MEMBERS PRESENT:
Laurence Furukawa-Schlereth
Matt Benney
Alex Boyar
Ruth Burke
Letitia Coate
Christopher Dinno
Ben Ford
Bill Fusco
Adam Gourley
Ian Hannah
Lori Heffernon
Nicole Hendry
Alicia Hodenfield
Mike Kiraly
Daniel Malpica
Neil Markley
Sally Miller
Catherine Nelson
Peter Neville
Janice Peterson
Andrew Rogerson
Robert Rosen
Frank Scalercio
Kathleen Spitzer
Jason Wenrick

MEMBERS ABSENT:
Theresa Alfaro-Velcamp
Dan Condron
Erik Dickson
Sue Hayes
Katie Havens
Susan Kashack
Paula Lane
Matthew Lopez-Phillips
Richard Ludmerer
Margaret Purser
Robbie Siverly
Richard Whitkus
John Wingard

GUESTS PRESENT:
Bill Poe, for Theresa Alfaro-Velcamp
Mike Visser, for Sue Hayes

OPENING COMMENTS
Larry Furukawa-Schlereth called the meeting to order at 2:14pm.
Schlereth welcomed Nicole Hendry, Associate Director for Housing and Adam Gourley, Vice President of Finance for Associated Students to the Campus Reengineering Committee.

I: APPROVAL OF THE MINUTES - December 3, 2011
Approval of the December 3, 2011 minutes was moved by Bill Fusco and seconded by Christopher Dinno. The minutes were approved unanimously.

II: VICE-PRESIDENT'S REPORT
Common Financial Systems Synergy Project
All but one of the 23 campuses are on board. SDSU will be adopting. The system is looking at further ways of leveraging the data obtained during the CFS project to determine areas that may be possible to share between campuses. Jason Wenrick and Letitia Coate are joining this system wide committee, Schlereth is chairing the committee.
Common Human Resources Systems Project
The work on the CHRS project design will be starting. Green light has been provided by Vice Chancellor Ben Quillian. Seed money has been provided and design work will begin in March/April. This committee was co-chaired by Gail Brooks and Schlereth.

On the Faculty side - Schlereth will be presenting to the Statewide Senate and Academic Council meeting ideas to:
1. Develop processes to make hiring part-time faculty easier/better
2. Develop functionality around faculty events – sabbaticals, etc.
3. Ability to develop reports to better manage faculty

On the staff side – decision was made to start with CSU Fresno model of HR – they have had success at making the system more robust, providing leverage and enhancements for CSU needs. Design team to consist of individuals from Fresno, San Bernardino, San Francisco and San Jose.

Included in this project is evaluating what can be handled in the Shared Services concept. Schlereth will be traveling around and talking with campuses to keep informed.

Discussion ensued about participation of SSU staff – Schlereth agreed it would be helpful to have Melinda Barnard or Sally Sacchetto involved.

CMS Student Administration Steering Committee
A student administration team is in the process of being formed. Schlereth will not be chairing this committee.

Green Music Center Season Announcement, March 9, 2012
The season announcement will occur with a Media luncheon and reception. Campus announcement will follow shortly thereafter. It is a rich season full of wonderful activities, including On Campus Presents. Santa Rosa Symphony has already announced their season. San Francisco Symphony will be announcing their season March 8, 2012.

Currently, there is not an employee discount, it has not been discussed as of yet. There are discounts for students depending on the performance and where the seats are located. 50% off for students in all price categories and will require student id at purchase and at entrance to event. Donors will receive priority, depending on donor level, to purchase tickets.

Underwriting to help off-set the costs, and create affordable events. The University is always looking at how to open this center without draining on the budget. Schlereth asked for ideas for concessions be submitted. Lots of student jobs, GMC will not be staffed by volunteers. The Lang Lang opening performance is being utilized as a fundraiser gala. 500 seats will be priced quite expensive and will help support the rest of the season. In addition to the hall, there will be outside seating as well as lawn seating. Concert pricing will change depending on the concert. GMC consultant, Robert Cole has booked the acts and provided support in pricing. The opening Sunday, with the exception of the Santa Rosa Symphony performance, will be a free-day and will require a ticket. The line-up includes a Choral Concert, student performances, and a Grammy Award winning artist to be announced. Looking at offering one concert per semester/year at no cost to the campus community – this has not been approved as of yet.
New Green Music Center Web Site
Things are moving ahead including the new website http://gmc.sonoma.edu/

Student Center Construction
Schlereth asked Christopher Dinno to report on the progress of the Student Center Construction. Dinno mentioned there are no issues to date, particularly in these winter conditions. The infrastructure for utilities and building pad are set and they are beginning the layout of the foundation and drilling of piles. The project is currently on time and within budget.

