

Academic Requirements Report (ARR)

Student Services Center

OBJECTIVE: Review how to run and read an ARR, Transfer Credit Report, and Course History via the Student Services Center

CONTENTS:

| | |
|---|------------------------------|
| <u>LESSON 1: READING THE ARR</u> | <u>PG 2</u> |
| <u>LESSON 2: TRANSFER CREDIT REPORT</u> | <u>PG 8</u> |
| <u>LESSON 3: COURSE HISTORY</u> | <u>PG 10</u> |

NEED ADDITIONAL INFORMATION?

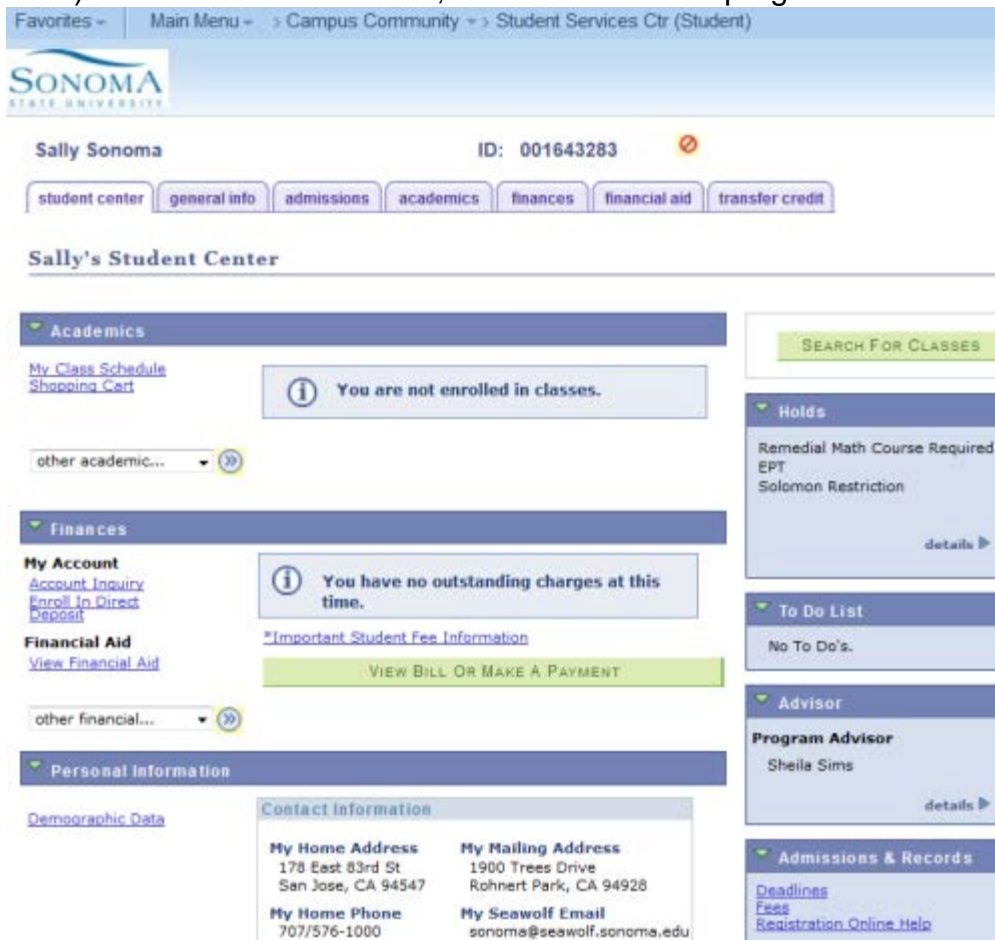
For further questions on this process please go to the CMS webpage at <http://www.sonoma.edu/it/cms/contact.html> to locate the **Academic Advising Functional Lead.**

Lesson 1:

Navigation: Campus Community > Student Services Ctr (Student)

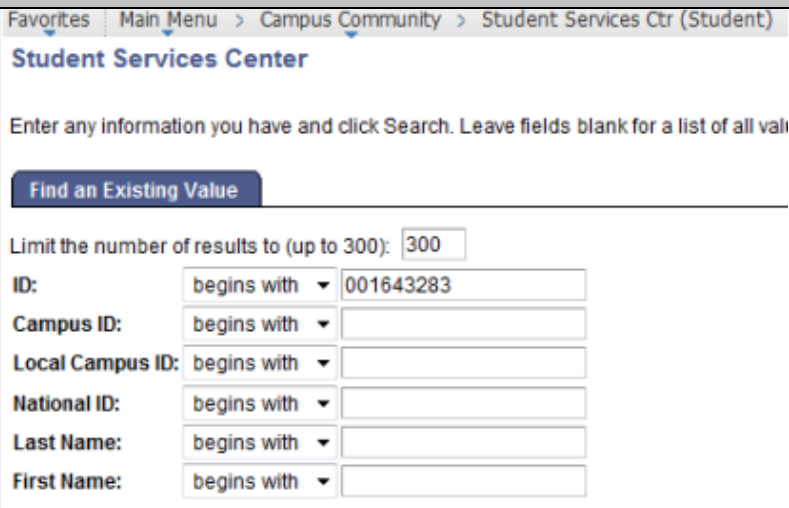

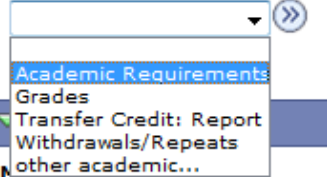
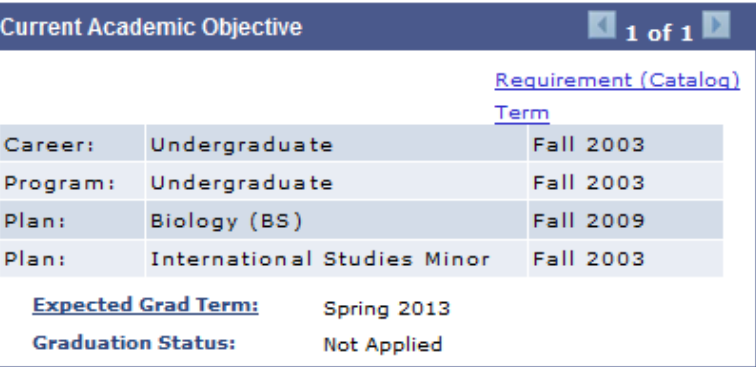
Introduction:


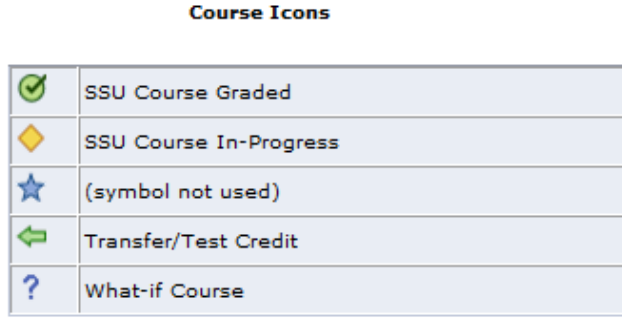

The Student Services Center is the same view that a student sees when they login and view their own Student Center in PeopleSoft. From this navigation, you can view the same ARR (formerly the DPR) that the student can see, and check on their progress towards degree.

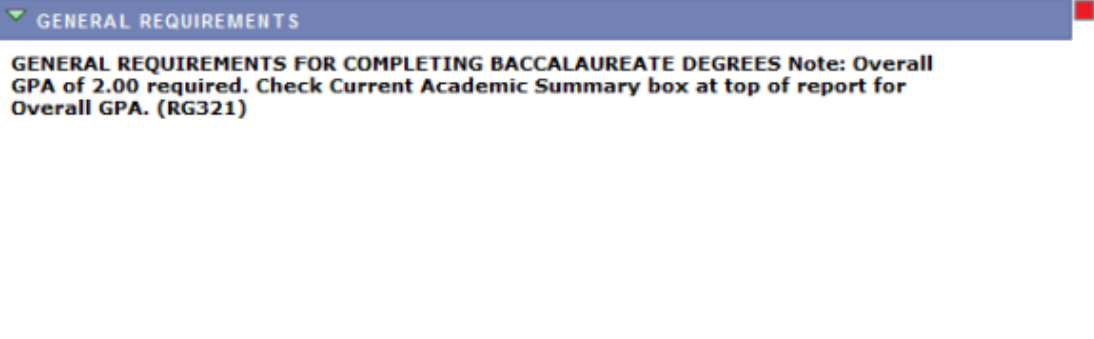
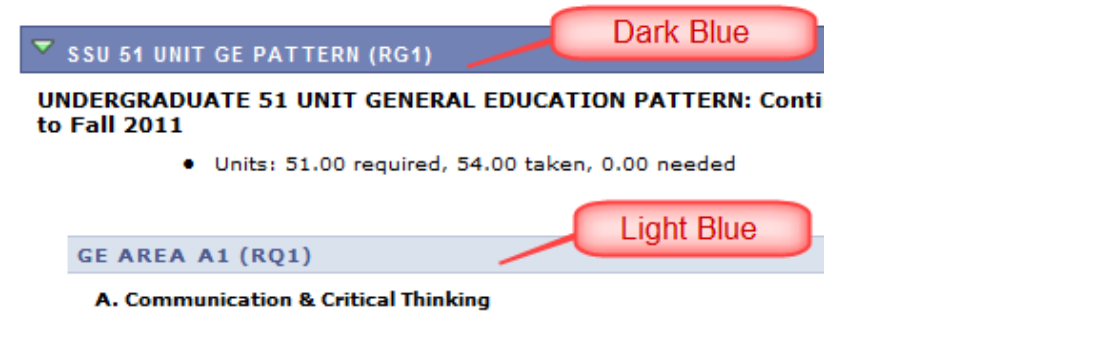






*****NEW in 9.0:** Staff and Advisors can run an ARR for Discontinued or On Leave students before they are re-admitted to the university!

Lesson 1: Academic Requirements Report

| Navigation: Campus Community > Student Services Center | | |
|--|---|--|
| Step | Directions | Screenshot |
| 1 | Navigate to: Campus Community > Student Services Center and search for a student |  |
| 2 | Under the “other academic” drop down, select Academic Requirements Click the  |  |
| 3 | Every report is laid out the same way. The top of the report lists the students Major(s), Minors, Concentrations, and Catalog year Plan = Major or Minor Subplan = Concentration Catalog year is in the right hand column |  |

| | | |
|---|--|--|
| 4 | You can also view the students' Academic Standing, Overall GPA, and Sonoma GPA at the top of the report under Current Academic Summary |  |
| 5 | Degree audit Icons – see the legend on the report to see whether a student has met the requirement, is in progress on the requirement, has not met the requirement, or has a substitution posted. |  |
| 6 | Course Icons – look for these icons next to the course to see if the student took the course at SSU, is in progress on the course, or it was transfer or test credit |  |
| 7 | The natural layout of the report is to minimize any completed requirements, only leaving “open” the incomplete requirements. You can click the “Expand all” button to open up the entire report, if you’d like to see all requirements display |  |

| Step | Directions | Screenshot |
|------|---|--|
| 8 | The Dark Blue bars on the report indicate a new section, such as General Requirements, or GE, or Major/Minor requirements |  |
| 9 | The Light Blue bars are the requirements that need to be completed within that group, or major, or GE |  |
| 10 | If a Requirement is complete but you'd like to see the course that completed it, click the green arrow |  |

| <p>11</p> | <p>Now we can see the course used to complete GE Area A1. There is a Green arrow under Status, indicating a transferred course</p> | <p>A1. Written & Oral Analysis</p> <p>A1. Written & Oral Analysis (Prerequisites: Area A2 and A3)</p> <p>The following courses were used to satisfy this requirement:</p> <table border="1"> <thead> <tr> <th>Course</th> <th>Description</th> <th>Units</th> <th>When</th> <th>Grade</th> <th>Requirement Designation</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>GETRAN A1CRS</td> <td>GE Area A1 Course Transfer</td> <td>3.00</td> <td>Spring 2007</td> <td>B</td> <td>GE Area A1 Written & Oral Anly</td> <td></td> </tr> </tbody> </table> <p style="text-align: right;">View All First 1 of 1 Last</p> | Course | Description | Units | When | Grade | Requirement Designation | Status | GETRAN A1CRS | GE Area A1 Course Transfer | 3.00 | Spring 2007 | B | GE Area A1 Written & Oral Anly |  | | | | | | | | | | | | | | |
|-----------------|---|--|-------------|-------------|--------------------------------|---|-------|-------------------------|--------|-----------------|---|------|-------------|---|--------------------------------|---|----------|---|------|--|--|--|--|----------|---|------|--|--|--|--|
| Course | Description | Units | When | Grade | Requirement Designation | Status | | | | | | | | | | | | | | | | | | | | | | | | |
| GETRAN A1CRS | GE Area A1 Course Transfer | 3.00 | Spring 2007 | B | GE Area A1 Written & Oral Anly |  | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>12</p> | <p>Some requirements will list the courses that may satisfy the requirement in a grid. Click on the description to be taken to the course catalog for that course</p> | <p>LOWER-DIVISION BIOLOGY</p> <p>COMPLETE LOWER-DIVISION CORE IN BIOLOGY</p> <ul style="list-style-type: none"> Courses: 3 required, 0 taken, 3 needed <p>The following courses may be used to satisfy this requirement:</p> <table border="1"> <thead> <tr> <th>Course</th> <th>Description</th> <th>Units</th> <th>When</th> <th>Grade</th> <th>Notes</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>BIOL 121</td> <td>Diversity, StructureFunction *** view multiple offerings</td> <td>4.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>BIOL 122</td> <td>Genetics, EvolutionEcology *** view multiple offerings</td> <td>4.00</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>BIOL 123</td> <td>Molecular and Cell Biology *** view multiple offerings</td> <td>4.00</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: right;">View All First 1-3 of 3 Last</p> <div style="border: 1px solid red; padding: 5px; display: inline-block; margin-top: 10px;"> <p>Link to catalog course description</p> </div> | Course | Description | Units | When | Grade | Notes | Status | BIOL 121 | Diversity, StructureFunction *** view multiple offerings | 4.00 | | | | | BIOL 122 | Genetics, EvolutionEcology *** view multiple offerings | 4.00 | | | | | BIOL 123 | Molecular and Cell Biology *** view multiple offerings | 4.00 | | | | |
| Course | Description | Units | When | Grade | Notes | Status | | | | | | | | | | | | | | | | | | | | | | | | |
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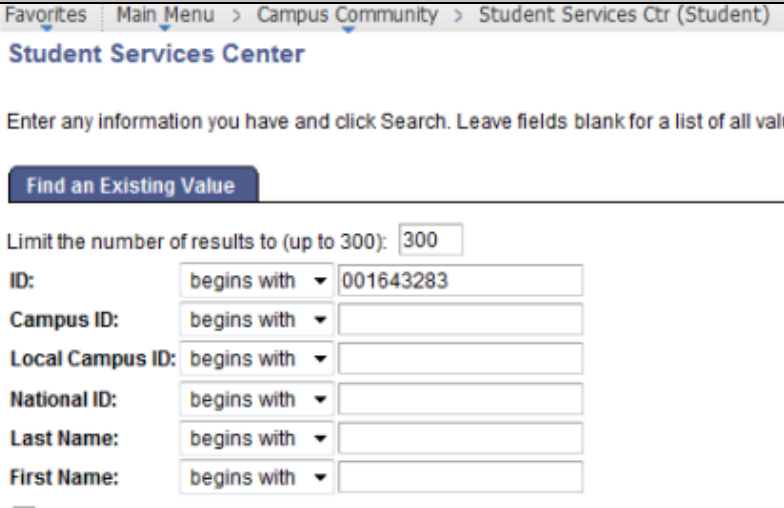

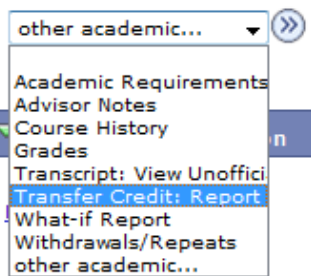
| <p>13</p> <p>If a requirement has more than 10 courses, click on View All to see all of the courses</p> <p>In this example, there are 22 courses but only the first 10 display unless you click View All</p> | | <p>126 Unit Minimum ✔</p> <p>OVERALL UNITS REQUIRED FOR YOUR MAJOR: WARNING- Unit totals will double-count repeated courses that are in-progress until repeat adjustments are made after grades are posted. Let your advisor know if you are repeating a course.</p> <ul style="list-style-type: none"> Units: 66.00 required, 66.00 taken, 0.00 needed <p>The following courses were used to satisfy this requirement:</p> <table border="1"> <thead> <tr> <th>Course</th> <th>Description</th> <th>Units</th> <th>When</th> <th>Grade</th> <th>Notes</th> <th>Requirement Designation</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>MATH 165</td> <td>Elementary Applied Statistics</td> <td>4.00</td> <td>Fall 2010</td> <td>CR</td> <td></td> <td>GE Area B4 Math Concepts</td> <td>↔</td> </tr> <tr> <td>PHIL 133</td> <td>Philosophy of Lang (UCB)</td> <td>3.00</td> <td>Fall 2010</td> <td>CR</td> <td></td> <td>GE Area B2 Biological Sciences</td> <td>↔</td> </tr> <tr> <td>SPAN 101</td> <td>Basic Spanish, 1st Semester</td> <td>4.00</td> <td>Fall 2007</td> <td>CR</td> <td></td> <td></td> <td>↔</td> </tr> <tr> <td>SPAN 102</td> <td>Basic Spanish, 2nd Semester</td> <td>4.00</td> <td>Fall 2007</td> <td>CR</td> <td></td> <td></td> <td>↔</td> </tr> <tr> <td>SPAN 201</td> <td>Interm Spanish, 1st Sem</td> <td>4.00</td> <td>Fall 2007</td> <td>CR</td> <td></td> <td>GE Area C4 Comp Perspect & Lng</td> <td>↔</td> </tr> <tr> <td>SPAN 202</td> <td>Interm Spanish, 2nd Sem</td> <td>4.00</td> <td>Fall 2007</td> <td>CR</td> <td></td> <td>GE Area C4 Comp Perspect & Lng</td> <td>↔</td> </tr> <tr> <td>ECON 201A</td> <td>Intro to Macroeconomics</td> <td>3.00</td> <td>Spring 2007</td> <td>C</td> <td></td> <td>GE Area D2 World History & Civ</td> <td>↔</td> </tr> <tr> <td>GETRAN ECRS</td> <td>GE Area E Course Transfer</td> <td>3.00</td> <td>Spring 2007</td> <td>C</td> <td></td> <td>GE Area E The Integrated Pers</td> <td>↔</td> </tr> <tr> <td>PHIL 101</td> <td>Critical Thinking</td> <td>3.00</td> <td>Spring 2007</td> <td>C</td> <td></td> <td>GE Area A3 Critical Thinking</td> <td>↔</td> </tr> <tr> <td>ARTH 210</td> <td>Intro to Art History</td> <td>3.00</td> <td>Spring 2007</td> <td>B</td> <td></td> <td>GE Area C1 Fine Arts, Thtra, D</td> <td>↔</td> </tr> </tbody> </table> <p style="text-align: right;">View All  First  1-10 of 22  Last</p> | Course | Description | Units | When | Grade | Notes | Requirement Designation | Status | MATH 165 | Elementary Applied Statistics | 4.00 | Fall 2010 | CR | | GE Area B4 Math Concepts | ↔ | PHIL 133 | Philosophy of Lang (UCB) | 3.00 | Fall 2010 | CR | | GE Area B2 Biological Sciences | ↔ | SPAN 101 | Basic Spanish, 1st Semester | 4.00 | Fall 2007 | CR | | | ↔ | SPAN 102 | Basic Spanish, 2nd Semester | 4.00 | Fall 2007 | CR | | | ↔ | SPAN 201 | Interm Spanish, 1st Sem | 4.00 | Fall 2007 | CR | | GE Area C4 Comp Perspect & Lng | ↔ | SPAN 202 | Interm Spanish, 2nd Sem | 4.00 | Fall 2007 | CR | | GE Area C4 Comp Perspect & Lng | ↔ | ECON 201A | Intro to Macroeconomics | 3.00 | Spring 2007 | C | | GE Area D2 World History & Civ | ↔ | GETRAN ECRS | GE Area E Course Transfer | 3.00 | Spring 2007 | C | | GE Area E The Integrated Pers | ↔ | PHIL 101 | Critical Thinking | 3.00 | Spring 2007 | C | | GE Area A3 Critical Thinking | ↔ | ARTH 210 | Intro to Art History | 3.00 | Spring 2007 | B | | GE Area C1 Fine Arts, Thtra, D | ↔ |
|--|---|---|-------------|-------------|-------|--------------------------------|--------|-------|-------------------------|--------|----------|---|------|-----------|----|--|--------------------------|---|----------|--|------|-----------|----|--|--------------------------------|---|----------|---|------|-----------|----|--|--|---|----------|---|------|-----------|----|--|--|---|----------|---|------|-----------|----|--|--------------------------------|---|----------|---|------|-----------|----|--|--------------------------------|---|-----------|---|------|-------------|---|--|--------------------------------|---|-------------|---|------|-------------|---|--|-------------------------------|---|----------|-----------------------------------|------|-------------|---|--|------------------------------|---|----------|--------------------------------------|------|-------------|---|--|--------------------------------|---|
| Course | Description | Units | When | Grade | Notes | Requirement Designation | Status | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MATH 165 | Elementary Applied Statistics | 4.00 | Fall 2010 | CR | | GE Area B4 Math Concepts | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PHIL 133 | Philosophy of Lang (UCB) | 3.00 | Fall 2010 | CR | | GE Area B2 Biological Sciences | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SPAN 102 | Basic Spanish, 2nd Semester | 4.00 | Fall 2007 | CR | | | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPAN 201 | Interm Spanish, 1st Sem | 4.00 | Fall 2007 | CR | | GE Area C4 Comp Perspect & Lng | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SPAN 202 | Interm Spanish, 2nd Sem | 4.00 | Fall 2007 | CR | | GE Area C4 Comp Perspect & Lng | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ECON 201A | Intro to Macroeconomics | 3.00 | Spring 2007 | C | | GE Area D2 World History & Civ | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| ARTH 210 | Intro to Art History | 3.00 | Spring 2007 | B | | GE Area C1 Fine Arts, Thtra, D | ↔ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>14</p> <p>When you are finished viewing the ARR, click the RETURN button to return to the Student Services Center.</p> | | <p style="text-align: right;">Print Report Return</p> <p>Current Academic Objective 1 of 1 Current Academic Summary</p> <p style="text-align: center;">Requirement (Catalog Term)</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>15</p> <p>If you'd like to switch to a different student, scroll down to the yellow "Return to Search" button.</p> | | <p style="text-align: center;"></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

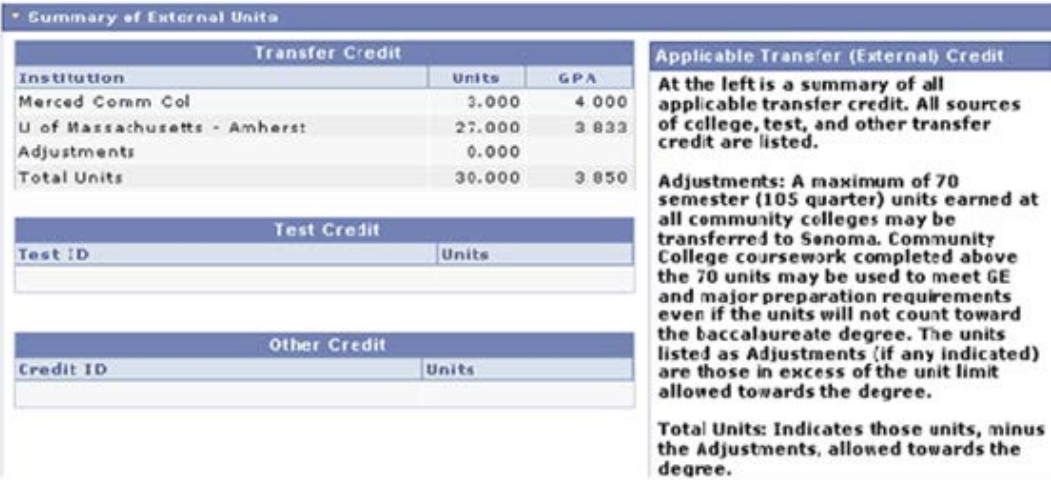
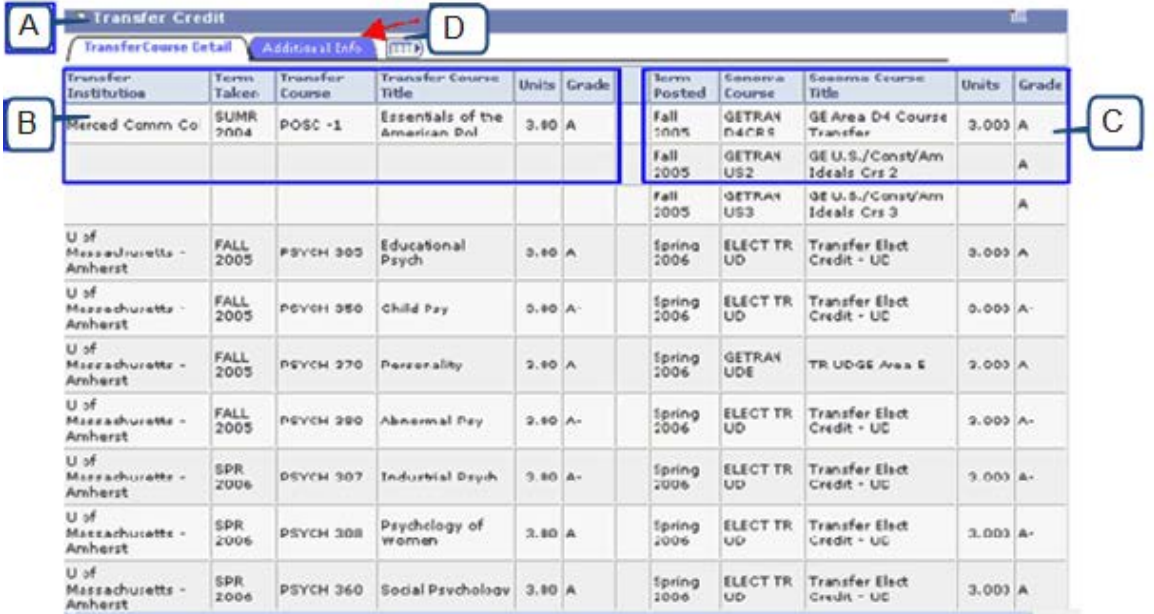
Lesson 2: Transfer Credit Report

Navigation: Campus Community > Student Services Center

Introduction:

Staff can access the same Transfer Credit report that the student sees in their own Student Center.

| Step | Directions | Screenshot |
|------|--|---|
| 1 | Navigate to: Campus Community > Student Services Center and search for a student |  |
| 2 | Under the "other academic" drop down, select Transfer Credit: Report Click the  |  |

| <p>3</p> | <p>The report provides a summary of external credit from all schools, tests and other sources</p> |  <p>Summary of External Units</p> <table border="1"> <thead> <tr> <th colspan="3">Transfer Credit</th> </tr> <tr> <th>Institution</th> <th>Units</th> <th>GPA</th> </tr> </thead> <tbody> <tr> <td>Merced Comm Col</td> <td>3.000</td> <td>4.000</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>27.000</td> <td>3.833</td> </tr> <tr> <td>Adjustments</td> <td>0.000</td> <td></td> </tr> <tr> <td>Total Units</td> <td>30.000</td> <td>3.850</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Test Credit</th> </tr> <tr> <th>Test ID</th> <th>Units</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Other Credit</th> </tr> <tr> <th>Credit ID</th> <th>Units</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table> <p>Applicable Transfer (External) Credit</p> <p>At the left is a summary of all applicable transfer credit. All sources of college, test, and other transfer credit are listed.</p> <p>Adjustments: A maximum of 70 semester (105 quarter) units earned at all community colleges may be transferred to Sonoma. Community College coursework completed above the 70 units may be used to meet GE and major preparation requirements even if the units will not count toward the baccalaureate degree. The units listed as Adjustments (if any indicated) are those in excess of the unit limit allowed towards the degree.</p> <p>Total Units: Indicates those units, minus the Adjustments, allowed towards the degree.</p> | Transfer Credit | | | Institution | Units | GPA | Merced Comm Col | 3.000 | 4.000 | U of Massachusetts - Amherst | 27.000 | 3.833 | Adjustments | 0.000 | | Total Units | 30.000 | 3.850 | Test Credit | | Test ID | Units | | | Other Credit | | Credit ID | Units | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------------|---|---|--------------------------------|------------|-----------------|-----------------------|---------------|-------------------------------|-----------------|---------------|---------------------|------------------------------|--------|----------------|-------------|---------|--------------------------------|--------------------|---------------|--------------|--------------|----------------------------|---------|-------|--|--|--------------|--|-----------|-------|-----------|------------|-------------------------------|--|---|--|--|--|--|--|--|-----------|------------|-------------------------------|--|---|------------------------------|-----------|-----------|-------------------|------|---|-------------|-------------|----------------------------|-------|---|------------------------------|-----------|-----------|-----------|------|---|-------------|-------------|----------------------------|-------|---|------------------------------|-----------|-----------|-------------|------|---|-------------|------------|-----------------|-------|---|------------------------------|-----------|-----------|--------------|------|---|-------------|-------------|----------------------------|-------|---|------------------------------|----------|-----------|------------------|------|---|-------------|-------------|----------------------------|-------|---|------------------------------|----------|-----------|---------------------|------|---|-------------|-------------|----------------------------|-------|---|------------------------------|----------|-----------|-------------------|------|---|-------------|-------------|----------------------------|-------|---|
| Transfer Credit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Institution | Units | GPA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Merced Comm Col | 3.000 | 4.000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | 27.000 | 3.833 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adjustments | 0.000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Units | 30.000 | 3.850 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Test Credit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Test ID | Units | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Other Credit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Credit ID | Units | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>4</p> | <p>See the legend below and match the numbers to the grid on the right</p> |  <p>Transfer Course Detail</p> <table border="1"> <thead> <tr> <th>Transfer Institution</th> <th>Term Taken</th> <th>Transfer Course</th> <th>Transfer Course Title</th> <th>Units</th> <th>Grade</th> <th>Term Posted</th> <th>Sonoma Course</th> <th>Sonoma Course