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Welcome

Dear Student Club and Organization Advisors,

Welcome and congratulations on your role as a chartered student organization advisor! On behalf of the Center for Student Leadership, Involvement and Service staff, we would like to thank you for your time and dedication in advising, coaching, mentoring, and educating student participants in clubs and organizations at Sonoma State University. These student groups are an integral part of the Seawolf experience, encouraging students to develop leadership skills, explore values, and begin establishing the foundation for their professional careers.

Education, the central goal of the college experience, takes place many different ways. As an advisor, you will have the opportunity to impact the lives of SSU students in and out of the classroom. You will embrace co-curricular learning and serve as a role model and mentor for members of chartered student clubs and organizations. Your efforts provide opportunities for our students to develop integral life and leadership skills including critical thinking and reasoning, creativity, and self-expression.

This handbook has been created to assist advisors as you guide your student clubs and organizations through their education journeys. Procedures, resources, tips, expectations, and suggestions are included to assist with your transition into the advisor role and to provide continued resources and recommendations to experienced advisors.

In addition to this handbook, we recommend that you familiarize yourself with the Student Club/Organization Handbook, a guide to policies and procedures for chartered student groups at Sonoma State University, located online. We believe it will serve as a valuable resource to you and the student group you advise.

The Center for Student Leadership, Involvement and Service wants to establish strong lines of communication with club and organization advisors and has designed this publication to address the role of advisors, advisor responsibilities, and what the expectations of Sonoma State University are for student groups. If you have any questions or need further support, please feel free to visit our office on the 2nd floor of the Student Center or contact us by phone at (707) 664-4323 or via email at cslis@sonoma.edu.

Thank you for taking on this important leadership role. An advisor is crucial to the success of the student groups you mentor. As an advisor you can supply information that will enable an organization to avoid making mistakes and to capitalize on the successes of the past. Your efforts are vital to both students and the campus community.

Thank you again and Go Seawolves!

Sincerely,

The Center for Student Leadership, Involvement and Service Staff
The Center for Student Leadership, Involvement and Service (CSLIS) at Sonoma State University is located in the Student Activities office on the 2nd Floor of the Student Center. CSLIS is the hub for student clubs and organizations at SSU. We charter new groups and assist with the management and resiliency of existing student clubs and organizations on campus.

Phone Number: (707) 664-3808  
E-Mail: cslis@sonoma.edu  
Website: www.sonoma.edu/campuslife  
Twitter: @ssu_cslis  
Facebook: www.facebook.com/cslis  
Instagram: cslis_ssu  
2nd Floor, Student Center (Student Activities area)

Staff
Heather Howard Martin  
Director  
heather.martin@sonoma.edu

Micki Estuesta  
Campus Life Advisor- Greek Life  
micki.estuesta@sonoma.edu

Rob Smith  
Campus Life Advisor- Sports Clubs  
robert.smith@sonoma.edu

Danielle Croegaert  
Campus Life Advisor- General Clubs  
danielle.croegaert@sonoma.edu
Student Clubs and Organizations

SSU currently offers over 100 student club and organization opportunities. A full list of active chartered groups can be found [here](#).

<table>
<thead>
<tr>
<th>General Clubs and Organizations</th>
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<tbody>
<tr>
<td>General clubs and organizations cater to a variety of student interests and identities, both academically and outside of the classroom.</td>
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<tr>
<td>Academic Clubs</td>
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<td>Cultural Organizations</td>
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<td>Departmental Clubs</td>
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<td>Honor Societies</td>
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<td>Performing Arts</td>
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<td>Special Interest Organizations</td>
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<td>Spiritual Organizations</td>
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<tr>
<th>Fraternity and Sorority Organizations</th>
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<tr>
<td>22% of SSU’s student population is involved in one of over 20 fraternity and sorority life organizations. The fraternal system offers unique opportunities for leadership, service to the community, scholarship, personal growth, and enjoyment. One of the most important aspects of fraternity &amp; sorority life is the close friendships and bonds of sisterhood and brotherhood.</td>
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<tr>
<th>Sport Clubs</th>
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<tr>
<td>Sonoma State University Sports Clubs offer men and women a great and positive outlet to participate in their favorite sports on the competitive level. Several teams compete regionally, as well as, in national tournaments. These teams are formed, developed, governed and administrated by students allowing for great leadership development. With over 20 sports clubs offered, there are many options for them to pursue.</td>
</tr>
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Your Role as an Advisor

Why Be an Advisor?
Advising a chartered student club or organization is an opportunity to interact with SSU students outside of the classroom setting. An Advisor-advisee relationship is one that touches students’ lives on a different level and gives students the opportunity to get to know faculty/staff members on a personal level. These relationships may even lead to life-long mentoring.

