Sonoma State University SETC/Teamster Sub-Safety Committee

Date: 04/30/18

Members:
Josh Gillespie – SETC
Noah Fell – SETC
Gary Peterson - SETC
Craig Dawson - EH&S
Willem Van Der Pol – Interim AVP Facilities
Shawn Potts – Interim Plant Director

Purpose: The purpose of these meetings is to recommend to campus Plant Director, Environmental Health & Safety, safety regulations, guidelines, training programs, and necessary corrective action concerning conditions associated with the work environment.

Meeting agenda:

- Discussion of committee structure
- Safety Steward will be identified 5/1/18. At that time the frequency and format of the meetings will be determined.
- Shall we include other personnel in Corporation Yard, such as Landscaping and/or movers, daytime housekeeping.

Follow up information:

- The committee will consist of equal management and union representatives.
- The committee will initially meet on a monthly basis with a quarterly report to the Chancellors’ Office and Union.
- The meeting will be set by the Safety Steward, Jordan Lundberg, who will also be responsible for identifying members to be represented on this committee.
- EH&S will be the scribe for the minutes and post the minutes online as well as provide consultation.
- It was agreed that the committee will include representatives from Landscaping and the movers/laborers shop to ensure general Corporation Yard items are communicated.
- Jordan will schedule and hold the next meeting on or around May 30, 2018.