RESPONSIBILITIES OF THE LIGHTING DESIGNER

Below is a list of the items that are to be delivered to the technical director on the lighting design due dates. Developing the design with the Director and the Set Designer. Additional responsibilities are also listed to give the lighting designer an idea of what is expected of them.

1. **Light Plot** - 1 hard copy, electronic to scale to production team
2. **Section Plot** - 1 hard copy, electronic to scale to production team

Submit the following types of paperwork to the Tech Director & Lighting Design Mentor:

- **1 – Channel Hook up** (TD can provide electronic template by request)
- After the 2nd run-through, please provide draft of light cues to SM/Director/TD
- Please bring your laptop to all tech rehearsals/Paper Tech and Dress Rehearsals to update any changes to design
- Meet with the director prior to any technical rehearsals to discuss lighting concept and cue placement.
- By Final Dress; please provide a printed version of Design for Lobby Display

ADDITIONAL RESPONSIBILITIES

1. Attend all production meetings
2. Work with Design team to develop unified design concept
3. Attend AT LEAST two rehearsals and/or run-throughs prior to the lighting design due date, including the Designer Run-thru this is to get an idea of cue placement, lighting ideas.
4. Work within established lighting show budget, have all orders place in advanced to allow for standard delivery.
5. Have the show focused and ready to go before any technical rehearsals begin
6. Have all cues programmed into the light board before any technical rehearsals take place.
7. Meet with the SM before any technical rehearsals begin to get cues placed in promptbook. (This will be done during Paper Tech)
8. Work with technical director to establish time on stage for the hanging, circuiting and focusing of show
9. Attend ALL Technical and Dress rehearsals
10. Be available for short production meetings following Technical and Dress rehearsals
11. Be available to SM and Director during Technical and Dress rehearsals
12. Have all appropriate and up-to-date paperwork copied for Light Board operators
13. Have all appropriate cue sheets completed by the Dry-Tech i.e. Follow spot Cues - including size and color

As of 6/1/14