Constitution of the Multicultural Greek Council  
Sonoma State University

Article I: Name  
This organization shall officially be known as the Multicultural Greek Council of Sonoma State University hereinafter called Multicultural Greek Council or M.G.C.

Article II: Purpose  
The MGC shall represent the interest of its member fraternities and sororities to the University, Associated Students Inc. and the Community. The MGC will promote the general welfare and support the diversity of the students, of the Greek community, and the community.

Article III: Membership (Qualifications for full membership)

A. Must be a Chartered fraternity or sorority at SSU.
B. Must be approved by a majority vote of current MGC voting members which takes place once per semester.
   1. Any organization that has been newly admitted or placed on inactive status the previous semester will be on a probation period one semester.
   2. As defined probation regulations are attendance of mandatory events requiring mandatory attendance. Restrictions from events will be upon discretion of general board.
   3. Violation of any probation regulations will result in a loss of membership from M.G.C.
C. Full adherence to the Constitution, Bylaws of M.G.C.
D. Must attend one community service project per year as a council approved by the Executive Committee of MGC.
E. Must submit current roster with chapter positions to MGC by the second general meeting of the fall and spring semesters.
F. At least one consistent representative present at all MGC meetings.
G. Dues must be paid in full by the Second General Meeting of the fall and spring semesters to maintain full voting privileges.
H. Two unexcused absences per semester per organization will result in loss of voting privileges for that semester and inactive status for remainder of semester.

Article IV: Voting Privileges

A. Each member fraternity/sorority will assign one of its active members to represent them on the MGC as a consistent representative.
B. Only one vote per organization.
Article V: Officers

Section 1. The General Board Officers
A. The executive board officers of MGC shall consist of: President, Vice President, Secretary, Treasurer, and Sergeant at Arms.
   1.) No organization can hold more than two positions on the executive board, unless there are less than five active organizations on the council or running unopposed.
   2.) President and Vice-President shall not be represented by the same organization.
B. The general board consists of Community Service Chair, Fundraising Chair, Social Chair, Public Relations Chair, Panhellenic and IFC representatives; in addition to the executive board.
   1.) No organization can hold more than two chairs unless there are less than five active organizations on the council or running unopposed.
C. Each executive board officer shall maintain neutral or impartial views to their position and shall act with the best interest of MGC.
D. Executive board officers and chairs can vote (with the exception of the President who can vote in the case of a tie, in which case they shall cast the deciding vote).
F. The executive board officers and chairs will not be counted as the representatives for the participating fraternities/sororities to the council.

Section 2. Qualifications for General Board and Council Members
A. Members must be full time Students at SSU.
B. All members must be in good academic standing (i.e. minimum cumulative 2.00 GPA)

Section 3. Election Process
A. Nominations shall be held 4 weeks prior to last meeting of the Spring Semester.
B. Elections will be held at the second to last general meeting of the spring semester. At this meeting all candidates will be given a maximum of three minutes to speak.
C. Secret ballots will be cast by each voting member of MGC following the speeches. Ballots will be collected by MGC’s advisor and counted by the advisor and Secretary. A candidate must receive a majority vote of MGC in order to be awarded the office.
D. The outgoing president will cast the deciding vote in case of a tie.
E. The Executive Board will set the standards for the election process. However, a nomination and a speech will be required.

Section 4. Installation of Officers
A. The newly elected officers shall conduct the last general meeting of the spring semester.
B. The previous General Board members must be present at the last general meeting of the spring semester.

Section 5. Term of Office
Officers of the General Board shall serve a term of one Academic year.
Section 6. Vacancy of Office
A vacancy of any office shall be appointed at the discretion of the Executive Board. In the event that the President is unable to hold office, the Vice President shall assume the Presidency, if they have been a member of Executive Board or a representative for a semester.

Section 7. Qualifications for Presidency
To qualify for the presidency of MGC the candidate shall have been an active member to the council (of General Board or Representative) for at least one semester (fall or spring) prior to the year he/she takes office.

Section 8. Removal of Officers
Any officer of MGC may be removed with probable cause by a 2/3 vote of MGC.

Section 9. Responsibilities of the President
A. Conduct meetings of the MGC in accordance to Robert’s Rules of Order.
B. Call emergency meetings.
C. Be a spokesperson for MGC.
D. Hold bi-weekly scheduled meetings with MGC advisor.
E. Compile and maintain an officer file and notebook for their office.
F. Supervise all activities of other MGC officers.
G. Signature on record for MGC account.
H. Should be responsible for all paper work that is required to re-charter every year.
   i.) This responsibility can not be handed down, no exceptions.

Section 10. Responsibilities of the Vice President
A. Act as coordinator of all MGC committees and assist the President as directed.
B. Compile and maintain an officer notebook for their office.
C. Conduct MGC meetings in the absence of the President.
D. Represent or assign an MGC representative to other University committees and councils.

Section 11. Responsibilities of the Secretary
A. Record the minutes of MGC meetings and maintain files.
B. Check attendance at all meetings of MGC.
C. Notify member fraternities/sororities whose representative was absent from meetings.
D. Assist the advisor in tabulating votes.
E. Additional duties and powers assigned by the council and/or President.
F. Compile and maintain an officer file and notebook for their office.

Section 12. Responsibilities of the Treasurer
A. Supervise monetary disbursement by MGC.
B. Issue receipts of all income to the council and advisor.
C. Maintain records of budgets for all MGC activities.
D. Issue a financial report at MGC general meetings
E. Additional duties and powers assigned by the council and/or President.
F. Compile and maintain an officer file and notebook for their office.
G. Propose and set figure for dues for fall and spring semester.