Advising will give you the opportunity to make a difference in the community, keeping up to date on campus events, building community both on and off campus, and having fun helping students enhance their college experience. An advisor walks a fine line between leading an organization and giving the organization the ability to lead itself. Seeing students develop new skills and grow as individuals and as a group is another example of the benefits of advising.

Like most activities, you get out of it what you put in. By being an active advisor the benefits of interacting with student organizations can be limitless. Utilize this opportunity as an advisor to learn something new about the students in the organization and about yourself.

Adapted from University of Nebraska—Lincoln Student Involvement’s Student Organization Advisor Handbook

Who Can Be an Advisor?
Per California State University (CSU) System Executive Order 1068, all chartered clubs and organizations are required to have an on-campus advisor. This individual must be a part-time or full-time faculty or staff member who is a Sonoma State University employee paid by the state of California. Because of this requirement, employees of auxiliary organizations may not serve as chartered student organization advisors.

The Many Hats of an Advisor
Each advisor perceives his/her connection with a chartered student club or organization differently. Given the myriad of purposes, activities and objectives of various chartered student clubs and organizations, the role of the advisor will vary in some degree between groups. As organizations vary in their expectations and needs, it is important that you, as an advisor, develop an understanding with the organization as to the nature of your involvement. The advisor and organization should agree on a set of expectations of one another from the onset and should write this list down as a contract between the organization and the advisor. A sample contract is presented in the Appendix of this handbook.

As an advisor you will assume numerous roles and all possible roles are not mentioned here. A key idea to remember is that you are an advisor and not the leader. You provide guidance, insight and perspective to students as they work on projects, but you should not be doing the work. Students will learn if they are engaged. Be careful of being challenged into doing the work for a student project. The students make the decisions, and they are accountable for those decisions, and for the successes and failures of their organizations.

The different roles (defined on the next page) include: Mentor, Team Builder, Educator, Motivator, Guardian of Institutional and Organizational Knowledge, Conflict Mediator, and Reflective Agent.
## The Many Hats of an Advisor Defined

### Mentor
- Develops **supportive relationships** with students
- **Promotes** personal, professional, and leadership development
- **Connects** students with campus and community resources
- **Communicates** and **listens** well
- **Challenges** students intellectually and emotionally
- **Engages** students in genuine and productive conversations

### Team Builder
- **Takes initiative** to turn students from individuals with separate goals/expectations into a team
- **Encourages positive team relationships**, helping the group succeed and work through conflicts
- **Trains students** in effective techniques for **building an inclusive community**

### Educator
- **Role models** positive behavior
- Supports exploration of diverse viewpoints
- **Guides students** in the reflection of their actions and experiences
- **Answers questions** with honesty and integrity
- **Allows students** to make decisions and to **learn from these decisions**
- **Promotes** positive and comfortable organizational climate
- **Keeps students’ development** at top of mind

### Motivator
- **Inspires** students to excel and **achieve their goals**
- **Recognizes** students’ efforts
- **Appeals to students’ desires to create change**
- **Connects students’ experiences** here at SSU to the experiences they will have in the community

### Guardian of Institutional & Organizational Knowledge
- **Assists students in navigation of university setting**
- Helps students in **interpretation of CSU, SSU, and national organization policies**
- **Advises students** in event planning and travel processes; keeps risk management issues at top of mind
- **Understands club/organization’s history, artifacts, and constitution** and provides background and continuity in times of change and transition

### Conflict Mediator
- **Understands group dynamics**
- Brings conflicting parties together to **discuss differences**
- Reminds students about **group’s mission**, asking questions such as “how is your conduct helping this club achieve this mission?”
- Provides **open and honest feedback**, reminding students that their individual attitudes, actions, and behaviors impact the collective group

### Reflective Agent
- **Allows time for students to reflect** on how and what they are doing
- Discusses and develops action plans related to individual and group **strengths, opportunities for growth, successes, and failures**
- **Facilitates comfortable environment for critical thinking and group development**
Advisor Responsibilities

Successful advising should encompass responsibility to individual organization members, the club or organization as a whole, and Sonoma State University.

