MEMBERS PRESENT:
Larry Furukawa-Schlereth
Theresa Alfaro-Velcamp
Matthew Benney
Alex Boyar
Ruth Burke
Letitia Coate
Dan Condron
Christopher Dinno
Erik Dickson
Ben Ford
Ian Hannah
Katie Havens
Sue Hayes
Lori Heffernon
Alicia Hodenfield
Paula Lane
Sally Miller
Catherine Nelson
Janice Peterson
Margaret Purser
Robert Rosen
Kathleen Spitzer
Tim Tiemens
Jason Wenrick
Richard Whitkus
John Wingard
Collin Yballa

MEMBERS ABSENT:
Bill Fusco
Susan Kashack
Mike Kiraly
Paul Lange
Matthew Lopez-Phillips
Richard Ludmerer
Daniel Malpica
Neil Markley
Peter Neville
Andrew Rogerson
Robbie Siverly

GUESTS PRESENT:
Jenifer Crist
Mark Merickel
Ross Stivison
Jeff Wilson
AGENDA

I: APPROVAL OF THE MINUTES - September 16, 2011
II: VICE-PRESIDENTS REPORT
III: NON-FACULTY EMPLOYEE WORKSTATIONS
IV: INCENTIVES TO PROMOTE RESEARCH
V: POTENTIAL HOSPITALITY POLICY REVISIONS
VI: GREEN MUSIC CENTER UPDATE
   Board of Advisors
   On Campus Presents
VII: FOUNDATION AUDIT RECOMMENDATIONS
VIII: ATI
IX: CMS STUDENT

OPENING COMMENTS

Letitia Coate called the meeting to order at 2:07pm as Larry Furukawa-Schlereth was delayed.

I: APPROVAL OF THE MINUTES - September 16, 2011

There were two grammar corrections made to the minutes from September 16, 2011, the minutes were approved unanimously, as amended.

II: VICE-PRESIDENTS REPORT

Schlereth had two items to report on.
  • Sonoma State University was successful in the last round of Bond Sales. CSU was able to refinance two SSU bond related projects - Beaujolais and Parking, resulting in a savings of almost $2.4 million.
  • At ASI’s request, President Armiñana is considering a resolution/blue paper policy to change the smoking rules on campus. Schlereth would like a subcommittee to consider the issue and provide guidance. Members of this committee might include representatives from the Student Health Center, Environmental Health & Safety, Residential staff and GMC. This topic would also need to go through the meet and confer process as this would be a change to working conditions and would need to go through bargaining unit consultation. Schlereth requested Miller to contact Santa Rosa Junior College to determine how they enforce a similar policy. Schlereth asked Christopher Dinno to provide leadership and involvement of Environmental Health & Safety.
Schlereth stated that a system wide CHRS presentation occurred to the CSU Presidents. At Extended Cabinet he proposed there be input from Faculty Affairs on the development of the Faculty side of the HR system.

**III: NON-FACULTY EMPLOYEE WORKSTATIONS**

Jason Wenrick reported the complete faculty computer refresh. Wenrick reported that efforts are underway to identify permanent funding for a Non-Faculty computer refresh program that would occur every 4-5 years. This item has been proposed to the Cabinet. The goal would be to update 20% of the equipment every year. With the Cabinet’s permission, the Vice Presidents will be asked to assist with funding for the program.

**IV: INCENTIVES TO PROMOTE RESEARCH**

Schlereth reported that he, Provost Rogerson and Jeff Wilson, Deputy Controller for Sponsored Programs Administration, have been discussing ways to generate more faculty research. Schlereth is looking for $150,000 to support this work. To help stimulate research, the faculty would have to have some guarantee that they will share in Indirect Cost (IDC). Currently, SSU has about $8 million in grant volume; any IDC generated from an increase over the $8 million in grant volume would go to the Provost. Excluded from this provision would be additional volume generated by the Anthropological Studies Center (ASC) which has a separate agreement whereby 50% of the IDC ASC generates is returned to ASC.

Sponsored Programs Administration staff would manage the additional awards without any additional staff. Discussion ensued regarding the implementation and need to have the discussion in the Academic Affairs side. Schlereth appreciated the discussion and said he would continue his efforts to determine a funding source for the $150,000 and will continue the conversation with the Provost.

**V: POTENTIAL HOSPITALITY POLICY REVISIONS**

Schlereth stated there may be some changes to the Hospitality Policy from the Chancellor’s Office. Coate reported that the current SSU policy was taken from the CO’s policy and tweaked to meet our specific needs. The new proposed policy would take all funding sources and break them into two groups: Operating fund and Other funds. There would be greater restrictions placed on the Operating fund including the restriction/removal of retirement celebrations, gifts, awards, service awards and more.
VI: GREEN MUSIC CENTER UPDATE

Board of Advisors:

Sclereth reported on his latest meeting with the Board of Advisors for Green Music Center. There are going to be changes to the roles and responsibilities of the Board members—board members will need to make 3 year commitments and contribute $50,000 each year to the GMC in an effort to minimize the financial impact on the campus. The Weill's feel very strongly that the GMC should not be a drain on the campus. The Board is also looking to identify a person to coordinate the summer program.

Construction on Weill Hall will be finished by Christmas. SSU is still looking to identify $2 million to complete the Weill Lawn. These funds need to be identified by Thanksgiving. A website will be created as a communication tool for individuals to see what's happening at the GMC.

Opening weekend will be 9/29-9/30/12. There is currently discussion of a free concert for the campus on 9/30/12, in celebration of the opening. Discussion of the ticket price(s) has occurred. The Students should receive a discount of 50% off certain shows. Students will also be considered to enjoy RUSH ticket sales. If seats haven't sold by a certain time, they will be available for a considerable discount. There will be a financial debriefing for the campus regarding the GMC at a later date to be determined.

On Campus Presents:

The University and Associated Students have come to an agreement for Erik Dickson to work directly with Neil Markley to help lead On Campus Presents. Dickson will be developing the schedule for University oriented concerts/events for the 2012/13 season.

VII: FOUNDATION AUDIT RECOMMENDATIONS
(Please see the October 28, 2011 agenda packet for related documents)

Coate reported there was an audit finding regarding fundraising activities being done outside Development and as a result a need to strengthen business process and policies for fundraising events. A joint committee, chaired by Erik Greeny and Letitia Coate, with John Hayes, Amanda Visser, David Crozier, Brian Orr and Paul Greenblatt met and developed the policies and procedures, which can be found at www.sonoma.edu/finance/forms in the section titled “Fundraising and Gifts.” Coate specified that if the fundraiser has alcohol related items or needs, Sonoma State Enterprises has the only alcohol license on campus, and requests must go through Conferences Events Services. Raffles must be approved by the COO for the Foundation, CFO for the campus and the
VP for Development. Development and Administration & Finance will begin by training the Administrative Managers on the new policy.

**VIII: ATI**

Wenrick reported that one of the goals for the Accessibility Technology Initiative (ATI) is the need for a committee that meets regularly to discuss Procurement ATI related items. Wenrick requests that CRC be that committee and that there be a periodic agenda item addressing this. The committee agreed.

**IX: CMS STUDENT**

The discussion of this item was deferred. Wenrick asked the committee to consider what a first class student system looks like, a first rate faculty system looks like and what the biggest pain points are in the current system. Ross Stivison is spearheading this effort.

**Good of the Order**

Schlereth thanked the Facilities Team and Christopher Dinno for the new signage at the intersection of East Cotati Ave. and Petaluma Hill Road.

The 50th Anniversary events are being held 10/29/11.

Schlereth adjoumed the meeting at 3:51pm