**Section 13. Responsibilities of the Sergeant at Arms**
A. Insure that all meetings are run by Robert’s Rules of Order
B. Chair Judicial Board which will hear and decide on grievances and impose sanctions and/or penalties.
C. Additional duties and powers assigned by the council and/or President.
D. Compile and maintain an office file and notebook for their office.
E. Notify member fraternities/sororities whose representative was absent from meetings.

**Section 14. Responsibilities of the Community Service Chair**
A. Will aid the EB in taking charge and coordinating all community service projects or activities.
B. Is required to have at least one community service per semester.
C. Will form a committee with the intent to involve all organizations to plan all the community services.
D. Shall maintain a binder with all records of all community service projects or activities, along with records of the organizations that attended.

**Section 15. Responsibilities of the Fundraising Chair**
A. Will aid the EB in taking charge and coordinating all fundraising events.
B. Is required to have at least one fundraising event per semester.
C. Will form a committee with intent to involve all organizations to plan all the fundraising events.
D. Shall maintain a binder with all records of all fundraising events, along with the organizations that attended and the amount of money that was raised.

**Section 16. Responsibilities of the Social Chair**
A. Will aid the EB in taking charge and coordinating all social events or activities.
B. Is required to have at least one social event per semester.
C. Will form a committee with intent to involve all organizations to plan all the social events.
D. Shall maintain a binder with all records of all social events or activities, along with records of the organizations that attended.

**Section 17. Responsibilities of the Public Relations Chair**
A. Will aid the EB in taking charge and coordinating all of the publicizing of MGC.
B. Will form a committee with intent to involve all organizations in planning any of the making of banners, props, attire etc. regarding MGC.
C. Shall maintain a binder with all records of the Public Relations Chair.

**Section 18. Responsibilities of Panhellenic Representative**
A. Will attend all Panhellenic meetings on Wednesday evenings at 6pm in Erin Fisher Room in the Student Union.
B. Will announce MGC council happenings during Panhellenic meetings.
C. Will report any important information from Panhellenic meetings during MGC meetings.
D. If position is vacant, Executive Board assumes this position.

Section 19. Responsibilities of IFC Representative
A. Will attend all IFC meetings on Thursday at 12pm in the Erin Fisher Room.
B. Will announce MGC council happenings during Panhellenic meetings.
C. Will report any important information from Panhellenic meetings during MGC meetings.
D. If position is vacant, Executive Board assumes this position.

Article VI: Meetings

Section 1. Conducting Meetings
All MGC meetings shall be conducted according to Robert’s Rules of Order

Section 2. Scheduling
Regular meetings shall be held every week on Wednesday’s at 7pm during the school year.
Meeting time and date can be changed at the discretion of that year’s general board.

Section 3. Emergency Meetings
Emergency meetings may be called at the discretion of the President or by MGC.

*Section 4. Closed Meetings*
Closed meetings may be called by a majority vote of voting members or at the discretion of the President, under special circumstance.

Section 5. Attendance (Non-Delegates)
All members of the Multicultural Greek Council system shall have the right of attendance at all open MGC meetings and speaking privileges when recognized by the chair or by the delegate who has the floor.

Section 6. Loss of Right to Participate in Meetings
Any fraternity/sorority which has failed to pay dues by the designated time will have their voting rights and privileges suspended, except discussion privileges, until such time all debts are paid.

Section 7. Attendance
All member fraternities/sororities are required to have a recognized representative at all MGC meetings, unless the executive board is notified. The fine for no representation is $15.00 per absence due at next meeting.

Article VII: Decision Making
Section 1. Quorum
A 2/3 vote of council members in attendance shall constitute a quorum for any stated or emergency meetings of MGC.

Article VIII: Finances

Section 1. Collections
All money collected from dues and from MGC sponsored events shall be receipted and then deposited in the MGC account with the Associated Students Inc by the treasurer.

Section 2. Disbursement
All proposed disbursements over twenty dollars not provided for in the budget shall be referred to MGC for approval before the expense is incurred. Expenditures may be authorized by the President and Treasurer jointly.

Section 3. Dues
The expenses of MGC shall be financed each semester by charging each member fraternity/sorority semester dues, set by MGC Executive board and approved by the council.

Section 4. Disbursement of Assets
A. All debts and purchases shall be paid in full.
B. Should MGC disband, eighty percent of its assets shall be disbursed evenly among all member fraternities/sororities.
C. Twenty percent of assets shall be donated to a local charity and/or scholarship fund (voted and agreed upon by MGC).

Article IX: Judicial Board

Section 1. Jurisdiction
MGC shall maintain a Judicial Board made out of the whole EB & Advisor for the hearing of grievances and the imposition of penalties that are in direct violation of the constitution and university policies.

Section 2. Membership
The judicial board will be made out of the entire Executive Board and the MGC advisor (who shall be non-voting and only participate in discussion).

Article X: Advisor
The faculty/staff advisor shall have no vote and may be removed by a 2/3 majority vote of the member fraternities/sororities.
Article XI: Constitutional Review and Amendments

Section 1. The Constitution
The constitution of MGC shall be amended by a resolution process and shall require a 2/3 majority vote of the member fraternities/sororities to pass the annual approval of the constitution that will be held before elections for the following academic year.

Article XII: MGC Emblem
The emblem of MGC is a representation of the components that make up and are exemplified by the establishment of the Multicultural Greek Council. This Emblem which has been finalized shall not be amended at any point in time.

President Signature
Date

Organization