Responsibility to individual club or organization members.
Advisors should help students find a balance between their lives both inside and outside of the classroom. Many student leaders tend to over-commit themselves, and therefore, overextend themselves if not held in check. As an advisor, you have a unique opportunity to remind students of their academic responsibilities and personal well-being. Advisors should encourage participation from each member of the club or organization, so that students feel invested and accountable for their membership in the group.

Responsibility to the student club or organization.
Advisors should assist the organization in developing realistic goals for each academic year, and be aware of all events and activities the organization is planning and alert students to pertinent policies and regulations. Advisors should ensure that students are working with the Center for Student Leadership, Involvement and Service on event planning. The advisor should be able to provide continuity within the organization when students and/or officers of the organization graduate. Serving as the organization’s continuity link, the advisor can help new officers build upon the history and develop long-term plans for the group.

Responsibility to Sonoma State University.
The advisor has a responsibility to the chartered club or organization, Sonoma State University, and the California University System (CSU). Encourage your group’s members to read and understand policies and understand the consequences when violations do occur.

As an advisor, familiarize yourself with the SSU Student Club/Organization Handbook, a guide to policies, procedures, and helpful group tips. This document can be found here.

Additionally, advisors should have a copy of their club/organization’s approved constitution. If the organization has a tie with an off-campus organization, a copy of that group’s operating documents (particularly as they pertain to on-campus affiliates) must also be on hand. This is to help ensure that the off-campus organization does not require the group to act in any fashion contrary to the policies governing SSU chartered clubs and organizations.
Advisor Expectations

Expectations may vary based on the type of chartered student club or organization and the advisor. Advisor expectations may also vary from year to year and person to person. Advisors and student leaders should connect regularly to determine the appropriate expectations that apply.

Be available to the officers and/or members of the club or organization for advising and required signing of documents.

Assist both the old and new leadership in this transition and provide historical continuity.

Ensure your organization properly charters on an annual basis.

Allow the elected student leadership to exercise primary decision-making authority with regard to organization goals, objectives and activities within the limitations of the expectations above.

Meet with organization officers and members as determined by the organization’s constitution. In addition, assist the organization in developing goals and planning projects or events and to make suggestions that will empower members of the organization to become better leaders.

Advisors and students are encouraged to develop a list of their own expectations for each other. An example advisor contract can be found in the Appendix section of this handbook.
Chartered Student Clubs & Organizations at Sonoma State University

Student groups on the Sonoma State University (SSU) campus are required to renew their club charter annually with the Center for Student Leadership, Involvement and Service (CSLIS) in order to be officially recognized by the University. CSLIS, SSU, and the California State University (CSU) System will recognize these groups following successful completion of and adherence to the Club Chartering process and University/CSU policies governing student clubs and organizations. Failure to uphold the requirements may result in the suspension of this recognition. CSLIS maintains the authority to revoke club charter status at any time.

Annual Chartering Requirements

Student groups are required to charter annually with the Center for Student Leadership, Involvement and Service (CSLIS). Listed below are the requirements essential to maintaining chartered student organization status at Sonoma State University:

- President and Treasurer must be currently enrolled students, registered with a minimum of six (6) units as an undergraduate or three (3) units as a graduate.
- President and Treasurer must maintain a cumulative GPA of 2.0 for each term of office.
- President and Treasurer will have earned no more than 150 cumulative units or 125% of units needed towards graduation (whichever is higher).
- Need a minimum of 5 members who are currently enrolled students. Enrolled students must constitute a minimum of 80% of total membership, with the exception of sport clubs, fraternities, and sororities, whom must have 100% enrolled student membership.
- Each organization is required to have a campus advisor, who must be a faculty or staff member who is an SSU employee paid by the state of California.
- Each organization is required to have an account with the Associated Students and maintain a positive balance at all times.
- Create and submit a current constitution, to be filed with CSLIS. For information on creating a constitution, click here to view the Quick Reference Constitution. Any language shown in “quotes, italicized and underlined” must be used verbatim in club constitutions.
- Create a portal in OrgSync for your new club/organization. OrgSync is SSU’s student club/organization management software system.

