Thursday, October 10, 2013 Safety Committee Meeting

Members:

Haywood Brown *  Stephen Green *
Craig Dawson*  Tyson Hill
Frank Nides  John Duke*
Kathy Andersen  Marco Calavita
Jerry Uhlig  Alan Snyder
Pat Parson*  Daniel O’Brien
Gina Voight *

* Asterisks signify members in attendance.

Reminder MEETING TIME:
The next Safety Committee meeting will be held on Thursday November 14, 2013 from 8:30am to 9:30am in Schulz 1121

Items Discussed:

- Asbestos abatement project is near completion as floor mats have been distributed in all buildings except Stevenson which continues to be installed by Movers staff. Once custodial manager is hired a more in depth inspection will be conducted utilizing a checklist to assist in developing a maintenance plan so that when offices are vacated the checklist is used to determine appropriate sequence of cleaning and item movement.

- Once all asbestos abatement payments are made Craig will be working with consultant to develop the asbestos awareness training announcement and training/information video shall be available online after the training is completed. Additional abatement documentation will be published soon on Environmental Health and Safety website and Craig will publish procedures for Faculty and staff to maintain their office areas going forward. [http://www.sonoma.edu/ehs/asbestos/index.html](http://www.sonoma.edu/ehs/asbestos/index.html). The procedures will include steps such as ensuring a floor mat is in place, reporting damaged floor tiles, cleaning using a damp cloth and not dusting or using a standard household vacuum. More information will be provided online.

- Commons roofing project will be completed once the base of pyramid is caulked which is due to be completed in the next couple of weeks.

- Next phase of storm drain water program is to install flexible stakes at drains to locate them so may be cleared more efficiently during rainy periods.

- SSU is now in the storm water MS4 program and we are considered a hybrid municipality which has new regulations. Sonoma will continue to meet standards that exceed the new ones.

- University Center is not yet ready for sign off so target date to start bringing in furniture is October 27 and current date to begin moving in may be November 13. Construction company still has work to complete so the trailer will remain until they have completed all work.

- The project to make a loading area and parking spaces south of Darwin is complete.

- The heavy bollard’s have been removed and the remaining material will be removed to have a flat surface to install standard size bollards at the North end of Student Center.
• Zinfandel had a problem with broken reclaimed water line so repairs are being made today.
• Committee members are asked to continue to assist in reporting lights that are blocked by trees by contacting Craig Dawson.
• PE building gutter due for cleaning. Material has been sampled to ensure it is clean and interested safety committee members will be invited to visit roof once work is to commence on gutter cleaning.
• Stevenson roof has posted signs near cellular antennas that emit microwaves. Anytime maintenance needs to be done on top of the Stevenson Penthouses the cellular companies need to be contacted to turn off equipment to make it safe to enter the antenna area. Cellular companies plan is to address the roof problems created by their equipment after the rainy season and will replace equipment and install new roofing in areas under equipment to eliminate some leak issues.
• Irrigation run off is not allowed when campus utilizes reclaimed water so issues are being addressed as they are identified.
• Chancellor’s Office funds have been released for campus energy project providing the opportunity to give PE’s heating & ventilation system a tune-up and will replace the boiler for the pool which is planned to start in December.
• Campus Reengineering Committee has developed a safety subcommittee to work on updating the alternative use vehicle blue papers which will assist in updating the defensive driving student assistant training program.