PRESIDENT’S BUDGET ADVISORY COMMITTEE
October 25, 2012

MEMBERS PRESENT:
Larry Furukawa-Schlereth CFO, Vice-President for Administration and Finance, Co-Chair
Andrew Rogerson Provost, CAO, Vice-President for Academic Affairs, Co-Chair
Margaret Purser Faculty Chair, Anthropology Department
Ben Ford Immediate Past Chair of the Faculty, Mathematics Department
Richard Senghas Vice-Chair of the Faculty; Anthropology Chair
Lynn Stauffer for Carlos Ayala Dean, School of Science and Technology
Dan Condon Vice-President, University Affairs
Erik Greeny Interim Vice-President, University Development
Letitia Coate Associate Vice-President for Administration and Finance
Jason Wenrick Chief Information Officer, Administration and Finance
Laura Lupei Senior Director for University Budget, Administration and Finance
Andy Merrifield CFA Representative, Political Science Department
Adam Gourley Vice-President, Finance, Associated Students

STAFF PRESENT:
Lori Heffernon Director of Academic Resources, Academic Affairs
Katie Robinson Project Assistant, Administration and Finance

GUESTS PRESENT:
Matt Benney AVP Academic Support, Academic Affairs
Arcelia Cabrera Administrative Assistant, University Development
Susan Kashack AVP Marketing & Communications, University Affairs
Kathy Mahler Lead Budget Manager, Administration and Finance
Mike Ogg Budget Manager, Administration and Finance

MEMBERS ABSENT:
Ruben Armiñana President, SSU, Chair
Matthew Lopez-Phillips Chief Student Affairs Officer
Henry Amaral Staff Representative, Facilities
Karen Paniagua President, Associated Students

STAFF ABSENT:
Ian Hannah University Treasurer, Administration and Finance
AGENDA

I. APPROVAL OF THE MINUTES
II. STRATEGIES TO ADDRESS THE STRUCTURAL DEFICIT AND A POTENTIAL TRIGGER REDUCTION

I. APPROVAL OF THE MINUTES
Larry Furukawa-Schlereth called the meeting to order at 8:35 am. He introduced the agenda and asked if any items needed to be added. Hearing none, Schlereth asked for a motion to approve the minutes of the September 20th, 2012 meeting. Jason Wenrick moved; Andy Merrifield seconded. Merrifield noted he would like to see more of the discussion reflected in the minutes.

II. STRATEGIES TO ADDRESS THE STRUCTURAL DEFICIT AND A POTENTIAL TRIGGER REDUCTION
(Please see the October 25th, 2012 agenda packet for related documents)

The $5,438,000 campus structural deficit is being addressed through a number of approaches: net revenue from the most recent State University Fee increase, savings from the Utility Sustainability Program, and reorganization within all the divisions. Margie Purser noted that there is already little instructional technology support and she feared there would be even less if the University and Library IT departments were merged. Wenrick responded that IT taking over some of the maintenance will free library staff to support academics. Schlereth continued, $500,000 remains to be identified, in addition to $820,000 in bridge funding, which will smooth the transition over the next year as the reorganizations take place. Merrifield questioned whether the reduction in management will make services slower. Schlereth confirmed some services will be slower, but the CSU is working towards creating streamlined processes for these services. Richard Senghas stated if policies are being made outside the campus, it would be beneficial to know who is creating the guidelines in case an exception needs to be made. Letitia Coate, who is spearheading the shared services project, invited any PBAC member to join the meetings, as their input would be valuable.

If Prop 30 does NOT pass in the November election, the University will see an additional trigger reduction of $4,924,250. In addition to a Spring 2013 tuition increase, SSU will rely on one-time funding sources from a number of areas, primarily consisting of the University-wide 2011-2012 year-end balances. The deficit and potential trigger will also require one-time funding from the School of Extended Education’s reserves, Administration & Finance’s year-end balance, the University reserves, and the 2012-2013 net tuition from enrolling at 103% of Target. The $200,000 that was originally set aside from Administration & Finance’s year-end balance to recruit non-resident students is now being used to mount necessary spring courses. Merrifield asked if the additional recruitment is being postponed; Schlereth responded it will be postponed for now, as classes are the priority. Purser requested if any plans are made, they be shared with the campus to reduce the rumors being perpetuated.

Schlereth adjourned the meeting at 9:28 am.
Minutes prepared by Katie Robinson.