Chartered Clubs and Organizations at SSU: The Benefits

There are many advantages student groups realize when they charter their student club/organization at Sonoma State University:

- University recognition
- Use of campus facilities (and many of them are free to student clubs!)
- Opportunity to sponsor fundraising activities
- Use of equipment and services available through the university
- Assistance in program development, membership recruitment, and retention
- Personalized leadership workshops and training programs
- Consultation services with Center for Student Leadership Involvement and Service (CSLIS) and Associated Students, Inc. staff
- Club Mailbox in CSLIS (located on in Student Activities office on 2nd Floor of Student Center)
- Access to grant funding and banking services through the Associated Students, Inc.
- Insurance coverage for most campus activities
- Inclusion in the Student Organization Directory linked to the CSLIS club web page
**Annual Chartering Process**

To renew their charter annually, each student club/organization must complete the following:

- Presidents and Treasurers must attend a mandatory chartering meeting, and complete all steps by the appropriate deadline.
- Acquire signatures for all necessary paperwork. This includes the signatures of the organization’s authorized signers—President, Treasurer, and Advisor. The chartering packet will be distributed at the chartering meeting.
- Update contact information on the club's/organization's OrgSync profile. If you need administrative access to the portal, please contact CSLIS.
- Review the group's constitution to make sure that it is the most up-to-date version of the document. If changes have been made, please upload them to the group's OrgSync portal.

**Starting a New Club**

Sometimes, students want to get involved, but none of the current clubs/organizations seem to fit their interests. The Center for Student Leadership, Involvement and Service encourages students to start their own clubs/organizations that fit their needs and goals. Here's how students should start that process:

- Visit CSLIS and talk with a Campus Life Advisor about your new idea for a student organization.
- Recruit a minimum of 5 members (all must be SSU students).
- Find a faculty or staff advisor (Advisors must be SSU employees paid by the state of California).
- Establish officers - a president and a treasurer are necessary. These two individuals must be enrolled in a minimum of six (6) units as undergraduate students or three (3) units as graduate students and must maintain a minimum cumulative GPA of 2.0. In addition, they may not have earned more than 150 units or 125% of required units towards graduation, whichever is higher.
- The president and treasurer must attend a mandatory chartering meeting. Meetings are held at the beginning of every semester and at the end of the spring semester for students looking to start a new club/organization.
- Become familiar with the [Requirements for and Responsibilities of Student Organizations](#).
- Complete all of the requirements, forms, online chartering process, and create a constitution for your organization. Submit materials by the [deadline](#).

**Recognition**

When the Center for Student Leadership, Involvement and Service has determined that the student club/organization has fulfilled all steps of the chartering process (see above):

- The club/organization will receive a letter and e-mail confirming the group has successfully chartered. In addition to the letter, new organizations will be provided with their AS account number and copies of the newest [Student Organization Handbook](#).
- The club/organization will be issued their mailbox in the CSLIS office. Organizations are required to use their mailboxes, and check them regularly.
- The club/organization will be listed in the [club directory](#).
- The club/organization will be approved to use their Associated Students account, charge services in the Student Center, and reserve space on campus through [Conference and Event Services (CES)](#).
- The club/organization will be eligible to apply for grants through the Associated Students grants process. Grants are available for programming (up to $3500 total and $2000 per grant request), travel (up to $1000), and supplies (up to $500). All grant amounts are for the entire academic year. For more information about grants and the process, visit [Associated Students](#).
Updating a Charter
To update a charter with a new President or Treasurer, each organization needs to complete the following:

- Schedule an appointment with CSLIS to complete the appropriate training and submission of documents by the appropriate deadline.

