Coaching Concerns:

1. Meet w/ SCO w/ Problems & Concerns
2. Review of contract w/ officers
   * Advisors optional
   * Documentation
3. Team Meeting
4. Set Expectations w/ deadlines
   * Documentation in writing
5. Officer to Coach Meeting
6. Meet w/ SCO if not present at meeting
7. Sit down w/ SCO, Officers & Coach
8a. Rehire Refer to Hiring Circle
8b. Send letter of termination
   * In Person
9. Stop Pay & Tie up loose ends

1. Bring documentation of concerns. Be as detailed as possible.
2. Consult advisors as a third party if necessary to review contract.
3. Consult w/ team about opinion of club status regarding coach.
4. Create document redefining expectations with deadlines for coach to follow. Allow adequate time for coach to meet expectations.
5. Meet with coach to discuss issues and give coach expectations (reference step #4).
6. Meet with Sport Club Officer if you need help and to report how it went.
7. Bring ALL written documentation, expectations and any other necessary details.
8a. If expectations were met and team feels they can work together, they can continue in a positive direction.
8b. If expectations were not met, termination process begins. Deliver letter in person.
9. Contact accounting office to terminate pay. Check in with team morale and define next steps.