Title</th> <th>Units</th> <th>Grade</th> </tr> </thead> <tbody> <tr> <td>Merced Comm Co</td> <td>SUMR 2004</td> <td>POSC -1</td> <td>Essentials of the American Pol</td> <td>3.00</td> <td>A</td> <td>Fall 2005</td> <td>GETRA4 D4CR2</td> <td>GE Area D4 Course Transfer</td> <td>3.000</td> <td>A</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Fall 2005</td> <td>GETRA4 US2</td> <td>GE U.S./Const/Am Ideals Crs 2</td> <td></td> <td>A</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Fall 2005</td> <td>GETRA4 US3</td> <td>GE U.S./Const/Am Ideals Crs 3</td> <td></td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>FALL 2005</td> <td>PSYCH 305</td> <td>Educational Psych</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>ELECT TR UD</td> <td>Transfer Elect Credit - UC</td> <td>3.000</td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>FALL 2005</td> <td>PSYCH 380</td> <td>Child Psy</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>ELECT TR UD</td> <td>Transfer Elect Credit - UC</td> <td>3.000</td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>FALL 2005</td> <td>PSYCH 270</td> <td>Personality</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>GETRA4 UDE</td> <td>TR UD-GE Area E</td> <td>3.000</td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>FALL 2005</td> <td>PSYCH 280</td> <td>Abnormal Psy</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>ELECT TR UD</td> <td>Transfer Elect Credit - UC</td> <td>3.000</td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>SPR 2006</td> <td>PSYCH 307</td> <td>Industrial Psych</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>ELECT TR UD</td> <td>Transfer Elect Credit - UC</td> <td>3.000</td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>SPR 2006</td> <td>PSYCH 308</td> <td>Psychology of women</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>ELECT TR UD</td> <td>Transfer Elect Credit - UC</td> <td>3.000</td> <td>A</td> </tr> <tr> <td>U of Massachusetts - Amherst</td> <td>SPR 2006</td> <td>PSYCH 360</td> <td>Social Psychology</td> <td>3.00</td> <td>A</td> <td>Spring 2006</td> <td>ELECT TR UD</td> <td>Transfer Elect Credit - UC</td> <td>3.000</td> <td>A</td> </tr> </tbody> </table> | Transfer Institution | Term Taken | Transfer Course | Transfer Course Title | Units | Grade | Term Posted | Sonoma Course | Sonoma Course Title | Units | Grade | Merced Comm Co | SUMR 2004 | POSC -1 | Essentials of the American Pol | 3.00 | A | Fall 2005 | GETRA4 D4CR2 | GE Area D4 Course Transfer | 3.000 | A | | | | | | | Fall 2005 | GETRA4 US2 | GE U.S./Const/Am Ideals Crs 2 | | A | | | | | | | Fall 2005 | GETRA4 US3 | GE U.S./Const/Am Ideals Crs 3 | | A | U of Massachusetts - Amherst | FALL 2005 | PSYCH 305 | Educational Psych | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | U of Massachusetts - Amherst | FALL 2005 | PSYCH 380 | Child Psy | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | U of Massachusetts - Amherst | FALL 2005 | PSYCH 270 | Personality | 3.00 | A | Spring 2006 | GETRA4 UDE | TR UD-GE Area E | 3.000 | A | U of Massachusetts - Amherst | FALL 2005 | PSYCH 280 | Abnormal Psy | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | U of Massachusetts - Amherst | SPR 2006 | PSYCH 307 | Industrial Psych | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | U of Massachusetts - Amherst | SPR 2006 | PSYCH 308 | Psychology of women | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | U of Massachusetts - Amherst | SPR 2006 | PSYCH 360 | Social Psychology | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A |
| Transfer Institution | Term Taken | Transfer Course | Transfer Course Title | Units | Grade | Term Posted | Sonoma Course | Sonoma Course Title | Units | Grade | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Merced Comm Co | SUMR 2004 | POSC -1 | Essentials of the American Pol | 3.00 | A | Fall 2005 | GETRA4 D4CR2 | GE Area D4 Course Transfer | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Fall 2005 | GETRA4 US2 | GE U.S./Const/Am Ideals Crs 2 | | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | Fall 2005 | GETRA4 US3 | GE U.S./Const/Am Ideals Crs 3 | | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | FALL 2005 | PSYCH 305 | Educational Psych | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | FALL 2005 | PSYCH 380 | Child Psy | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | FALL 2005 | PSYCH 270 | Personality | 3.00 | A | Spring 2006 | GETRA4 UDE | TR UD-GE Area E | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | FALL 2005 | PSYCH 280 | Abnormal Psy | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | SPR 2006 | PSYCH 307 | Industrial Psych | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | SPR 2006 | PSYCH 308 | Psychology of women | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| U of Massachusetts - Amherst | SPR 2006 | PSYCH 360 | Social Psychology | 3.00 | A | Spring 2006 | ELECT TR UD | Transfer Elect Credit - UC | 3.000 | A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

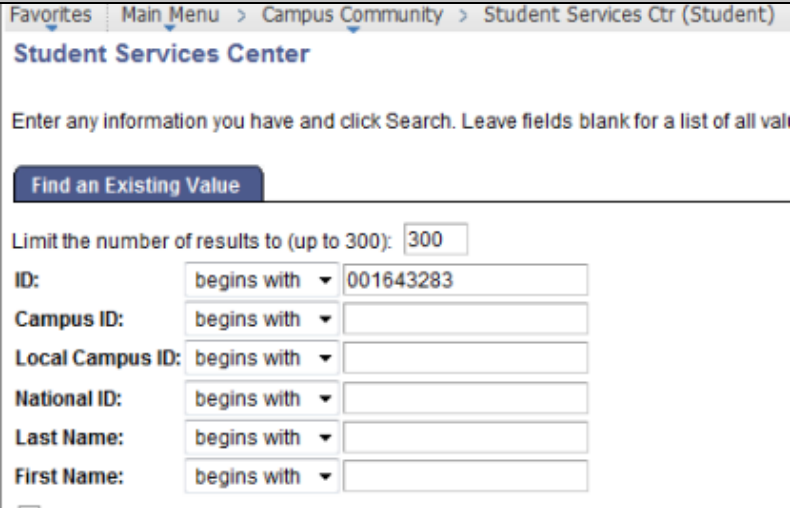

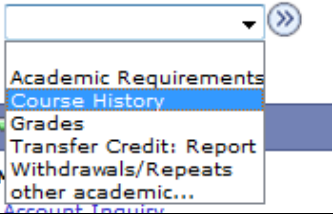
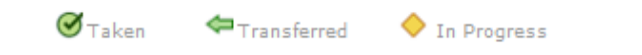
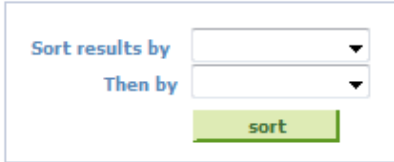
- A: Click on arrow next to transfer credit to show your transfer course detail.
- B: Transfer Course Detail lists Institution, Term, Course Number, Title, Units and Grade for all incoming courses
- C: SSU equivalency information indicates SSU course you are being credited with
- D: Use the "Additional Info" tab to see columns for GE Requirement Designations for all SSU Equivalencies.

Lesson 3: Course History

Navigation: Campus Community > Student Services Center

Introduction:

You can view students' course history which will include all courses taken, and/or in-progress at SSU, as well as all posted Transfer Credit.

| Step | Directions | Screenshot |
|------|---|--|
| 1 | Navigate to: Campus Community > Student Services Center and search for a student |  |
| 2 | Under the "other academic" drop down, select Course History Click the  |  |
| 3 | The same icons that were used on the ARR are used on the Course History page Green arrow = Transfer Circle with check = SSU Yellow diamond = in progress |  |
| 4 | You can sort the grid of classes by using the Sort Results box at the top |  |

Course History:

Sally Sonoma

ID: 001643283



My Course History

Below is a list of your coursework taken at Sonoma State University and Transfer course work (if applicable). To find more detail on transfer courses and test credits, run the Transfer Credit Report on the Self Service "other academics" menu.

Note: Courses with Prefix of AWAY, CROS, CONC, EXED will always show as In-Progress, even when completed.

Sort results by Then by

Taken
 Transferred
 In Progress

| Course | Description | Term | Units | Grade | Grd Points | Repeat Code | Reqmnt Desig | Status |
|--------------|--|-----------|-------|-------|------------|-------------|--------------------------------|--------|
| BIOL 240 | General Microbiology | Fall 2009 | 5.00 | 400 | 20.000 | | GE Area B2 Biological Sciences | ↔ |
| GETRAN B4CRS | GE Area B4 Course Transfer | Fall 2005 | 1.00 | 400 | 4.000 | | GE Area C2 Lit, Philsphies, Va | ↔ |
| GETRAN LAB | GE Lab Credit | Fall 2009 | 0.00 | 400 | | | | ↔ |
| MATH 165 | Elementary Statistics | Fall 2005 | 3.00 | 400 | 12.000 | | GE Area B4 Math Concepts | ↔ |
| MATH 165 | Elementary Applied Statistics | Fall 2010 | 4.00 | CR | | | GE Area B4 Math Concepts | ↔ |
| NURS 385 | Clinical Prac in Complex Needs | Fall 2006 | 3.00 | B | 9.000 | | | ✓ |
| PHIL 133 | Philosophy of Lang (UCB) | Fall 2010 | 3.00 | CR | | | GE Area B2 Biological Sciences | ↔ |