May 7: Review & Plan
- Review Move Out email from Housing Services to double check dates and requirements.
- Pick up large trash bags from CSA or Service Desk.
- If you haven’t already, set up your closing suite meeting with your CSA.
- Review Cleaning Checklist and start dividing the chores.
- Complete Residential Life Exit Survey. Link provided in Move Out email.

May 8: Preparation
- Gather your packing supplies such as boxes, disposable bags, and tape. Purchase green cleaning products and supplies.
- Sort through your belongings for unwanted items and donate to the Goodwill bins. Refer to map for locations in the Move Out Guide.
- Discuss pick up time with your parent/guardian or others about vacating which means 24 hours after your last final or no later than 11 a.m. on Saturday, May 19.

May 9: Start Packing & Decluttering
- Pack linens, jackets, sweaters and other items you don’t need.
- Pack posters and room decorations.
- Sort and recycle your papers from this past year. Make sure to use the recycling bins in the parking lots.

May 10: Take Care of Business
- Complete Damage Responsibility form if you are responsible for a damaged item. Deadline to return form is May 19.
- Sign up for Summer Housing. Deadline is May 11 at 12 Noon.
- Register for Extended Stay if graduating or working graduation. Deadline is May 18 by 4 p.m. All requests are reviewed for approval.

May 11: Follow the Rules
- 24-hour quiet period begins at 11:59 p.m. and remains in effect until the Residential Community closes.
- Continue to obey the Housing Regulations. Sanctions are more severe during this period.
- Let off a little howl every day from 5:00-5:15 p.m. See CSA for more details.

May 12: Keep Calm and Clean Out House
- Gather items for the “Toxic Collection” and put in the laundry rooms. Refer to Move Out guide for specific items.
- Return any dishes/silverware from the Kitchens to the laundry rooms.
- Pack books and school supplies you don’t need for finals.
- Donate unwanted non-perishable goods to the Barrel Room in Sauvignon or Casentino in Tuscany.
- Do your part and STEP up by limiting the amount of trash that goes to the landfill by recycling correct items. Dispose of trash/recycling in correct dumpster.

May 13: Study & Confirm Move Out
- Study! While studying do your laundry for clothes you won’t need.
- Reminisce about the year and be grateful—thank Res Life, Housing, faculty, other staff, and family and friends.
- Discuss travel arrangements again with individuals picking you up or involved in your move out.

May 14: Living Room Day
- Spend time focusing on cleaning and restoring the living room. Refer to Cleaning Checklist in the Move Out Guide.
- Take trash and recyclables to dumpster area from living room clean up.
- Participate in Stress Free activities all week long. See CSA for more information.
- Check out a vacuum from the Service Desk to clean the carpet.

May 15: Kitchen Day & Mail
- Spend time focusing on cleaning appliances, refrigerators, cabinets, and pantry in kitchen if living in apartment. Pack non-essential kitchen items. Refer to Cleaning Checklist.
- Take trash and recyclables to dumpster area from the kitchen clean up.
- Go to Service Desk and pick up letters from mailbox and packages.

May 16-18: You Can Do This!
- Many residents vacate during these last days, so this is your final push to finish the cleaning and packing in your bedroom and bathroom.
- Residents must clean and restore their units to move-in condition. Units not cleaned and/or with trash or other items left behind will be charged.
- Do not park your car on pathways. Keep your car parked legally in the parking lot to load.
- Comply with requests from University staff.

May 19: You Did It!
- Wake up, have boxes at door ready to load, do last final cleaning.
- Double check all drawers, closets, and storage areas.
- Don’t forget your bike or those items you can’t live without such as prescriptions, documents, and heirlooms.
- Monetary and judicial penalties will be issued if not out by 11 a.m. on Saturday, May 19.
- Say goodbye to friends and CSA.

Additional Reminders
- Graduates make sure you review the Commencement website for complete details for your ceremony.
- Approved Extended Stay residents don’t forget to get your ID card re-encoded by Friday, May 18 to make sure you have access to your unit after 11 a.m. on Saturday.
- Follow the Seawolf Commitment for a positive experience while moving out and interacting with others (integrity, respect, excellence, and responsibility).

For more information about Move Out go to sonoma.edu/housing/moving/moveout or call Housing Services at (707) 664-2541/dial 711 for relay services.