Project-based Opportunity Available

The Artists’ Legacy Foundation (ALF) in Oakland, California, is seeking two qualified candidates for a short-term project to sort and compile a bibliographic report for a collection of wide-ranging books in its possession. A successful candidate will have the following:

- Attention to detail
- An understanding of the components of a bibliography
- Ability to work and trouble-shoot with little supervision
- Proficiency with Excel
- Ability to lift 20 pounds

The scope of the project will last approximately 16-20 hours, preferably on Tuesdays and Wednesdays (July 9th and 10th and/or July 16th and 17th). This project includes a stipend of $200 paid upon completion of the project and lunch for each candidate.

About the Artists’ Legacy Foundation:
Our mission is to promote, protect, and maintain the legacy of Artists’ Legacy Foundation artists; to support and encourage outstanding painters and sculptors through awards and grants; and to promote the visual arts through education, exhibitions, publications, and research. For more information about ALF, please visit our website at http://www.artistslegacyfoundation.org.

To Apply
Please submit your resume along with a brief letter about why this project appeals to you, and your preference for working on either July 9th and 10th and/or July 16th and 17th. Submissions can be emailed to sharon@artistslegacyfoundation.org with the subject line “Project Volunteer”. These volunteer positions will be open until filled. Applicants that are not available for any of these workdays will not be considered.