# Internship Application

**County of Sonoma**  
**Internship Program**  

Human Resources Department  
Recruitment Division  
575 Administration Dr., Suite 116B, Santa Rosa, CA  95403  
(707) 565-2930  
Fax: (707) 565-3770

## Please Check: Student [ ] Non Student [ ]

<table>
<thead>
<tr>
<th>Date:</th>
<th>Office Use Only Code</th>
<th>Dept.</th>
<th>Date of Ref.</th>
<th>Status</th>
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**Area/Position of interest:**

**First Name:**

**Last Name:**

**Address:**

**City:**

**State, Zip Code:**

**Home Phone:**

**Cell Phone:**

**Work Phone:**

**E-mail address:**

## Goals through Interning

(gain work experience, school credit, career development, etc.)

## Summarize Your Work History

**Current job title & employer:**

**Brief description of present duties:**

**Brief summary of employment history:**

## Education

**School now attending:**  
- [ ] SRJC  
- [ ] SSU  
- [ ] Other:  

**Major:**

**2nd Major/Minor/Concentration:**

**Degree:**

**Expected date of graduation:**

List any degrees previously earned:

**Relevant Course Work, Computer, Special Skills, Certificates, or Licenses**
<table>
<thead>
<tr>
<th>TIMES AVAILABLE</th>
<th></th>
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<tbody>
<tr>
<td>Number of hours per week:</td>
<td>Check All Days Available:</td>
</tr>
<tr>
<td></td>
<td>(A.M.) S M T W Th F F Sat</td>
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<tr>
<td></td>
<td>(P.M.) S M T W Th F F Sat</td>
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<tr>
<td></td>
<td>Availability: (Please select one)</td>
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<tr>
<td></td>
<td>Short Term ☐ Ongoing ☐</td>
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<tr>
<td></td>
<td>1 Semester ☐</td>
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<tr>
<td></td>
<td>School Year ☐ Summer Only ☐</td>
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**VOLUNTEER EXPERIENCE** (Summarize your volunteer history, if applicable)

**HOBBIES OR INTERESTS** (Tell us what you enjoy doing)

Are you **Fluent** in other languages? ☐ Spanish ☐ Other:

In times of **County-Wide disaster**, may we call you to assist? ☐ Yes ☐ No

**Age:** ☐ Under 14 ☐ 14 – 17 ☐ 18 – 20 ☐ 21 or older

**TRANSPORTATION**

Do you have a valid CA driver’s license? ☐ Yes ☐ No Do you have auto insurance? ☐ Yes ☐ No

CA Driver’s License #: Expiration date:

If you don’t drive, how will you get to your job?

Have you been put on probation or has your driver’s license been suspended or revoked within the last 5 years? ☐ Yes ☐ No If yes, please explain:

**BACKGROUND CHECKS**

(Some positions may require background checks)

1. Have you ever been convicted of a felony? ☐ Yes ☐ No
2. Have you ever been convicted of a misdemeanor? ☐ Yes ☐ No
   If yes, please explain:

**HOW DID YOU LEARN ABOUT THE PROGRAM?**

☐ County Employee ☐ County Volunteer ☐ Human Resources Bulletin Board ☐ Press Democrat ☐ Other Newspaper:

☐ Posted Bulletin ☐ School:
☐ Website ☐ Other: