Notes (system requirements, paperwork, supplies needed, etc.): iPhone 3G or Newer. To set up Exchange on your iPhone you must have a 4 digit pass code to unlock your phone. You will not have to enter this pass code to answer your phone. You can change the amount of time it takes the phone to lock after you have unlocked it. For instance, if you just unlocked your phone you can have it re-lock at intervals of 1, 5, 15 minutes or 1 hour.

Directions:

1. Select Settings from your Home screen.

2. Select Mail, Contacts, Calendars
3. Select Add Account

4. Select Exchange

5. Enter your primary email address in the email field (The one you set as your default in the Exchange Preferences menu on the Online Portal). For the Domain field enter SOLAR in all capitals. Enter your seawolfID for the Username field. Enter your password in the Password field. Select Next in the upper right hand corner.
6. It will auto-detect the server, then select Next from the upper right hand corner again.

7. We recommend that you do not sync your contacts. You will still have access to the Global Address List.

8. To change the interval of time before your iPhone re-locks, select Passcode Lock. Enter your current Passcode and select Require Passcode and select the time that best fits your needs.