

Stevenson Hall Renovation Surge Headcount and Workstations

Summary:

During the renovation of Stevenson Hall staff and faculty will be relocated to surge locations in both Salazar Hall and the Schulz Information Center. The 3 Schools will be specifically relocated to the 2nd and 3rd floor of Schulz, while the Administrative offices will be relocated to the 2nd floor of Salazar.

The process of allocating workstations and touchdown stations involved setting a baseline standard of providing a single workstation for each tenured/tenure-track faculty as well as each staff. One touchdown station has been allocated for every 2 lecturers.

As part of this process an employee count was completed in Fall 2018 for the purpose of determining the number of workstations needed to temporarily house people who would be moving from Stevenson Hall. Those numbers were then translated into needed workstations and touchdown stations and fit into the space allocated. As a result a fitplan to accommodate all of our current headcount has been created.

Headcount:

The Headcount was determined by using the Employee dashboard and creating a count of each of the following categories: Managers/Staff, Lecturers, Tenured/Track Faculty. This list was then reviewed by the departments for validation. Below is the headcount for the three academic schools being temporarily relocated during the surge:

| Area | Department | Managers/Staff | Lecturers | Tenure/Track Faculty | Total |
|----------------------------------|--------------------------------|----------------|------------|----------------------|------------|
| School of Business and Economics | Business Administration | 1 | 11 | 22 | 34 |
| School of Business and Economics | Economics | 0 | 3 | 7 | 10 |
| School of Business and Economics | Office of the Dean Bus Econ | 8 | | | 8 |
| School of Education | Credential Office | 2 | | | 2 |
| School of Education | Curr Studies Sec Education | 0 | 18 | 6 | 24 |
| School of Education | Early Childhood Studies | 0 | 7 | 7 | 14 |
| School of Education | Ed Ldrshp and Spec Education | 0 | 11 | 6 | 17 |
| School of Education | Literacy Studies and Elem Educ | 0 | 14 | 4 | 18 |
| School of Education | Office of the Dean Education | 10 | | | 10 |
| School of Social Sciences | Anthropology | 0 | 6 | 8 | 14 |
| School of Social Sciences | Criminology_Criminal Justice | 1 | 7 | 6 | 14 |
| School of Social Sciences | Geography, Environment & Plan. | 2 | 18 | 11 | 31 |
| School of Social Sciences | History | 2 | 5 | 9 | 16 |
| School of Social Sciences | Human Development | 0 | | 1 | 1 |
| School of Social Sciences | Office of the Dean Soc Science | 4 | | | 4 |
| School of Social Sciences | Political Science | 0 | 8 | 6 | 14 |
| School of Social Sciences | Psychology | 2 | 15 | 9 | 26 |
| School of Social Sciences | Sociology | 1 | 12 | 8 | 21 |
| School of Social Sciences | Women's and Gender Studies | 0 | 5 | 3 | 8 |
| | TOTAL | 33 | 140 | 113 | 286 |

Work/Touchdown Station Requirements:

The current framework for workstations/touchdown stations is as follows:

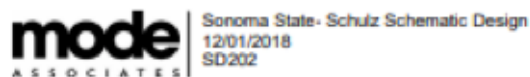
- One faculty, staff, or MPP per workstation
- Two lecturers per touchdown station

| Type | HEADCOUNT | WORKSTATIONS NEEDED | WORKSTATIONS PROVIDED |
|-----------------------|-----------|-------------------------|-------------------------|
| Tenured/Track Faculty | 113 | 113 | 115 |
| Lecturers | 140 | 70 (touchdown stations) | 80 (touchdown stations) |
| Staff/MPPs | 26 | 26 | 26 |
| Staff (north) | 7 | 7 | 7 |

Work/Touchdown Stations Provided in Fitplan

Based on the current fitplan there are enough workstations to accommodate the headcount.

| Station Counts Schulz Second & Third Floor B | | | | |
|--|--------|------------|---------------|------------|
| Department | SF | Private... | Workstatio... | Touchdo... |
| Faculty Surge Space Total | 21,136 | 0 | 122 | 80 |
| Faculty Surge North | 15,430 | 0 | 96 | 52 |
| Faculty Surge South | 5,706 | 0 | 26 | 28 |
| Deans Office 1- 2nd floor | 1,043 | 3 | 6 | 0 |
| Deans Office 2- 2nd floor | 662 | 1 | 6 | 0 |
| Dean's Office 3- 3rd Floor | 1,308 | 1 | 9 | 0 |
| Academic Senate | 214 | 1 | 0 | 0 |
| California Faculty Association (CFA) | 298 | 1 | 0 | 0 |



http://web.sonoma.edu/afd/stevenson/20181201_schulz_fac_staff_deans_temp_surge_fit_plan.pdf

The majority of the tenure/track faculty will be located in the 96 workstations currently planned for Schulz 2nd Floor North (2North). In addition, 7 of the Administrative Coordinators will be located in 2North. The remaining tenure/track faculty will be located in the 26 workstations currently planned for Schulz 2nd Floor South (2South).

Most of the MPPs and staff will be located in 2 of the 3 Dean's Suites planned for 2South. The third Dean's Suite will be located on Schulz 3rd Floor South (3South).

The touchdown stations will be located primarily in 2North (52) with the remaining located in 2South (28). Due to the highly flexible nature of touchdown stations, lecturers will be able to move to their choice of touchdown stations.