OPENING COMMENTS
Schlereth added an item to the agenda: asbestos in Stevenson Hall, which will be addressed by Christopher Dinno. Wenrick asked to also add an item to the agenda regarding Seawolf Services.

I: APPROVAL OF THE MINUTES- February 1, 2013
Wenrick moved and Lupei seconded the motion to approve the minutes. There were no changes or discussion and the minutes were approved unanimously.

II: VICE-PRESIDENT’S REPORT
**Smoking Policy Revision**

A revision to the smoking policy cannot move forward until the CSUEU has had a chance to meet and confer.

**Green Music Center 2013-2014 Season**

Schlereth shared with the committee the brochure for the 2013-2014 season at the Green Music Center. Schlereth added that tickets will be available to the general public in two weeks, after Annual Fund Donors and MasterCard Holders have a chance for advance ticket purchases. An eight concert summer season will be announced shortly, including the revival of the Fourth of July celebration.

**Schroeder Hall**

Schlereth shared that an additional $3M is needed to complete Schroeder Hall. Schroeder is important not only as a musical performance and lecture space, but also in expanding instructional capacity. Purser asked if the amount needed to complete has changed. Schlereth confirmed that it used to be $5.6M, but he feels fairly confident he has found a funding source for $2.6M.

**Public Safety Task Force**

A new task force was proposed to focus on public safety and monitor the campus’ level of comfort with safety services. Alfaro-Velcamp would like to see more active shooter training. Hill responded that in addition to class visits currently taking place, active shooter training is available on the police services website. Visser suggested this may be a case where a consultant could give a more objective opinion as to the level of campus safety. Hendry added that Housing currently polls residents [with how satisfied they are with how safe they feel in their room, in their hall/building and on campus at night] and generally they have a high level of satisfaction and feel safe. Wenrick recommended creating the task force so that these types of conversations may be held.

**Parking Task Force**

Schlereth requested the Parking Task Force provide information to him that he can provide to individuals and on-campus groups as to why the decision was made to increase the daily parking rate from $2.50/day to $5.00/day.

**Bikes and Skateboards**

There have been an increasing number of accidents or near misses involving those on bikes and skateboards and pedestrians. A general consensus exists amongst the committee that there is a need for these types of alternate transportation considering the growing size of the campus and the considerable residential constituency. That being said, there should be a serious examination as to whether or not bikes and skateboards are posing safety threats as they are currently being ridden. Dinno also brought up the point that the lack of external storage facilities creates potential fire and tripping hazards. The Transportation Committee will take this
into consideration, as well as conversations with the Associated Students, before they present a resolution for changes to the Alternate Transportation Policy.

**Temporary Employees**

Schlereth informed the committee that in uncertain budget times the University relied on hiring employees on a “temporary” basis. For this reason many employees have now been “temporary” for two or three years. The question is whether or not the University is now in a place with the budget where it can stop that cycle. The salaries are already built into the budget, so converting the employees to a “permanent” status would have no financial implications. There is a need for continued discussions with the Labor Council before any final decisions are made.

**Administrative Appointments**

Due to the recent retirement of Rick Ludmerer, Tyson Hill has been named Interim Senior Director of Risk Management, in addition to his regular position as Director of Emergency Services. Christopher Dinno, Neil Markley, and Jason Wenrick have all accepted additional roles and responsibilities on campus, thus changing their titles from Senior Director to Associate Vice-President.

**Introduction of Emmanuel Morlet**

Schlereth introduced the recently appointed Artistic Director for the Green Music Center, Emmanuel Morlet. Morlet was not available, as he is transitioning into the position and will work part-time in New York until summer. Morlet will sit as a member of the Campus Reengineering Committee.

**Asbestos**

Dinno provided the committee with an update to the ongoing Environmental Health & Safety efforts at Stevenson Hall, and earlier correspondence regarding this issue. EH&S sends notifications out annually on the known locations of asbestos containing material. As part of this effort EH&S periodically reviews the program and inspects to ensure that the material is still intact and not becoming a hazard. Recently, air samples were collected and analyzed by a certified consultant and all samples came back as “non-detect”. (Reference the e-mail to the campus community released by EH&S March 29, 2013). EH&S determined regardless the air sample results, they are moving forward with scheduling a cleaning by a licensed abatement contractor. Surfaces and floors will be cleaned and the floors will be resealed. The cleaning is scheduled to begin at 5:00 PM starting Friday evening continuing over the three-day Cesar Chavez weekend.

Senghas voiced concern that EH&S has not provided enough notice regarding the cleaning schedule proposed. He often works, and mentioned other professors work on weekends and need their office space. He also expressed concern that the cleaning crews would disturb his unlabeled papers stacked throughout his office. Dinno suggested Senghas contact Craig Dawson
to work out details of the cleaning of his office regarding the loose filing system and stacked papers.

**Seawolf Services Update**

Wenrick addressed a number of items in his realm, the first being the need for extended hours (5-7 pm) at Seawolf Services after the first 4-6 weeks of the semester; they are currently tracking the demand as the semester progresses. Encrypted wireless is now available across campus. Not only is it a more secure network, but it also prevents users from having to constantly log in to the network. The process of disenrollment is also seeing some changes- the date of disenrollment will be moved to before class start dates, so as to allow students on the wait list into the class. Another enrollment change will be the notification to students when they are skipped in the waitlist. Previously, they were only told that they had been skipped, the new email will tell them why (time conflict, registration hold, etc.). Wenrick informed the committee that 300 VOI phones have now been installed; however, the company will no longer be providing that service, so the search for a new company to do so will commence.

### III: BUDGET PLANNING: 2013-2014

**Governor’s 2013-2014 Budget**

If the Governor’s proposed 2013-2014 budget passes, it would result in an additional $125M for the CSU System. The additional money will be used for mandatory costs, employee compensation, enrollment growth, and student access and success initiatives. SSU is still exploring options for additional revenue, two of which are increased development efforts and recruitment of non-residential students.

**Projected Endowment Distribution**

Schlereth shared the proposed endowment distribution, as prepared by Ian Hannah. The projected 2013-2014 distribution will be approximately $1.028M, which will be submitted for approval by the SSU Academic Foundation Board of Directors at their June meeting. The distribution is determined based on 4% of the 5 year rolling average. Hannah added that in recent years, new donations have tended to favor scholarships versus campus programs.

### IV: ORGANIC GARDEN

Whole Foods Market has expressed an interest in partnering with SSU to create an organic garden. This project would certainly involve a partnership with several academic programs. Schlereth asked that anyone interested in discussing the possibilities of the organic garden contact him.

### V: TASK FORCE REPORTS

**Urgent Maintenance and Repair Items**

This task force has met and will have a full report to present by the end of the semester.
Residential Community Capacity
This task force has met and will have a full report to present by the end of the semester.

Instructional Capacity
This task force has met and will have a full report to present by the end of the semester.

Enhancements to Instructional Technology
This task force has met and will have a full report to present by the end of the semester. They will likely continue to meet after the end of the semester.

Co-Curricular Activities and Student Life
This task force has met and will have a full report to present by the end of the semester. They will likely continue to meet after the end of the semester.

Campus Conferences/Meeting and University Catering
This task force has been pulling data. They will soon meet and will have a full report to present by the end of the semester.

Enterprise Rental Car Contract
This task force has met and will have a full report to present by the end of the semester.