



INSTRUCTIONS FOR ONLINE INTEREST CARD

- Go to our homepage at <http://www.yourpath2sonomacounty.org>
- Click on the “**JOB OPPORTUNITIES**” link.
- Click the “**NOTIFY ME OF NEW RECRUITMENTS**” button.
- Check the boxes next to the occupational groups you would like to search for positions in.
- Click the “Submit” button.

To be notified of a job opening for one specific position:

- Click on the Job Title to view the position.
- Click on the “Email Me when a Job Opens for the above position(s)” link.
- Enter your e-mail address and click the “Next” button.
- Click the ‘Subscribe’ button.
- You will receive a confirmation message for your interest card submission.

To be notified of job openings for multiple positions:

- Check the boxes next to the Job Titles.
- Click the "Add All Checked Classes to My Job Search Agent" button.
- Click the "Finish" button.
- Enter your e-mail address and click the “Next” button.
- Click the ‘Subscribe’ button.
- You will receive a confirmation message for your interest card submission.

When Human Resources opens the recruitment, you will receive an email letting you know to apply.

**VISIT OUR JOB LISTINGS ON OUR WEBSITE AND APPLY ONLINE AT:
www.yourpath2sonomacounty.org**

The County of Sonoma is Committed to a Policy and Actively Pursues a Program of Equal Employment Opportunity and Non-Discrimination on the Basis of Disability