any items needed to be added. Hearing none, Schlereth asked for a motion to approve the minutes of the December 12th, 2013 meeting. Minutes approved unanimously.

II. 2014/15 GOVERNOR’S BUDGET
(Please see the February 20th, 2014 agenda packet for related documents)
Schlereth presented the committee with the 2014/15 Governor’s Budget of $142.2M. He compared this allocated amount to the Trustee budget request which was just over $237.6M. Since the Governor’s budget was well under the Trustees’ request, the Chancellor’s Office is now in the position of prioritizing needs. There has already been much emphasis placed on the importance of fully funding mandatory costs and enrollment growth. Chancellor White has expressed many times the importance of incentivizing student success. Additionally there is pressure to increase the compensation pool. Historically, the cost to cover state general obligation bonds has not been included in the CSU’s budget; however, the Governor’s 14-15 budget included an additional $296.7M to cover that expense.

III. 2014/15 BUDGET PLANNING
(Please see the February 20th, 2014 agenda packet for related documents)
The committee reviewed the 2014/15 allocation based on 3.58% funded growth. The enrollment growth has not increased; however, the marginal cost formula has increased the funding per FTES. There are slight variations in the percentages distributed to the divisions from year to year based on organizational changes between divisions. Laura Lupei added that the numbers presented are not the final amounts, as there are still some alterations being made.

IV. STUDENT SUCCESS FEE
(Please see the February 20th, 2014 agenda packet for related documents)
Andrew Rogerson explained that there has been much discussion across campus regarding implementing a fee which would help students get the classes needed to graduate in a timely manner. A large part of this would be hiring tenure track faculty who could further assist in advising. The Associated Students hosted a number of forums in which students were able to voice their opinions regarding the fee. There was some concern of the additional financial burden of the fee, as well as the issue of enrollment targets. Adding additional classes would increase the average unit load, and consequently, push SSU over the enrollment target threshold set by the CSU System. This over-enrollment would result in a penalty fee to be paid to the CSU. For this reason the campus is no longer pursuing the fee; however, the campus leadership is looking further into how the enrollment target may affect the future of the university. Margie Purser added that it seems contradictory to penalize high retention.

V. STATUS OF THE UNIVERSITY RESERVE
(Please see the February 20\textsuperscript{th}, 2014 agenda packet for related documents)

Schlereth reviewed that the reserve is a permanent allocation of $625,000 in the Operating Fund for items that are typically unforeseen. These items require presidential approval. There are a number of issues which are reoccurring, but difficult to budget for since the amount varies so drastically from year to year. This includes faculty leave, which is currently estimated at around $350,000; however, that number may decrease by the time it is finalized at the end of the year once all leave has been taken. The Upward Bound program incurred an overage of $100,000, which was covered by the reserve. Matt Benney added that the amount was probably closer to $80,000. Purser noted in the previous year there were several equipment repairs, but there were none in the current year. Andrew Rogerson responded that Academic Affairs now has a budget built into the base for instructional equipment repairs, and any issues regarding instructional equipment should be brought to him.

Schlereth adjourned the meeting at 9:50 am.
Minutes prepared by Katie Robinson.