A home to everyday activities, quality services, and exceptional events, the Student Center is a focal point of student life and a place to connect, engage, and experience. Sonoma State is proudly the home to a diverse population of students and staff, and the Student Center’s unique and flexible spaces will welcome and accommodate all members of this community in order to serve their various out of classroom experiences.

Operations Staff - Provides operational support to events happening in the Student Center, and additional external meeting rooms. This position is responsible for the support before, during and after an event occurs. Operations Staff members will take direction from and work with Professional Staff, Student Coordinators and Leads in order to ensure that events are provided adequate staffing and resources.

Responsibilities will include but shall not be limited to:

- Setting up/taking down equipment
- Basic knowledge of A/V equipment
  - Setting up and using audio equipment
  - Setting up and using data projectors
- Ensuring cleanliness of facility
- Handle unplanned issues with professionalism
- Problem solve and trouble shoot when event changes occur
- Light custodial services
- Other duties/projects as assigned

Qualifications include but are not limited to:

- Knowledge of the campus and its services
- Speak clearly and concisely
- Spatial awareness to give directions
- Basic A/V knowledge (Will expect progression to moderate level during employment)
- Lift 30 pounds
- Stand for extended periods of time
- Think analytically to facilitate troubleshooting in problem situations
- Requires the ability to use close vision and clearly and effectively talk and hear.

Hours will include early mornings, late nights, weekends and holidays. Official Building Hours of Operation:
M-F: 7 AM – Midnight | Sat/Sun: 9 AM – Midnight