Schlereth asked Ian Hannah to find out about the status of the financing of the bonds and at what point the bonds would be offered – the CSU waits until there are multiple projects before offering. Hannah will report back on the status of the sale of these bonds and the final interest rate.

Smoking Policy
Schlereth apologized for the delay in the convening of this group. Sally Miller is spearheading the group. Meeting next week and hope to provide a draft policy at the next CRC meeting for review.

Schlereth reported that SFSU has adopted a smoke free campus policy and the Police will give you a ticket if caught smoking on campus. Miller reported that SRJC has a smoke free campus and Environmental Health and Safety is in charge of monitoring. Disciplinary action is how this is addressed for students, faculty and staff.

III: BUDGET UPDATE
Schlereth shared some of the thinking on how to solve on conceptual level. Must solve for $10 million, 50% of which will be due to the expected failure of ballot initiative in November, 50% is due to the new trigger and things we have chosen to do. The General Operating Fund appropriation of SSU’s budget from the State is now less than the contribution which comes from student fees.

- Expected significant utility savings – what CRC implemented previously – bundled energy loan project to be paid off.
- Funds from CSU BOT approved tuition fee increase.
- Recommend to Provost to teach at 105% of target FTES.
- Managerial re-organizations and consolidations.

The second half, or approximately $5 million, Schlereth stated there isn’t a good plan yet. Looking forward to meeting with President Armiñana, as he is meeting with the CSU Presidents. This second piece is very hard, for all CSU campuses to meet. There have been rumors that two campuses will be closing – this is NOT true.

The Auxiliary Organizations will be tapped to provide support. Some programs are performing well: Extended Education, Endowment returns are improving, Housing is near 100% occupancy.

Furloughs, “Golden Handshake”, and other options of this type have not been discussed at this time.

Provost Office to work on educating freshman that taking 15-16 units is better than trying to take more. Non-CA resident students have higher fees and do not count towards target enrollment limits.
IV: EVENT PARKING
General reminder – Effective July 1, 2012, the daily parking rate will increase to $5 a day and the reserved to $8 a day.

Miller presented a draft Event Parking policy. Schlereth requested the committee come back with a policy that would identify the amount to charge SR Symphony, SF Symphony and other contracts. There were no objections to the proposed $10 per car valuation for event parking at the GMC.

V: INFORMATION TECHNOLOGY ITEMS
Wenrick reported there are two items coming up:
1. Network refresh – telecom network equipment refresh during Spring Break. Building by building will have some breaks in e-mail and internet service. Chancellor’s Office is funding. More specifics will be forthcoming as details of the downtime for each area.
2. Switch out phone system to Voice over internet protocol (VoIP). IT will be sending out a list of phone lines. Need to identify lines that are inactive and not used. IT will no longer charge to turn on at a later date. Savings can come from having lines off at time of switch out.
   a. Phase 2 will include assessing whether the phones are needed in classrooms or would another device work – intercom or other internal phone system for 911 and IT? These classroom phones will remain on copper lines for now and not be switched out.

VI: DIVISION VACANT POSITIONS
Schlereth asked the faculty and students on CRC if they would be willing to meet with him and engage in a confidential conversation of how to address vacant and interim positions during these trying times - Can’t afford to add workers, not willing to engage in layoffs. Focus of conversation will be on managerial and some staff positions. Faculty and staff expressed agreement and Schlereth will coordinate a meeting in the upcoming weeks.

VII: ITEMS FOR THE GOOD OF THE ORDER
Go see the SSU production of “Oklahoma!” very good!

Meeting was adjourned at 4:02pm