I: APPROVAL OF THE MINUTES, October 24, 2014
The minutes had been distributed by email prior to the meeting and were approved as submitted.
II: VICE-PRESIDENT’S REPORT

North Bay Business Journal Awards
Schlereth reported that the Student Center and Schroeder Hall construction projects will be honored by the North Bay Business Journal as two of the top 25 projects in the North Bay. Dinno will receive this acknowledgement at an event on Dec. 18. Schlereth stated both Dinno and Markley should be recognized for their contributions to the Student Center.

III: BUDGET PLANNING

2014-2105 Employee Compensation Increases
Schlereth reported that the amounts needed to fund the employee compensation increases have been evaluated and there is sufficient funding available with the exception of the following areas that are part of the California Faculty Association contract:

1. The contract had a 3% pool of $750,000, however it is anticipated that this will actually be greater than $750,000. Melinda Barnard is working to determine the actual cost and will have those figures soon.
2. The CFA contract also states that campus based equity issues are to be addressed, including areas of inversion, newer faculty are hired at a higher rate than what more senior faculty are being paid, and compression, where faculty are at the maximum and their wages are being compressed. Melinda Barnard is currently working out what an equity program would look like and this will require consultative activity as well.
3. The contract also requires that newly hired faculty receive 1 course release time for the first two years.

2015-2016 Trustees Budget Request
Schlereth provided copies of the 2015-16 Support Budget Request approved by the trustees. The Governor will review, though he has made it clear there will not be any funds above the $119M.

2015-2016 Enrollment Planning
Schlereth asked Rogerson to report. Rogerson stated 15,000 freshman and 4,000 transfer applications have been received. The intent is to accept 1,800 freshman and 800 transfer students which will bring the total headcount to 9,000 in the Fall.

SSU Five-Year Capital Outlay Plan
Hand-outs were provided to the committee to provide an overview of the campus five year capital outlay plan. Dinno provided an overview of the five year capital outlay plan. Dinno reviewed the plan for State Funded projects, but noted that there would need to be a state bond to move forward on these projects which is not likely to occur. Dinno also reviewed the Non-State Funded Major Capital Outlay projects which funded via State Revenue Bond and have a corresponding debt service. These include the Weill...
Commons, Wine Business Institute, Baseball Stadium and the Aquatic Center, totaling $37.8M.

Task Force on a Sustainable Model for the CSU
Schlereth reported that as of this meeting, the Task Force has met twice and that the next meeting will be on Dec. 11, 2014. Schlereth asked Hodenfield to send out the website, established by the task force, to the CRC members.
http://www.calstate.edu/financial-future/

IV: UPDATES
Electric Charging Stations
Johnson reported that he has worked with Dinno and they are proposing two locations for electric charging stations: one in Lot L and one in the southeast area of Lot D. Both locations have power sources that are easily accessible. The recommendation is to start with four stations, each station would be able to serve two cars for a total of 8 cars at any time. The cost is $15,000 per terminal/station. There are possible grant funding sources that would be available in the spring, and/or the stations could be funded with Alternative transportation funds which are generated by the ticket fines. Discussions ensued. This item will need to be revisited.

Campus Exterior Lighting
Johnson reported that during the lighting tour several maintenance issues were found. He was happy to report that the lighting at night is better than it has been and there were several areas that the group is recommending new lighting be installed. Dinno is currently obtaining the costs to install. This will be brought to the next meeting as an action item with specific areas and costs.

Smoking Policy
Kenber stated the smoking ban policy will be meeting with the final meet and confer group, the CFA. After consultation with the bargaining units, the policy will go into effect in the Spring, but there will be a grace period from Jan. 1-June 30, 2015 when there will be there smoking cessation programs and information provided and then on July 1, 2015, the policy will be enacted in full. Schlereth expressed his concern that extending the date will turn into another delay. Stephen Green is working with Campus Planning committee regarding signage and Schlereth will be making his recommendation to the President.

Zinfandel Dining Room Usage
Markley requested this item be delayed to the next meeting.

Co-curricular Task Force
Markley reported that there were four main areas of focus: Creating Community and Connectedness, Enhancing Existing Programs, Enhanced Communication and
Assessment and Training. Included in the report was the anticipated budget for annual funding needed to address all areas with additional staffing and to accomplish goals, some of which have already been addressed. Discussion ensued and Markley was asked to bring back to the CRC a revised budget with ranked priorities.

**Auxiliary Organization Policy – Travel**

Wenrick reported that the Chancellor’s Office confirmed that Auxiliary organizations cannot have a less restrictive travel policy than the CSU policy. They can have more restrictions, but not less. There is no additional work to be done by the committee at this time. The committee was thanked for their participation.

**Auxiliary Organization Policy – Benefits**

Kenber reported that the initial charge for this committee was to review benefits packages for Auxiliary employees in the event that GMC were to break off into an auxiliary organization. After analyzing and comparing the existing auxiliary benefits program to CSU’s, the two programs were found to be comparable. Even so, the committee was unsure of how the transition from state benefits onto the auxiliary program would be perceived by affected employees. The consensus was it would most likely be negative and therefore it might be best to provide equivalent benefits for existing employees and adjust packages for new hires. The second charge of the committee to review the possibility of moving a small population of student employees into auxiliary employment to allow them to work in excess of 20 hrs/wk. This was researched and deemed possible with unanimous support from all committee members as long as student academics would still be monitored and success-oriented. Doing so would, however, requires lifting SSU’s current policy that requires auxiliaries to comply with all CSU/SSU policies, including the one that limits student employees to working no more than 20 hrs/wk.

**Hospitality Policy**

Orr reported that the committee will be meeting again in January, 2015 and a recommendation will be brought to the next CRC meeting.

**Smart Train Planning**

Johnson reported the SMART Train is still refining its schedule and so planning is somewhat challenging at this point. Budget considerations include training of shuttle drivers, and meeting ADA requirements vs outsourcing. Other possibilities include a taxi voucher service and/or subsidizing transit passes. Once the SMART train survey results are in more direction can be determined.

**V: RECRUITMENT POLICY REVISION**

Hand-outs of a draft policy were provided, and Kenber discussed the proposed recruitment policy changes. Although a draft policy was provided, the task-force will remain in existence to continue walking through the detailed procedures which were de-coupled from the policy and broken out into a separate document. Their strategy
was to use the policy to establish the overreaching commitment and guiding principles of the University toward recruiting and then the use the procedures to capture the “how-to” minutia and link to all the various governing policies and sections of the CBAs associated with recruiting. The faculty already have a policy in place which requires faculty representation on all Administrator 3 and higher MPP search committees. They have no interest in revising or reconsidering the policy. The Academic Senate is currently discussing creating a pool of those individuals willing and able to serve so as to prevent delays in the MPP hiring process. Schlereth commented that he was open to this concept but that there is an urgency to get the procedures done as well.

VI: WHEEL FREE ZONE
There was insufficient time to report on this item and this will be carried over to the next meeting.

VII: CABERNET APARTMENT IMPROVEMENTS
There was insufficient time to report on this item and this will be carried over to the next meeting.

VIII: UTILITY CONSERVATION
Schlereth reported that he met with Steve Garcia, previously Vice President of Finance for several CSU campuses. He currently works for a company that asserts that with behavior modification, the campus could save approximately $650,000 per year. Schlereth asked the committee if it would be worth it to go forward with a Request for Proposal (RFP) to hire a contractor/company to assist us with this? We have made many improvements and this is beyond physical improvements. Discussion ensued. Schlereth asked Dinno to prepare a PowerPoint presentation to discuss in more detail what a company like this would do.

IX: COMMON MANAGEMENT SYSTEMS

Human Resources including Payroll Student
Schlereth reported that system-wide, the work on the Common Management System has stopped. It had been hoped that improvements to the HR system and the Student system would be delivered by the CSU, however this is not happening. Schlereth explained that the campus has an alternative to waiting on the system, and that would be to move forward on our own and adopt another campus’ version of the HR and / or Student system(s). The Fresno and Long Beach campuses have developed a robust HR program and the Long Beach, Fullerton and Pomona campuses have developed strong Student programs. Schlereth asked Wenrick and Kenber to coordinate a field trip to these campuses to look at their systems from an HR/Student perspective. The following individuals expressed interest in participating.
- Deborah Roberts
- Anthony Gallino
- Laura Lupe
- Julie Barnes
- Nicole Hendry
- Edie Brown
- Mike Visser recommended someone from Academic Affairs participate (Elaine Sundberg or Shawn Kilat) as well as someone from Admissions and Records.

X: ITEMS FOR THE GOOD OF THE ORDER
None reported.

The meeting was adjourned at 3:40pm.
Minutes prepared by:
Alicia Hodenfield