Club Expectations
All chartered clubs and their individual members are required to:

- Adhere to all CSU, local, state, and federal laws.
- Adhere to all university policies and procedures pertaining to student organizations.
- Adhere to the SSU Student Code of Conduct.
- Provide accurate and truthful information to university officials.
- Attend all meetings required by CSLIS. Information about upcoming meetings will be provided at least two weeks in advance.
- Maintain OrgSync Portal with current officers, contact information, meeting times, and so forth.
- Provide CSLIS with any changes in officers, contact information, meeting times, within 2 weeks of alterations.
Policies Governing Chartered Student Clubs and Organizations
Please consult the following state and university policies when advising student clubs and organizations.

**CSU Executive Order 1068: Non-Discrimination & Open Membership**
As a condition of recognition, all student organizations must comply with the California State University's non-discrimination and open membership policies outlined in this executive order.

**Non-discrimination:** No campus shall recognize any fraternity, sorority, living group, honor society, or other student organization that discriminates on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, or disability. The prohibition on membership policies that discriminate on the basis of gender does not apply to social fraternities or sororities or other university living groups.

**Open membership:** No campus shall recognize any fraternity, sorority, living group, honor society, or other student organization unless its **membership** and **leadership** are open to all currently enrolled to ALL students at that campus, except that a social fraternity or sorority or other university living group may impose a gender limitation as permitted by Title 5, California Code of Regulations, Section 41500. Student organizations may require applicants for leadership positions to have been members for a specified period of time, and may require officers to compete for those positions in elections of the membership.

**CSU Executive Order 1095: Title IX Notice of Nondiscrimination**
Title IX protects all people regardless of their gender or gender identity from sex discrimination, including sexual harassment and sexual violence, which are forms of sex discrimination. Sonoma State University is committed to creating and sustaining an educational and working environment free of sex discrimination, sexual harassment, sexual violence, domestic violence, dating violence, and stalking. The safety and well-being of the campus community, including our clubs and organizations, is a priority for the University.

**Alcohol Policy**
Policy regarding sale and consumption of alcoholic beverages on campus.

**Sonoma State University Student Code of Conduct**
All clubs and individual members must adhere to all policies that govern their status as students at Sonoma State University.
Every Advisor Should Know About...

The following section outlines important topics and practices advisors should have an awareness of and be able to speak to when working with chartered student clubs and organizations at Sonoma State University.

The Advisor’s Signature
As an advisor, you will be asked to sign a number of different forms for your organization. When signing any form, review each item carefully and ask questions. Do not just sign your name without reviewing the information.

OrgSync
OrgSync is SSU’s online student club/organization management system. Each group is required to create a portal in OrgSync per the annual chartering process and must maintain their account with current officers, contact information, meeting times, and so forth. Advisors should be aware of and periodically take time to interact with their club or organization on this online platform. To register for an account, visit orgsync.com and use your Sonoma State University email address and password.

Club Banking
Per CSU policy, Sonoma State University requires that all clubs maintain accounts on campus, with the Associated Students. No off campus accounts are to be established by clubs.

Opening a Club Account
To open an account, clubs must be chartered through the Center for Student Leadership, Involvement and Service. This involves completing and signing a club account Trust Form, which establishes the account. Once this form is processed, the club will be assigned a three-digit account number, which will be used to identify the club. This is referred to as the “club number”.

Depositing Money into Club Accounts
To deposit money into a club account, students (President, Treasurer, or another designated Authorized Signer) must bring cash and/or checks (made payable in the club’s name or to Associated Students, Inc.) to Student Activities front desk, located on the 2nd Floor of the Student Center. Large quantities of coins must be rolled. To deposit, students will be asked for the club name and club number and for a brief description of the source of the funds. They will be given a receipt for the money that includes all pertinent information. This receipt is proof of deposit. Funds deposited are immediately credited to the club’s account.

Special note: The club account will be reduced when a deposited check is returned from the bank for insufficient funds (NSF). The NSF check will be returned to the club mailbox, at which time the club may make other attempts to collect money from the individual.

Disbursing Money From Club Accounts
Student clubs may disburse money from their account as reimbursements or direct pay (for example, to pay a vendor invoice). To do this:

- Obtain a WHITE Club Account Expenditure voucher from the Student Activities front desk.
• Turn in the form, along with original receipts/invoice, authorized club signatures (including the advisor’s), a complete description of expenditure and appropriate backup to the Associated Students business office.

