

SONOMA STATE UNIVERSITY ACCREDITATION VISIT (AV)

TIME	MONDAY, OCTOBER 23, 2017		
3-4 pm	Team arrives at hotel		
4-6 pm	Team meets in hotel in executive session to confirm assignments, refine areas of exploration, plan visit methods, review schedule		
6 pm	Team dines in executive session at hotel or restaurant		
TIME	TUESDAY, OCTOBER 24, 2017		
7:45 am	Team is transported to the institution (pre-arranged transport)		
8-8:30 am	Meeting with ALO Karen Moranski and ALO support staff: orientation to team room, technology resources, facilities Russian River Valley Room - Student Center 2nd floor		
8:30-9:15 am	Meeting with the CEO, President Judy Sakaki (CAO and ALO join for 15 minutes at 9:00am) President's Office		
9:15-10:00 am	Meeting with Executive VP for Academic Affairs Lisa Vollendorf and VP for Administration and Finance Joyce Lopes for update on Sonoma Complex Fire and Campus Response Academic Affairs Conference Room - Stevenson 1040		
10:15-11:00 am	Meeting with WSCUC Accreditation Steering Committee (Carmen Works , Chair, Academic Senate; Lisa Vollendorf , Executive VP for Academic Affairs; Karen Moranski , ALO & AVP Academic Programs; Thaine Stearns , Dean, Arts & Humanities; Sean Johnson , Director, Reporting and Analytics; Laurel Holmstrom-Keyes , Administrative Analyst, Academic Senate; Emiliano Ayala , Faculty, Ed. Leadership and Special Ed; Melinda Milligan , Faculty, Sociology; Sean Place , Faculty, Biology; Karen Thompson , Faculty, Business Administration; Janejira Sutanonpaiboon , Faculty, Business Administration; Michael Young , Interim VP for Student Affairs; Neil Markley , AVP for Administration & Finance; Cathy Kroll , Faculty, Arts & Humanities) Academic Affairs Conference Room - Stevenson 1040		
11:15-Noon	Meeting with Senior Staff (Lisa Vollendorf , Executive VP for Academic Affairs; Michael Young , Interim VP for Student Affairs, Joyce Lopes , VP for Administration and Finance; Vince Sales , VP for Advancement; Jacob Yarrow , Executive Director, GMC; Patti Hiramoto , Chief of Staff) Academic Affairs Conference Room - Stevenson 1040		
Noon	Lunch in executive session or with designated group		
1-1:45 pm	Core Competency Faculty and Staff Evaluators, with ALO and Academic Programs staff	GMC Advisory Board, Executive Director, & Staff	AVP for Academic Resources, Staff of Admissions and

	Schulz 1121	GMC	Records, and Enrollment Management stakeholders Administration & Finance Conference Room A, Salazar 2nd floor
2-2:45 pm	Students in Freshman and Sophomore Learning Communities (including EOP Students and Peer Mentors for all LCs who can address co-curricular issues) Sonoma Valley Room – Student Center 2nd floor	ASPIRE (campus assessment leaders) A & F Conference Room A, Salazar 2nd floor	
2:45-3:30 pm	Team debriefing in executive session in team room		
3:30-4:15 pm	General Meeting with Undergraduate Students Sonoma Valley Room – Student Center 2nd floor	Academic Planning, Assessment, and Resources Committee – APARC Academic Affairs Conference Room – Stevenson 1040	
4:30-5:15 pm	General Meeting with Faculty Schulz 1121	Graduate Students Sonoma Valley Room – Student Center 2nd floor	AVPs and Deans Administration & Finance Conference Room A, Salazar 2nd floor
5:30-6 pm	Team debriefing in executive session in team room/Check in with ALO for any schedule changes for Day 2		
6 – 8:30 pm	Transport team to hotel or restaurant for dinner in executive session (reservations made by ALO); then, team works on report draft		

TIME	WEDNESDAY, OCTOBER 25, 2017		
8 am	Team is transported to the institution		
8:15 am-Noon	Interviews and document review		
8:15–9 am	Staff in Student Services (Staff from Career Services, Children’s School, Orientation and Summer Bridge, Student Involvement, HUB Multicultural Center, Writing Center, Tutoring Center, CCE, Advising Center, International Education, Housing/Residence Life, and EOP) Sonoma Valley Room – Student Center 2nd floor	Staff and Administrators from Information Technology and Academic Technology Academic Affairs Conference Room – Stevenson 1040	

9-9:45 am	President's Budget Advisory Committee and Staff in Administration and Finance Academic Affairs Conference Room - Stevenson 1040		Multicultural Student Groups Sonoma Valley Room - Student Center 2nd floor
9:45-10:15 am	Team debriefing in executive session in team room		
10:30-11:15 am	Graduate Studies Subcommittee (Program Coordinators for Graduate Programs) Sonoma Valley Room - Student Center 2nd floor	Staff in Advancement Academic Affairs Conference Room - Stev 1040	Student Affairs Committee (Advising Subcommittee, Scholarship Committee, Dispute Resolution Board) Darwin 101
11:15 am- Noon	General Meeting with Staff Sonoma Valley Room - Student Center 2nd floor	Graduation Initiative Group Academic Affairs Conference Room - Stev 1040	
Noon-1pm	Lunch with designated group or in executive session		
1-1:45 pm	GE Subcommittee and Educational Policies Committee Darwin 101	Staff in Human Resources, AVP for Faculty Affairs, and Staff from Faculty Affairs Admin & Finance Conf. Room A - Salazar 2nd floor	Staff in Reporting and Analytics Sonoma Valley Room - Student Center 2nd floor
2-2:45 pm	Sustainability and Community Engagement stakeholders, including Center for Environmental Inquiry Darwin 101		President's Committee on Diversity and Senate Diversity Committee Academic Affairs Conference Room - Stev 1040
3:00-3:45pm	University Program Review Subcommittee Academic Affairs Conference Room Stev 1040	Academic Senate Darwin 101	
4 pm	Team transported to hotel		
4:15-6pm	Team break or meeting at hotel		
6 pm	Team dinner		
7:30 pm	Team members draft sections of the report on their own		

TIME	THURSDAY, OCTOBER 26, 2017
8 am	Team members complete drafts of assigned sections of report either at institution or in hotel
11 am	Team chair meets with President/CEO privately re: team commendations and recommendations
11:30 am	Exit meeting with team and institution
Noon	Team leaves institution, members transported as needed
4:00--6:30pm	Assistant Chair to visit Solano Community College – Vallejo Center (Shirley Lewis , Vallejo Center Dean; Maureen Bates , Admin. Asst., students, and faculty)