SSU Basic Credential Program Application

SSU Clear, Advanced-Credential, Certificate

SSU Master’s Degree In Education

All Credential and Master’s Degree Applicants Must Apply to BOTH SSU and the specific School of Education Program.

The Cal State and SSU program applications together constitute your complete application. Much information, such as your transcripts, does not need to be submitted twice. Some steps can safely be opted out of in your Cal State application.

Cal State Apply for your semester of interest

Apply to a graduate program at the School of Education

Apply online to SSU via Cal State Apply

Apply to your specific program at SSU

Deadlines for Fall 2018: Credential Programs, 2/28/18; Master’s Degree Programs, 5/1/18
If you do not have an existing account with Cal State Apply, please create one.

The School of Education is thrilled that you have chosen to pursue your future in education through our programs. This tutorial was created to help guide you through the Cal State Apply process. If you review these documents and have further questions, please contact us at (707) 664-3115 or credentials.office@sonoma.edu

LET THE JOURNEY BEGIN!
Create an Account

Enter your information, as you would for similar online accounts.

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application you will be able to specify additional addresses and alternate name details.

* Indicates required field.

**Contact Information**

* Email Address: mariavillalpandoSSU@gmail.com

**Terms and Conditions**

* I agree to these terms

CREATE AN ACCOUNT
Complete Your Profile

The information provided below will be used to ensure you see all programs for which you qualify and ensure that your application includes all relevant information.

Indicates required field.

Education

What level of degree are you seeking?

- Only select Graduate, including Credential and Certificate Programs if you have a Bachelor’s degree (or will have a Bachelor’s degree by your program start date) and are seeking a Master’s degree, teaching certificate or post-baccalaureate degree.
- Only select Undergraduate if you are:
  - A graduating high school senior or equivalent
  - Seeking a Bachelor’s degree and are transferring from another institution
  - Seeking a second Bachelor’s degree

Type of degree

- Master's degree or higher
  - Teaching Credential, including CalState Teach
  - Post-baccalaureate Certificate

Have you previously attended a CSU campus and are returning to complete that earlier program of study?

- Yes
- No

U.S. Military Status

Indicate your anticipated U.S. Military Status at time of enrollment

- Not a Member of the Military

U.S. Citizenship Status

If you are an international applicant, please select Non-Resident.

- U.S. Citizen
- Permanent U.S. Resident
- Temporary U.S. Resident
- Non Resident
- None

Save Changes

Important: Please select the type of program you would like to apply to. You can not return to this step later in the process. Learn more about our programs.

“As a leader in higher education, the 23-campus California State University is committed to ensuring academic opportunities are available to all the state’s students, regardless of citizenship status.”

- Cal State Website.

Resources for undocumented students.

COMPLETE YOUR PROFILE
Note: This tutorial will focus on how to apply to SSU graduate programs. Through Cal State Apply, you can simultaneously apply to programs at multiple California State Universities.

Currently, all School of Education programs are Face To Face
You hold a preliminary Special Education credential and are clearing it by taking additional courses.

You are pursuing your first teaching credential:
- Multiple Subject = Elementary School
- Single Subject = Secondary School
- Education Specialist = Special Education

You hold a teaching credential and are adding a second credential:

You are pursuing a Master’s Degree (Educational Leadership includes Administrative Services credential):
All four sections must be completed at 100% before you can submit your application.

Begin by entering your Personal Information.

Information must be saved at the end of each section to proceed. If you logout, you are later able to sign in, return to previous sections, and complete your application at any time.
Release Statement

CERTIFICATION - to be read and authorized by all applicants to certify the accuracy of the information provided.

I certify under penalty of perjury under the laws of the State of California that I have provided complete and accurate responses to all the items on this application. I further certify that all official documents submitted in support of this application are authentic and unaltered records that pertain to me. I authorize the California State University to release any information submitted by me in this application for admission and any application for financial aid to any person, firm, corporation, association, or government agency to verify or explain the information I have provided or to obtain other information necessary for my application for admission and any application for administration of financial aid and in connection with any perjury proceedings. I authorize the California State University system to release any submitted test results to all campuses to which I submit an application. My certification verifies the accuracy and completeness of the information provided. I understand that any misrepresentation or omission may be cause for denial or cancellation of admission, transfer credit, or enrollment. I certify that so long as I am a student at this institution, I will advise the residence clerk if there is a change in any of the facts affecting my residence.

Your certification of this statement serves the same purpose as a legal signature, and is binding.

Release of Contact Information

I authorize the California State University to release my contact information to one or more CSU campuses and/or affiliates that may wish to contact me before and/or after I have submitted my application to the university.

Check box to Acknowledge

Please select this box so that we can provide updates about deadlines.
Important. If you have changed your name (marriage, etc), enter your previous name here, so that submitted transcripts and documents will get associated with your application.
Enter personal information as you would on similar forms.

Note: demographic data is recorded for Federal and State reporting purposes.
Financial information should match tax returns from the previous year.
Please complete SSU’s version of the pre-program field experience form. Upload in Supporting Information / Documents section.

This personal narrative is to be “succinct” - approximately half a page in length. The application to your SSU program will include additional essay prompts.
The Memorandum of Understanding represents an agreement by a credential candidate to enroll in all courses required to earn the candidate's individual academic program plan. All courses required for the credential must be completed with a grade of C or better. The cumulative GPA for all courses listed on the program plan must be 3.0 or higher. It is the candidate's responsibility to read the credential program handbook and adhere to all program policy and requirements. Information pertaining to the candidate's qualification and performance in the credential program may be shared with faculty at your CSU and with school district personnel. Dismissal from the credential program may be a necessary outcome if the candidate's performance does not develop in a sufficient manner. Rationale for a recommendation for a credential or a school district terminates a placement due to egregious behavior and it is determined that another placement is not warranted. Campus email is the official means of communication. It is the candidate's responsibility to regularly check his/her email account for information regarding the credential program. Failure to read and/or comply with any information sent to the candidate may result in adverse consequences. It is the candidate's responsibility to comply with all University requirements, procedures, and policies. Including but not limited to the Office of Graduate Studies, the Office of the Registrar, and the Financial Aid and Scholarship Office. It may be necessary to require the candidate to delay starting or continuing in the credential program if any requirements are not satisfied or if any documentation is not submitted as requested. Regular advising each term is recommended to ensure the candidate's satisfactory program in the credential program.

By checking this box, I hereby acknowledge that I am applying to a credential program. I also understand with the provisions above.
For more information and to schedule CSET, CBEST, or other exams, please visit: http://www.ctcexams.nesinc.com
Fingerprinting (LiveScan) can be arranged through your county office of education or an agency/company that provides Live Scan services.

Documentation to be later uploaded into the Supporting Information/Documents section.
Enter all accredited colleges and universities attended. We check this information against transcripts received.
SAVE TIME! Choose this option. There is no need to upload your transcripts through Cal State Apply. You will submit your sealed official transcripts to both the Sonoma State Admissions Office and the School of Education as part of your program application.
If standardized tests are required for your program, include the official copy of your results with your program application.