• If the voucher is turned in by Monday at 5 PM, the check will be available to be mailed or picked up at the Student Activities front desk office Friday after 1 PM providing that the voucher was complete, and funds are available in the account. Please remember that if a voucher is turned in after Monday at 5 PM the check will be ready the following Friday.

• If expenditures are for services and not goods, the check payee must fill out a 204 form. Some examples of services may include a performer, a guest speaker, or an award to a club member in appreciation of their hard work. When in doubt, it is better to fill one out.

• If a voucher is incomplete and Associated Students Business Office needs further information, the voucher will be returned along with the backup that was turned in with a Club Communication Form to the club mailbox. The form will state the reasons that business office could not process it.

Club Grants
All Chartered Student Organizations are eligible to apply for funding from the Associated Students. This funding, called Grants, fall into 5 categories: On-Campus Programming, Off-Campus Travel, Supplies, Dues & Fees, and Consumables.

For more information about club accounts and grants, please refer to the Grant Policy. Students can contact the Associated Students VP of Finance at asvpf@sonoma.edu for more information, how to apply, and training related to grant funding.

Special Events
Chartered student clubs and organizations must follow a special process if hosting a special event on campus (i.e. philanthropy event, dance, etc.), including a required special events meeting with CSLIS and Conference and Event Services (CES).

Clubs must complete the following steps if interested in hosting a special event on campus (i.e. philanthropy event, dance, etc.).

• Start by completing the RUFAS (Internal Request for Use of Facilities and Services) and Police Services forms. These two need to be submitted at least 30 days in advance of the event to the CSLIS Office. The advisor’s signature is required on the RUFAS form.

• When the club turns in these forms, CSLIS will schedule a Special Events Meeting with the organization to meet with CES, the Box Office, and Events Staff. Meetings take place on Wednesdays with either 9:30 a.m. or 10:00 a.m. time slots.

• If the event is approved in the Events Meeting, clubs will be given the Special Events Packet. Separate meetings will be scheduled with the Box Office to go over ticket sales.
Club Conduct
University recognized student organizations must comply with all California State University and campus rules and regulations, (specifically Chancellor's Executive Order #1068, certain sections of Title 5 of the California Code of Regulations, the Sonoma State University Student Code of Conduct and other SSU policies, and all applicable local, state and Federal statutes.

If a club or organization violates any of the above policies, investigation will be conducted by the Center for Student Leadership, Involvement and Service and appropriate sanctions will be given out. If any individual members of the organization have violated Title 5 of the California Code of Regulations, their case will be referred to the University Judicial Officer.

Academic Standards
While involvement in student organizations is an important component for classroom learning, participation should complement academic progress. For this reason, only students in good academic standing (minimum 2.0 cumulative grade point average) are eligible to serve as president or treasurer. These grades are checked and monitored by the Campus Life Advisors in the Center for Student Leadership, Involvement and Service. As a general guideline, the student organization as a whole should have a group average of at least 2.0. Furthermore, club officers should be enrolled in a minimum of six units (undergraduate students) or three units (graduate students) during each term of office.

As the group’s advisor, we ask you to monitor the academic progress of student members and notify the Center for Student Leadership, Involvement, and Service if there are any concerns.

There are a number of services available to assist club leaders and members in the area of academics. Please use these as referral resources when you notice that students are struggling with academics and/or need additional support.

Tutorial Center, Salazar Hall 1061, (707) 664-2429
The Tutorial Center offers peer tutoring to SSU enrolled students for one-on-one or small group assistance in nearly 50 courses each semester.

Learning Skills Services, Salazar Hall 1040, (707) 664-2853
Workshops, study groups and one-on-one tutoring in study skills, reading, math and writing, for students who meet one of the following criteria: 1) are a first-generation college student, meaning that parent(s) did not graduate from a four-year college, 2) meet federal low-income guidelines, or 3) have a physical or learning disability.

Schulz Information Center Reference Desk, Schulz, (707) 664-2161
Librarians can help students find research resources, both in the on-site books and periodicals, and online resources.

Writing Center, Schulz 1103, (707) 664-4401
The staff provides tutorial help with academic writing, plus other writing, such as job applications, letters, and resumes.

