Thursday, September 12, 2013 Safety Committee Meeting

Members:

Haywood Brown *  Stephen Green
Craig Dawson*  Tyson Hill*
Frank Nides  John Duke*
Kathy Andersen  Marco Calavita*
Jerry Uhlig  Alan Snyder
Pat Parson*  Daniel O’Brien

* Asterisks signify members in attendance.

Reminder MEETING TIME:
The next Safety Committee meeting will be held on Thursday October 12, 2013 from 8:30am to 9:30am in Schulz 1121

Items Discussed:

- Asbestos sampling associated to concerns of potential asbestos existing in settled dust in some older buildings has been completed. All information related to this effort is published on the web site below. Craig sent out an email in August indicating that some type of floor protection is necessary to minimize the potential of floor degradation where any quantity of asbestos may be. The type of floor mats to purchase and vendors that are most cost effective was also included. Funding has been provided to allow floor mat to be provided centrally. Housekeeping or facilities will distribute in appropriate locations across campus. Craig will be sending out the next targeted asbestos awareness training announcement and training/information video shall be available on line after the training is completed.

- Additional abatement documentation will be published soon on Environmental Health and Safety website and will also Craig will publish procedures for Faculty and staff to maintain their office areas going forward. [http://www.sonoma.edu/ehs/asbestos/index.html](http://www.sonoma.edu/ehs/asbestos/index.html). The procedures will include steps such as ensuring a floor mat is in place, reporting damaged floor tiles, cleaning using a damp cloth and not dusting or using a standard household vacuum. More information will be provided online.

- Commons roofing project is near completion and awaiting sheet metal for pyramid portions and is projected to be completed by end of this month.

- Next phase of storm drain water program is to install snow stakes at drains so that they are visible once leaves begin to block so they may be found and cleared more efficiently.

- Fencing around University Center is being removed this week so the area is being cleaned up. County Health is doing a walk through today which will assist in developing a to-do list to allow kitchen operations to begin. Kitchen staff training is being conducted this week and target date for begin initial kitchen operations later this month. U Center will no longer be considered a “construction site” by mid to late October and will begin opening by area s at that time if not sooner. Areas that are still under construction will be taped off and windows will be taped to
discourage pedestrians from getting too close to look where construction is underway inside. Barnes and Noble just had contract finalized so they may begin building out bookstore.

- Parking spaces south of Darwin are being installed in dirt area to create more formal loading area for Darwin.
- Bollard’s that are being stored at facilities will be installed in front of Police Services Building. Heavy bollard’s installed south west of U Center along with the cementing that was done this week was evaluated after the safety meeting by Craig and John and it is clear that this area where delivery vehicles must drive through to get to Darwin loading area needs more study. A reminder that bollards should only be moved by Facilities or emergency personnel. Bollards can be heavy and awkward and will normally be locked in place. If access is needed, please contact Police and Parking Services.
- The North and South drainage pumps at Darwin were replaced with more powerful pumps which will more effectively keep ground water out of basement.
- Committee members were asked to assist in reporting lights that are out across campus. Facilities affixed lot number and pole number at 5 foot level on light posts so that they are visible when a vehicle is driving by to better assist in reporting more accurately to facilities where lights are out.
- Stevenson roof has posted signs near cellular antennas that emit microwaves. Anytime maintenance needs to be done on top of the Stevenson Penthouses the cellular companies need to be contacted to turn off equipment to make it safe to enter the antenna area. Cellular companies plan to replace equipment and install new roofing in areas under equipment to eliminate some leak issues.