Study Groups
CSLIS encourages student organization members to create their own study groups.
Risk Management
Club leaders have a responsibility to understand how to protect their group from unnecessary potential or perceived risks. When planning events or activities, challenge club leaders and members to consider:

- Are they acting on behalf of their organization?
- How can they minimize risks?

Click here for more questions and a risk assessment.

Communication
It is the goal of the Center for Student Leadership, Involvement and Service (CSLIS) to facilitate strong connections and clear lines of communication between student clubs/organizations, advisors, the campus community, and outside community. Methods of communication from our office include, but are not limited to:

- Club Connection email newsletter
- Updates on CSLIS’s website and social media
- OrgSync platform
- Phone calls to organization officers and advisors
- Training workshops for advisors, officers, and organization members
**Important Contact Information**

Please refer to this list for any questions regarding the functioning of the student club or organization you advise.

<table>
<thead>
<tr>
<th>Resource</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associated Students</td>
<td>707.664.4323&lt;br&gt;<a href="http://www.sonoma.edu/as/">http://www.sonoma.edu/as/</a>&lt;br&gt;<a href="mailto:associated.students@sonoma.edu">associated.students@sonoma.edu</a></td>
</tr>
<tr>
<td>Campus Recreation</td>
<td>(707) 664-4FUN&lt;br&gt;<a href="http://sonoma.edu/campusrec/">http://sonoma.edu/campusrec/</a></td>
</tr>
<tr>
<td>Center for Student Leadership, Involvement &amp; Service (CSLIS)</td>
<td>(707) 664-4323&lt;br&gt;<a href="http://sonoma.edu/campuslife/">http://sonoma.edu/campuslife/</a>&lt;br&gt;<a href="mailto:cslis@sonoma.edu">cslis@sonoma.edu</a></td>
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<tr>
<td>Conference and Event Services—Student Events</td>
<td>707) 664-2475&lt;br&gt;<a href="http://www.sonoma.edu/ces/">http://www.sonoma.edu/ces/</a>&lt;br&gt;<a href="mailto:assistae@sonoma.edu">assistae@sonoma.edu</a></td>
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<tr>
<td>Counseling and Psychological Services (CAPS)</td>
<td>707.664.2880&lt;br&gt;<a href="http://www.sonoma.edu/counselingctr/">http://www.sonoma.edu/counselingctr/</a></td>
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<td>Crisis Advocate</td>
<td>707-664-2153&lt;br&gt;<a href="https://www.sonoma.edu/counselingctr/crisis.html">https://www.sonoma.edu/counselingctr/crisis.html</a></td>
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<tr>
<td>Housing Services</td>
<td>(707) 664-2541&lt;br&gt;<a href="mailto:ssu.housing@sonoma.edu">ssu.housing@sonoma.edu</a>&lt;br&gt;<a href="http://www.sonoma.edu/housing/">http://www.sonoma.edu/housing/</a></td>
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<tr>
<td>Police Services</td>
<td>Emergency: Dial 911 from any campus phone&lt;br&gt;24-hour Non-emergency: (707) 664-4444 &lt;br&gt;<a href="http://www.sonoma.edu/ps/">http://www.sonoma.edu/ps/</a></td>
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<td>Residential Life</td>
<td>707.664.4033&lt;br&gt;<a href="http://www.sonoma.edu/reslife/">http://www.sonoma.edu/reslife/</a></td>
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<tr>
<td>Student Health Center</td>
<td>707.664.2921&lt;br&gt;<a href="mailto:health.center@sonoma.edu">health.center@sonoma.edu</a>&lt;br&gt;<a href="http://www.sonoma.edu/shc">http://www.sonoma.edu/shc</a></td>
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<tr>
<td>Title IX Coordinator</td>
<td>707-664-4470&lt;br&gt;<a href="http://www.sonoma.edu/shc/resources/sexual-assault.html">http://www.sonoma.edu/shc/resources/sexual-assault.html</a></td>
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<tr>
<td>Verity- Sonoma County Rape Crisis Counseling</td>
<td>24/7 Crisis Line: (707) 545-7273&lt;br&gt;<a href="mailto:info@ourverity.org">info@ourverity.org</a>&lt;br&gt;<a href="http://ourverity.org/">http://ourverity.org/</a></td>
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